

Elizabeth Titus Memorial Library Board of Trustees Minutes

1. Call to Order

- Meeting called to order by: Ann Short
- Meeting Location: ETML Event Room
- Meeting Date: 3-28-2023
- Time of Call to Order: 16:30

2. Roll Call

- Officers in Attendance: Ann Short (President), Nancy Elder (Vice President), Erin Wade (Secretary), Mike McLaughlin (Treasurer)
- Trustees in Attendance: Ellen Feeler, Jennifer Love, Kathie Price, Karen Reed
- Trustees Absent: Kyle Price
- City Employees in Attendance: Michelle Nolen (Library Director)

3. Review/Approve minutes of previous board meetings (monthly and annual):

- Date of previous minutes: 02-28-23
- Motion made to: Approve Minutes
- Motion made by: Karen Reed
- Motion Seconded by: Mike McLaughlin
- Aye Votes: Nancy, Elder, Ellen Feeler, Jennifer Love, Mike McLaughlin, Kathie Price, Karen Reed, Ann Short, Erin Wade
- Opposed Votes: None
- Result: Motion Carries

4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve Finance Report and payment of bills
- Motion made by: Kathie Price
- Motion Seconded by: Ellen Feeler
- Aye Votes: Nancy, Elder, Ellen Feeler, Jennifer Love, Mike McLaughlin, Kathie Price, Karen Reed, Ann Short, Erin Wade
- Opposed Votes: None
- Result: Motion Carries

5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)
- Discussions:
 - Closed Friday, 4/7 (Good Friday)
 - Plant Swap this weekend (3/31 and 4/1)
 - Michelle asked to be part of Dementia Friendly Moultrie County; we would be the first county in Illinois to meet this (several cities are). Essentially, this is to create a better place for all when working with people who have dementia (trainings, etc). Library would be a hub that would promote education in this area. Board training will likely be offered.
 - Reader's Bridge is at \$4,725 currently (area, not solely our library); Effingham Rotary is anticipating a \$2000 donation in the near future. Most funds are used by Mattoon, Charleston, Effingham, and us.
 - National Library Week is April 23-29; we'll do some various raffles-one prize is Cardinals Tickets for June 12
 - Illinois Libraries Present April 4-Danny Trejo and April 25-Will Shortz
 - Matter of Balance Classes are starting up again.
 - Home School class will wrap up April 20; will end with a trip to the park to do some outdoor activities.
 - LLC 8th Grade Job/Career Fair is 3/30; Laura and Michelle will go to help with this.
- Motion made to: Approve Librarian's Report
- Motion made by: Jennifer Love
- Motion Seconded by: Kathie Price
- Aye Votes: Nancy, Elder, Ellen Feeler, Jennifer Love, Mike McLaughlin, Kathie Price, Karen Reed, Ann Short, Erin Wade
- Opposed Votes: None
- Result: Motion Carries

7. Old business:

- None

8. New business:

- Approve/Disapprove Public Forum Policy
- Motion made to: Approve Public Forum Policy
- Motion made by: Nancy Elder
- Motion Seconded by: Ellen Feeler

- Aye Votes: Nancy, Elder, Ellen Feeler, Jennifer Love, Mike McLaughlin, Kathie Price, Karen Reed, Ann Short, Erin Wade
- Opposed Votes: None
- Result: Motion Carries

- Approve/Disapprove Lost, Damaged, Overdue Policy
- Motion made to: Approve Lost, Damaged, Overdue Policy
- Motion made by: Mike McLaughlin
- Motion Seconded by: Karen Reed
- Aye Votes: Nancy, Elder, Ellen Feeler, Jennifer Love, Mike McLaughlin, Kathie Price, Karen Reed, Ann Short, Erin Wade
- Opposed Votes: None
- Result: Motion Carries

-Discuss/ Vote on Roofing Bids: Bids have not been returned at this time for us to discuss and vote on. We will meet when bids begin coming in.

-Discussion on HB 2789, which has been passed: In order to receive state grant money, the library is not allowed to ban any books. However, a policy must be in place that says such. IHLS lawyers are reading the bill and giving interpretation/guidance on it. The bill also necessitates a reconsideration policy in place. Our current Collection Management Policy seems to cover what is included in the bill.

9. Other Business and/or Trustee Comments

None

10. Adjournment:

- Motion made to: Adjourn
- Motion made by: Mike McLaughlin
- Motion Seconded by: Karen Reed
- Aye Votes: Nancy, Elder, Ellen Feeler, Jennifer Love, Mike McLaughlin, Kathie Price, Karen Reed, Ann Short, Erin Wade
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 16:51

These minutes respectfully submitted by:

Erin Wade (Secretary)