

Elizabeth Titus Memorial Library Board of Trustees Minutes

1. Call to Order

- Meeting called to order by: Erin Wade (President)
- Meeting Location: ETML Event Room (to observe social distancing)
- Meeting Date: 02-23-2021
- Time of Call to Order: 16:29

2. Roll Call

- Officers in Attendance: Erin Wade (President), Ann Short (Vice-President), Lynn Elder (Treasurer), Mike McLaughlin (Secretary)
- Trustees in Attendance: Ellen Feeler, Kathy Price, Nancy Elder, Karen Reed
- Trustees Absent: Jennifer Love
- City Employees in Attendance: Michelle Nolen (Library Director)

3. Review/Approve minutes of previous board meeting:

- Date of previous minutes: 01-26-2021
- Motion made to: Approve minutes as presented
- Motion made by: Ann Short
- Motion Seconded by: Kathy Price
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price, Ann Short, Erin Wade, Lynn Elder, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve treasurer's report and payment of bills
- Motion made by: Lynn Elder
- Motion Seconded by: Ellen Feeler
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price, Ann Short, Erin Wade, Lynn Elder, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)
- Discussions:
 - Handicap doors were frozen shut. Had to shave a bit off the bottom.
 - The library is partnering with Bright Start for literacy outreach program.
 - International Library Loan and Reciprocal Borrowing survey submitted 02-10-21.
 - Annual Illinois Library Certification was completed on 02-19-21
 - Coding Classes will start on 03-08-21 for fifth grade and up.
 - I.D.E.A. lab is going Weekly Wonders, as part of Project Next Generation.
- Motion made to: Approve librarian's report
- Motion made by: Ann Short
- Motion Seconded by: Lynn Elder
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price, Ann Short, Erin Wade, Lynn Elder, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

7. Old business:

- Board training, review of standards for Illinois Public Libraries (Technology/Marketing)

8. New business:

- No New Business

9. Adjournment:

- Motion made to: Adjourn
- Motion made by: Lynn Elder
- Motion Seconded by: Mike McLaughlin
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price, Ann Short, Erin Wade, Lynn Elder, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 16:56

These minutes respectfully submitted by:

Mike McLaughlin (Secretary)

