

Elizabeth Titus Memorial Library Board of Trustees Minutes

1. Call to Order

- Meeting called to order by: Cheri Rich (President)
- Meeting Location: Elizabeth Titus Memorial Library Board Room
- Meeting Date: 10-21-2019
- Time of Call to Order: 16:28

2. Roll Call

- Officers in Attendance: Cheri Rich (President), Mike McLaughlin (Secretary), Erin Wade (Vice-President), Lynn Elder (Treasurer)
- Trustees in Attendance: Ellen Feeler, Ann Short, Jennifer Love, Nancy Elder, Kathy Price
- City Employees in Attendance: Michelle Nolen (Library Director)

3. Review/Approve minutes of previous board meeting:

- Date of previous minutes: 09-24-2019
- Motion made to: Approve minutes as presented
- Motion made by: Ann Short
- Motion Seconded by: Ellen Feeler
- Aye Votes: Cheri Rich, Mike McLaughlin, Erin Wade, Ann Short, Lynn Elder, Ellen Feeler, Nancy Elder, Jennifer Love, Kathy Price
- Opposed Votes: None
- Result: Motion Carried

4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve treasurer's report and payment of bills
- Motion made by: Mike McLaughlin
- Motion Seconded by: Erin Wade
- Aye Votes: Cheri Rich, Mike McLaughlin, Erin Wade, Ann Short, Lynn Elder, Ellen Feeler, Nancy Elder, Jennifer Love, Kathy Price
- Opposed Votes: None
- Result: Motion Carried

5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)

Discussions:

- Michelle and Laura are leaving this evening for the ILA conference, it runs Tuesday through Thursday. They will be presenting about our home school program.
 - The Mattoon and Decatur papers are now showing up regularly in the mornings.
 - The Wall Street Journal subscription ran out, and only two patrons have mentioned it. The cost is \$400+ per year.
 - Safe Trick or Treat will run from 16:00 to 18:00.
 - The Library is still doing the monthly radio spot on Wednesday mornings at 08:30.
 - The Library will be closed November 11th for Veteran's Day.
 - On 11-01-19 the Girl Scouts want to meet with the Library about a STEM project.
 - The City Council on 11-05-19 is having a special meeting to go over budgets for next year. Not sure about the content yet, but the Mayor has asked Michelle to attend.
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- Motion made to: Approve librarian's report
 - Motion made by: Nancy Elder
 - Motion Seconded by: Kathy Price
 - Aye Votes: Cheri Rich, Mike McLaughlin, Erin Wade, Ann Short, Lynn Elder, Ellen Feeler, Nancy Elder, Jennifer Love, Kathy Price
 - Opposed Votes: None
 - Result: Motion Carried

7. Old business:

- No old business

8. New business:

- No new business

9. Other business:

- Reminder for trustees to review Trustee Fact Files (Chapters 11-13)
- Reminder for trustees to review a video for Organizational Management.

10. Adjournment:

- Motion made to: Adjourn
- Motion made by: Lynn Elder
- Motion Seconded by: Kathy Price
- Aye Votes: Cheri Rich, Mike McLaughlin, Erin Wade, Ann Short,
Lynn Elder, Ellen Feeler, Nancy Elder, Jennifer Love,
Kathy Price
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 16:37

These minutes respectfully submitted by:

Mike McLaughlin (Secretary)

