

Elizabeth Titus Memorial Library Board of Trustees Minutes

1. Call to Order

- Meeting called to order by: Nancy Elder (President)
- Meeting Location: Elizabeth Titus Memorial Library Board Room
- Meeting Date: 03-26-2019
- Time of Call to Order: 16:28

2. Roll Call

- Officers in Attendance: Nancy Elder (President) Cheri Rich (Vice-President), Mike McLaughlin (Secretary), Lynn Elder (Treasurer)
- Trustees in Attendance: Lyn Banning, Erin Wade, Ellen Feeler, Kathy Price,
- Board Members Absent: Bill Highland
- City Employees in Attendance: Michelle Nolen (Library Director), Ann Short (Mayor)

3. Review/Approve minutes of previous board meeting:

- Date of previous minutes: 02-26-2019
- Motion made to: Approve minutes as presented
- Motion made by: Erin Wade
- Motion Seconded by: Cheri Rich
- Aye Votes: Cheri Rich, Mike McLaughlin, Erin Wade, Ellen Feeler, Kathy Price, Nancy Elder
- No vote: Lyn Banning, Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve treasurer's report and payment of bills
- Motion made by: Mike McLaughlin
- Motion Seconded by: Lyn Banning
- Aye Votes: Cheri Rich, Mike McLaughlin, Lyn Banning, Erin Wade, Ellen Feeler, Kathy Price, Lynn Elder, Nancy Elder
- Opposed Votes: None
- Result: Motion Carried

Discuss/Approve next fiscal year budget:

- Motion made to: Approve proposed budget for next fiscal year
- Motion made by: Lynn Elder
- Motion Seconded by: Ellen Feeler
- Aye Votes: Cheri Rich, Mike McLaughlin,
Lyn Banning, Erin Wade, Ellen Feeler,
Kathy Price, Lynn Elder, Nancy Elder
- Opposed Votes: None
- Result: Motion Carried

5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)

Discussions:

- Laura and Michelle went to the Environmental Educators Conference at Sarah Bush on Saturday. They sat in on a few classes (e.g. Citizen Science).
- National Library Week is coming up in second week of April. The library intends to do a poetry reading.
- NLW is also amnesty week, where fines will be forgiven.
- The Per Capita grant was approved, but we have not seen the check yet.
- One Seed One Sullivan seed is milkweed this month.
- Sullivan's Art Council had a display at the library, and it has already been taken down.
- Homeschool year is coming to a close. They will go fishing to celebrate.
- Walkie Talkies haven't started yet due to bad weather.
- Reader's Bridge \$2915.41 left in the fund. We are slowly spending more than we are taking in. Donations are appreciated.

- Motion made to: Approve librarian's report
- Motion made by: Cheri Rich
- Motion Seconded by: Mike McLaughlin
- Aye Votes: Cheri Rich, Mike McLaughlin,
Lyn Banning, Erin Wade, Ellen Feeler,
Kathy Price, Lynn Elder, Nancy Elder
- Opposed Votes: None
- Result: Motion Carried

7. Old business:

- The City Council approved TIF money for the digital sign at their last meeting.

8. New business:

- Public Forum Policy Review (no changes)
- Motion made to: Approve Public Forum Policy
- Motion made by: Kathy Price
- Motion Seconded by: Lyn Banning
- Aye Votes: Cheri Rich, Mike McLaughlin,
Lyn Banning, Erin Wade, Ellen Feeler,
Kathy Price, Lynn Elder, Nancy Elder
- Opposed Votes: None
- Result: Motion Carried

- Lost/Damage/Overdue Policy Review (no changes)
- Motion made to: Approve Lost/Damage/Overdue Policy
- Motion made by: Erin Wade
- Motion Seconded by: Cheri Rich
- Aye Votes: Cheri Rich, Mike McLaughlin,
Lyn Banning, Erin Wade, Ellen Feeler,
Kathy Price, Lynn Elder, Nancy Elder
- Opposed Votes: None
- Result: Motion Carried

9. Other business:

- No other business

10. Adjournment:

- Motion made to: Adjourn
- Motion made by: Cheri Rich
- Motion Seconded by: Erin Wade
- Aye Votes: Cheri Rich, Mike McLaughlin,
Lyn Banning, Erin Wade, Ellen Feeler,
Kathy Price, Lynn Elder, Nancy Elder
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 16:43

These minutes respectfully submitted by:

Mike McLaughlin (Secretary)

A handwritten signature in black ink, appearing to read 'Mike McLaughlin', written in a cursive style.