

Elizabeth Titus Memorial Library Board of Trustees  
minutes from Sept. 25, 2018 meeting

The Sept. 25, 2018 meeting of the Elizabeth Titus Memorial Library Board of Trustees was called to order at 16:29. The following board members were present: Nancy Elder, president; Cheri Rich, vice-president; Lynn elder, treasurer; Bill Highland, trustee; Erin Wade, trustee; Ellen Feeler, trustee; Kathie Price, trustee; Mayor Ann Short; and Michelle Nolan, library director.

A motion was made to approve the Aug. 28, 2018 minutes by Lynn Elder and seconded by Bill Highland. The minutes were approved by a unanimous vote.

The treasurer's report was presented by Lynn Elder, who made a motion to pay the bills. This motion was seconded by Erin Wade. All trustees voted for this motion and it was carried unanimously.

There was no public forum at this meeting

Michelle Nolan, Library Director, presented the librarians's report. Items discussed were:

- Suzie and Michelle attended the ARSL Conference 9/13-9/15 in Springfield.
- Laura is going to Parent Night for Head Start on 9/27 to represent the library.
- Michelle will attend Spark—she missed the first meeting due to the ARSL conference.
- The library will have a booth at Octoberfest 10/19-10/20. Volunteers would be appreciated.
- Plans have been made to 'weed' 1/3 of the adult non-fiction books. These are books seldom used now because the information can be found on-line.
- Chem. Ry cleaned carpets, gave Michelle a bid to clean the chairs--\$250.
- The library will participate in safe trick or treat and may have a children's haunted house.
- Security cameras have been installed.
- Still no word from the state on when we can start disposing of old documents.
- The statistics format will be changing.

Under old business Michelle reported going to the City Council meeting about getting a digital sign for the library. Mayor Short thinks there will be some TIF funds available for this project. And the library has some funds that could be used for this. The board will discuss this more at the next meeting.

Under new business Ellen Feeler was sworn in as a new member filling the seat vacated by Kathy Wood. The Interlibrary Loan Policy was reviewed and a motion was made by Cheri Rich to accept it. Bill Highland seconded this motion. All trustees voted for this policy and it was approved unanimously.

A motion was made to adjourn the meeting by Bill Highland, and seconded by Erin Wade. The motion passed by a unanimous vote of all the trustees. The meeting was adjourned at 16:53.

Minuted respectfully submitted by Kathie Price, trustee.

*Kathie Price*