

## Elizabeth Titus Memorial Library Board of Trustees Minutes

1. Call to Order

- Meeting called to order by: Erin Wade (President)
- Meeting Location: ETML Event Room (social distancing observed)
- Meeting Date: 3-22-2022
- Time of Call to Order: 16:30

2. Roll Call

- Officers in Attendance: Erin Wade (President), Ann Short (Vice-President), Lynn Elder (Treasurer)
- Trustees in Attendance: Kathy Price, Jennifer Love, Nancy Elder, Ellen Feeler
- Trustees Absent: Mike McLaughlin (Secretary), Karen Reed
- City Employees in Attendance: Michelle Nolen (Library Director)

3. Review/Approve minutes of previous board meetings (monthly and annual):

- Date of previous minutes: 2-22-22
- Motion made to: Approve both minutes as presented
- Motion made by: Lynn Elder
- Motion Seconded by: Ann Short
- Aye Votes: Kathy Price, Nancy Elder, Erin Wade, Lynn Elder, Ellen Feeler, Ann Short, Jennifer Love
- Opposed Votes: None
- Result: Motion Carried

4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve treasurer's report and payment of bills
- Motion made by: Ann Short
- Motion Seconded by: Ellen Feeler
- Aye Votes: Kathy Price, Nancy Elder, Erin Wade, Lynn Elder, Ellen Feeler, Ann Short, Jennifer Love
- Opposed Votes: None
- Result: Motion Carried

5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)

Discussions:

- Rachel moved to PRN for health reasons, a position will be opened. Amanda will stay on nights until hire for Rachel's position.
- Tuckpointing starts next Monday; the original company with a quote couldn't be reached. Herb Flannel will be doing that, saving \$3000.
- Lore's cleaning service is deep cleaning once/month, and has done this once with great results.
- Summer Reading Kick-Off Party is 6/3. Planning is underway, and prizes have come in. It will be a camping theme.
- Yarn Matters has been a success and are now moving to twice a month. There have even been an elementary student and a high school student present.
- Library closed Good Friday, 4/15
- Story Time Kits available for checkout—a book with other reproducibles and activities.
- ADA Strip-Mayor Glazebrook came in today to discuss the ADA strip that has come up. The cemetery crew is coming in to take care of that. It will be a yellow color (legally) instead of the pink-ish color. The cost will be about \$1500 and work should be done soon.

- Motion made to: Approve librarian's report

- Motion made by: Ann Short

- Motion Seconded by: Jennifer Love

- Aye Votes: Kathy Price, Nancy Elder,  
Erin Wade, Lynn Elder, Ellen Feeler,  
Ann Short, Jennifer Love

- Opposed Votes: None

- Result: Motion Carried

7. Old business:

- No Old Business

8. New business:

- No New Business

9. Other Business and/or Trustee Comments

-Recommend Robin Sesko as Circulation Clerk hire

- Motion made to: Approve Robin Sesko as Circulation Clerk hire, retroactively 3/7/2022
- Motion made by: Jennifer Love
- Motion Seconded by: Ellen Feeler
- Aye Votes: Kathy Price, Nancy Elder, Erin Wade, Lynn Elder, Ellen Feeler, Ann Short, Jennifer Love
- Opposed Votes: None
- Result: Motion Carried

- Job will be posted shortly for Circulation Clerk Job

10. Adjournment:

- Motion made to: Adjourn
- Motion made by: Lynn Elder
- Motion Seconded by: Ann Short
- Aye Votes: Kathy Price, Nancy Elder, Erin Wade, Lynn Elder, Ellen Feeler, Ann Short, Jennifer Love
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 16:40

These minutes respectfully submitted by:

Erin Wade (Acting Secretary)