

## Elizabeth Titus Memorial Library Board of Trustees Minutes

### 1. Call to Order

- Meeting called to order by: Erin Wade (President)
- Meeting Location: ETML Event Room (social distancing observed)
- Meeting Date: 10/26/2021
- Time of Call to Order: 4:30

### 2. Roll Call

- Officers in Attendance: Ann Short (Vice-President),  
Lynn Elder (Treasurer)
- Trustees in Attendance: Nancy Elder, Ellen Feeler, Karen Reed,  
and Jennifer Love
- Trustees Absent: Mike McLaughlin, Kathie Price, and Erin Wade
- City Employees in Attendance: Michelle Nolen (Library Director)

### 3. Review/Approve minutes of previous board meetings (monthly and annual):

- Date of previous minutes: 09/28/2021
- Motion made to: Approve both minutes as presented
- Motion made by: Lynn Elder
- Motion Seconded by: Karen Reed
- Aye Votes: Ann Short, Jennifer Love, Ellen Feeler, Karen Reed  
Nancy Elder, and Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

### 4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve treasurer's report and payment of bills
- Motion made by: Lynn Elder
- Motion Seconded by: Ellen Feeler
- Aye Votes: Ann Short, Jennifer Love, Ellen Feeler, Karen Reed  
Nancy Elder, and Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

### 5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)

Discussions: Halloween Party Friday before safe Trick or Treat. Library open until 6 on Friday for Safe Trick or Treat.

Book Decorating Contest for Halloween going on for school age children.

Reader's Bridge has \$4,513.21.

Broadband Ready Classes in October, November and December. Will carry into 2022.

New Share App up and running.

Charles Titus talk about his book *Exploring the Land of Lincoln* Nov. 4<sup>th</sup>

Library Closed 11/12/2021 for Veteran's Day.

Story Time at Scovill Zoo Wednesday Cancelled due to Zoo being closed except for Boo at the zoo.

Roof, I-57 roofing has come and looked at it and the cemetery staff has cleaned out the drains.

Detection Security adding 4 more cameras. All 4 will be inside: one down the east hallway,

One pointing at the circulation desk, one each at the emergency exits.

Circulation Stats at 76% of pre-Covid years.

- Motion made to: Approve librarian's report
- Motion made by: Ellen Feeler
- Motion Seconded by: Nancy Elder
- Aye Votes: Ann Short, Jennifer Love, Ellen Feeler, Karen Reed  
Nancy Elder, and Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

7. Old business:

- No Old Business

8. New business:

- 8A. Petition Policy – No changes
- Motion made to: Approve Policy as presented
- Motion made by: Karen Reed
- Motion Seconded by: Lynn Elder
- Aye Votes: Ann Short, Jennifer Love, Ellen Feeler, Karen Reed  
Nancy Elder, and Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

9. Other Business:

- None

10. Adjournment:

- Motion made to: Adjourn
- Motion made by: Karen Reed
- Motion Seconded by: Nancy Elder
- Aye Votes: Ann Short, Jennifer Love, Ellen Feeler, Karen Reed  
Nancy Elder, and Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 5:45pm

These minutes respectfully submitted by:

Michelle Nolen--Director