

MINUTES  
ELIZABETH TITUS MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
MAY 23, 2017

The May meeting of the ETML Board of Trustees, held in the Library Board Room, was called to order at 4:30 p. m. by President, Nancy Elder. Those in attendance: Lyn Banning, Lynn Elder, Mike McLaughlin, Kathie Price, Erin Wade, Kathy Wood, Mayor Ann Short and Librarian, Michelle Nolen. Bill Highland and Cheri Rich were absent.

New and returning Board of Trustees recited the ETML Library Trustee Oath of Office.

The minutes of the April regular meeting were read. Lynn made a motion seconded by Mike to accept as written. Voting was as follows: Bill, absent; Cheri, absent; Erin, aye; Kathie, aye; Kathy, aye; Lyn, abstain; Lynn, aye; Mike, aye; Nancy, abstain. Motion passed.

The minutes of the April annual meeting were read. Mike made a motion seconded by Lynn to accept as written. Voting was as follows: Bill, absent; Cheri, absent; Erin, aye; Kathie, aye; Kathy, aye; Lyn, abstain; Lynn, aye; Mike, aye; Nancy, abstain.

**FINANCE COMMITTEE REPORT:**

1. Treasurer's report was given by Lynn and approved subject to audit. Motion to accept by Erin seconded by Lyn. Voting was as follows: Bill, absent; Cheri, absent; Erin, aye; Kathie, aye; Kathy, aye; Lyn, aye; Lynn, aye; Mike, aye; Nancy, aye. Motion passed

**LIBRARIAN'S REPORT:**

1. Outreach: Children's Librarian, Laura, gave us an outline of the summer reading program
2. Plants now in planters thanks to Jessica Bathe.
3. 3D printer demo given to 5 home schooled families (24).
4. IPLAR due 6/30/17. Michelle is working on it and will need signatures.
5. Bids for new boiler coming in.
6. City cannot do the light pole.
7. Switching Library over to LED.
8. Universal class offered again at the Library along with A to Z maps, culture & travel.
9. First 1000 Book reader is Hannah Taylor, age 5.
10. Michelle will attend the Director's University June 5<sup>th</sup> to 8<sup>th</sup> in Springfield.
11. Michelle & Laura will start "Library To You" program May 24th by going to 3 nursing homes.

**OLD BUSINESS:**

1. Lynn made a motion seconded by Kathy to make Library cards free to non-resident city employees. Voting was as follows: Bill, absent; Cheri, absent; Erin, aye; Kathie, aye; Kathy, aye; Lyn, aye; Lynn, aye; Mike, aye; Nancy, aye. Motion passed.
2. Lynn made a motion seconded by Mike to approve the amended Section 8 to the

Board of Trustees Bylaws to conform with the Illinois Library Laws and Rules book.  
Voting was as follows: Bill, absent; Cheri, absent; Erin, aye; Kathie, aye; Kathy, aye;  
Lynn, aye; Lynn, aye; Mike, aye; Nancy, aye. Motion passed.


**NEW BUSINESS:**

1. Kathy made a motion seconded by Lynn to continue to participate in the Reader's Bridge program.. Voting was as follows: Bill, absent; Cheri, absent; Kathie, aye; Kathy, aye; Lyn, aye;, Lynn, aye; Mike, aye; Nancy, aye. Motion passed.

**ADJOURNMENT:**

Erin made a motion to adjourn seconded by Lyn. With no objections adjournment at 5:00 pm.

Respectively submitted,

  
Secretary