

Elizabeth Titus Memorial Library Board of Trustees Minutes

1. Call to Order

- Meeting called to order by: Erin Wade (Acting President)
- Meeting Location: ETML Event Room
- Meeting Date: 8-23-2022
- Time of Call to Order: 16:30

2. Roll Call

- Officers in Attendance: Erin Wade (Secretary)
- Trustees in Attendance: Kathie Price, Jennifer Love, Karen Reed, Kyle Price
- Trustees Absent: Ann Short (President), Mike McLaughlin (Treasurer), Nancy Elder (Vice President) Ellen Feeler
- City Employees in Attendance: Michelle Nolen (Library Director)

3. Review/Approve minutes of previous board meetings (monthly and annual):

- Date of previous minutes: 7-26-22
- Motion made to: Approve Minutes
- Motion made by: Kathie Price
- Motion Seconded by: Karen Reed
- Aye Votes: Erin Wade, Kathie Price, Jennifer Love, Kyle Price, Karen Reed
- Opposed Votes: None
- Result: Motion Carries

4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve Finance Report and payment of bills
- Motion made by: Kathie Price
- Motion Seconded by: Karen Reed
- Aye Votes: Erin Wade, Kathie Price, Jennifer Love, Kyle Price, Karen Reed
- Opposed Votes: None
- Result: Motion Carries

5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)

Discussions:

- End of Summer Reading: Rock Springs Frog Meeting- 38 kids
 - Box Challenge with Baby Talk- 25 participants
 - Homeschool Group-Waiting for parental response on their needs (in person or packets sent home/virtual)
 - Metro hasn't hooked us up yet; yesterday Michelle talked to man from e-rate and he is making contact with Allen from Metro to remedy the situation so we're compensated for not being set up in a timely manner.
 - One part time position moved to PRN, and another has been covering janitorial duties. Looking to hire janitor/weekend help for about 13 hours per week, while staff is present for some supervision purposes. (6-8 pm or 8-10 am likely)
 - Interactive calendar is up and running (purchased at new fiscal year and training just completed). Not only are programs there, but stats can be kept while will make IPLAR easier.
 - 3D printer upgrade that uses resin, flexible resin.
- Motion made to: Approve Librarian's Report
 - Motion made by: Jennifer Love
 - Motion Seconded by: Kyle Price
 - Aye Votes: Erin Wade, Kathie Price, Jennifer Love, Kyle Price, Karen Reed
 - Opposed Votes: None
 - Result: Motion Carries

7. Old business:

- None

8. New business:

- None

9. Other Business and/or Trustee Comments

- None

10. Adjournment:

- Motion made to: Adjourn
- Motion made by: Kyle Price
- Motion Seconded by: Kathie Price
- Aye Votes: Erin Wade, Kathie Price, Jennifer Love, Kyle Price, Karen Reed
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 16:48

These minutes respectfully submitted by:

Erin Wade (Secretary)