

**Elizabeth Titus Memorial Library-Board of Trustees Meeting Minutes**    **Date: 05-22-2018**    **Time: 16:30**

**1. Call to Order:**

- Done by Nancy Elder (Board President), @ 16:28.

**2. Roll Call:**

- **Officers in attendance:**  
Nancy Elder (President)  
Mike McLaughlin (Vice-President / acting Secretary)
- **Trustees in attendance:**  
Kathy Price  
Cheri Rich  
Erin Wade
- **Other Attendees:**  
Ann Short (Mayor)  
Michelle Nolen (Library Director)

**3. Review / Approve Minutes of Previous Board of Trustees Meeting:**

- Date of Minutes to be approved was 04/24/2018
- Motion to approve minutes as presented made by Erin Wade
- Second to approve same made by Cheri Rich
- Aye votes: Nancy Elder, Mike McLaughlin, Kathy Price, Cheri Rich, Erin Wade
- Opposed votes: None
- Motion Carried

**4. Treasurer's Report / Payment of Bills:**

- **Report presented by:** Mike McLaughlin
- Motion to approve treasurer's report as presented, and to proceed with payment of bills made by Erin Wade
- Second to approve same made by Nancy Elder
- Aye votes: Nancy Elder, Mike McLaughlin, Kathy Price, Cheri Rich, Erin Wade
- Opposed votes: None
- Motion Carried

**5. Public Forum Acknowledgement:**

- No members of public present at the meeting

**6. Librarian's Report to the Board:**

- **Report presented by:** Michelle Nolen
- Motion to accept librarian's report as presented made by Nancy Elder
- Second to accept same made by Kathy Price
- Aye votes: Nancy Elder, Mike McLaughlin, Kathy Price, Cheri Rich, Erin Wade
- Opposed votes: None
- Motion Carried

**7. Old Business:**

- No old business covered

**8. New Business:**

- **Topic 1:** Approval / Disapprove Long Range Plan 2018-2021
- Motion to approve long range plan as presented for the next three years made by Kathy Price
- Second to approve same made by Erin Wade
- Aye votes: Nancy Elder, Mike McLaughlin, Kathy Price, Cheri Rich, Erin Wade
- Opposed votes: None
- Motion Carried
  
- **Topic 2:** Replacing Kathy Wood's vacant position on the board, and nominating a Secretary.
- Discussion between board members in attendance resulted in the following two points
  1. Each board member would try to have a replacement suggestion to bring up at the next meeting for board discussion and consideration.
  2. A reminder that in order to be eligible, the prospective replacement must reside within Sullivan city limits.
- No motion or vote was required for this Topic.

**9. Other Business and/or Trustee Comments:**

- The per-capita grant requirements for 2019 were covered.
- Trustees are expected to review Fact Files Chapter 6 by the next meeting.
- The Cyber Drive requirement was discussed.
- Online education was discussed.
- No motion or vote was required for any of the above topics.

**10. Adjournment:**

- Motion to adjourn was made by Mike McLaughlin
- Second to same was made by Cheri Rich
- Aye votes: Nancy Elder, Mike McLaughlin, Kathy Price, Cheri Rich, Erin Wade.
- Opposed Votes: None
- Motion Carried
- Meeting adjourned at 17:09

Minutes taken by: Mike McLaughlin

