

MINUTES
ELIZABETH TITUS MEMORIAL LIBRARY
BOARD OF TRUSTEES
APRIL 25, 2017

The April meeting of the ETML Board of Trustees, held in the Library Board Room, was called to order at 4:28 p. m. by Vice President, Mike McLaughlin. Those in attendance: Lynn Elder, Bill Highland, Cheri Rich, Dave Walker, Kathy Wood, Mayor Ann Short and Librarian, Michelle Nolen. Lyn Banning, Nancy Elder and Ann Wheeler were absent. Prospective new Board members Erin Ward and Kathie Price were also present. A letter of resignation from Ann Wheeler was read.

The minutes of the March meeting were read. Lynn made a motion seconded by Bill to accept as written. Voting was as follows: Ann, absent; Bill, abstain; Cheri, aye; Dave, aye; Kathy, aye; Lyn, absent; Lynn, aye; Mike, aye; Nancy, absent. Motion passed.

FINANCE COMMITTEE REPORT:

1. Treasurer's report was given by Lynn and approved subject to audit. Motion to accept by Lynn seconded by Dave. Voting was as follows: Ann, absent; Bill, aye; Cheri, aye; Dave, aye; Kathy, aye; Lyn, absent; Lynn, aye; Mike, aye; Nancy, absent. Motion passed

LIBRARIAN'S REPORT:

1. Notified by Sec. of State that we would receive \$3,477.39 for PCG this year.
2. King Lar switched system over to summer mode on 4/19.
3. Dan Guillory held a poetry reading April 8th at 11:00 a.m. 15 patrons attended.
4. Seed Library – expanded to include “one seed one Sullivan,” Growing tomatoes.
5. Chemdry cleaned carpets on 4/2. Pleased with results.
6. Laura and Michelle attended LLC 8th grade Career Day on 4/7.
7. OCLC agreement sent off on 4/19.
8. National Library Week – April 9-15. Short week due to Good Friday.
9. City is working on light for flag pole.
10. Michelle was accepted to the Director's University. Class is 6/5 to 6/8.
11. Had to buy new dirt for flower pots. Should be planted next week.
12. Circulation statistics put on screen.

OLD BUSINESS:

1. Library Week drawing was held for old Kindles. 5 were given away.
2. Lynn made a motion seconded by Bill to approve the Lost, Damaged and Overdue Policy as written. Voting was as follows: Ann, absent; Bill, aye; Cheri, aye; Dave, aye; Kathy, aye; Lyn, absent; Lynn, aye; Mike, aye; Nancy, absent. Motion passed.
3. Dave made a motion seconded by Kathy to approve the Public Forum Policy as written. Voting was as follows: Ann, absent; Bill, aye; Cheri, aye; Dave, aye; Kathy, aye; Lyn, absent, Lynn, aye; Mike, aye; Nancy, absent. Motion passed4.
4. Cheri made a motion seconded by Bill to approve the amended Technology Plan.

Voting was as follows: Ann, absent; Bill, aye; Cheri, aye; Dave, aye; Kathy, aye; Lyn, absent, Lynn, aye; Mike, aye; Nancy, absent. Motion passed.

NEW BUSINESS:

1. Lynn made a motion seconded by Bill to approve the FY 17/18 budget prepared on March 7th and the revisions made since that date. Voting was as follows: Ann, absent; Bill, aye; Cheri, aye; Dave, aye; Kathy, aye; Lyn, absent;, Lynn, aye; Mike, aye; Nancy, absent. Motion passed.
2. Lynn made a motion seconded by Dave to keep the Non Resident fee at the current cost of \$50. Voting was as follows: Ann, absent; Bill, aye; Cheri, aye; Dave, aye; Kathy, aye; Lyn, absent; Lynn, aye; Mike, aye; Nancy, absent. Motion passed
3. Erin Ward and Kathie Price were recommended to fill the two Trustee seats being vacated. Mayor, Ann Short, will present the names at the next city meeting.

ADJOURNMENT:

Lynn made a motion to adjourn seconded by Cheri. With no objections adjournment at 4:50 pm.

Respectively submitted,

A handwritten signature in cursive script that reads "Kathy Wood".

Secretary