



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,
ILLINOIS, MONDAY, FEBRUARY 26, 2018**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, February 26, 2018, at 7:00 p.m. at the Elizabeth Titus Memorial Library, 2 West Water Street, Sullivan. The meeting was called to order by Mayor Short. A roll call was taken.

Commissioner Mike Mossman	- present
Commissioner Mike Kirk	- present
Commissioner Grant Wade	- present
Commissioner Jerry Risley	- present
Mayor Ann Short	- present

2. Mayor Short asked if there were any comments from the public in attendance. The only comment was a question asking if the public comments portion would now be held at the beginning of meetings, and Mayor Short did confirm that fact.

3. Mayor Short read the items on the consent agenda:

- Approval of minutes of the regular meeting held February 13, 2018
- Approval of the claims report

A motion was made by Commissioner Risley and seconded by Commissioner Wade that the consent agenda be approved as presented. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried by omnibus vote.

4. Commissioner Mossman announced that a special meeting will be held on Thursday, March 1, 2018, to see a presentation by architects regarding the Civic Center.

5. Jim Russell of West & Company presented and explained the financial audit for the past fiscal year. He gave an unqualified audit opinion, which is the best opinion that is attainable. This means there were no major exceptions, no major comments, and everything presented for the public's viewing was reasonable.

He gave a comparison of the last three years, and also explained that the City is liquid, with more than enough assets to cover liabilities. He believes that in the event of a catastrophe, the City would be able to cover expenses for a year or a year and a half. Many types of growth were discussed, and the 4-5% increases from this past fiscal year matched those over the past three year average. His overall conclusion was that the City is in sound financial shape and has been for the past several years. Debt is declining and revenues/expenses are in line.

Commissioner Kirk asked if there was a fraud or theft test, and Mr. Russell explained that they did analytical reviews, looked for relationships, odd payments, and did interviews of the Council and employees.

Commissioner Mossman thanked Mr. Russell and Treasurer Golden for their hard work on the audit. It was explained that Treasurer Golden has saved the auditors a tremendous amount of time, which in turn has saved the City a lot of money on auditing expenses. Due to Ms. Golden's work, Mr. Russell was able to complete the audit on his own this year instead of having a team of workers helping.

6. Commissioner Kirk explained that there has been discussions on the upgrade of meters in the City and surrounding areas. City Administrator Dan Flannell and City Clerk Monte Johnson have been researching a new Advanced Metering Infrastructure (AMI) system. Advantages of the system were discussed, as well as possible funds that could be used to pay for the system. It was decided that the City has the funds to afford the system and should move forward. A motion was made by Commissioner Mossman and seconded by Commissioner Risley to have Mr. Flannell and Mr. Johnson write and distribute an RFP for an AMI system. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

7. Commissioner Kirk reported that Big D Electrical is in town and still working on project lists. They have recently been working on replacing bad poles.

8. Commissioner Wade reported that the amount of recent rainfall has been exceptional, which has caused various issues in town. He noted that the City has competent employees doing their best to get things taken care of as quickly as possible. The sewer plant has been running at full capacity and some storm sewers were overwhelmed and spilled into the sanitary sewer. Mr. Flannell explained that a major water leak was reported in the system at the end of last week, and it is hopeful that the leak has been identified as of this afternoon.

9. Commissioner Risley reported that the major rainfall, along with freezing and thawing, has caused many potholes that are being repaired. The Street Department has also been busy cleaning out ditches. A big supply of rock has been received to help take care of the road problems in the northwest portion of town where the sewer project took place last year. It is hopeful that those roads can be tilled and resurfaced at the beginning of this road work season.

10. Mayor Short announced that there is a job opening for an officer at the Police Department. Chief Waggoner has been collecting applications.

11. City Administrator Dan Flannell reported the following:

- Shawnee Communications does not appear to have a continuing interest in the City's internal fiber system. Still waiting on a proposal from Metro Communications on a fiber system build out
- Has not spent time on the revolving loan program project, and hopefully will work on this soon
- Junk cars at old Jackson Chevrolet lot have been removed
- Meeting for Shopko property is scheduled March 21
- A structural engineer inspected the basement at the City Building. No structural damage was found in relation to the flooding from the broken water main. There are issues with the weight bearing trusses down the middle of the basement. A detailed design sheet was provided to correct the problem, and it may be possible for our own employees to handle the work under the supervision of Commissioner Risley
- Woods Basement Company inspected the drainage system and will be back to clean the drain troughs and re-inspect the sump pump, dehumidifier, and alarm system
- Visited Rantoul with Clerk Johnson to see their Automated Meter Reading System. An RFP is being drawn up so that the City can receive proposals for such a system
- A Special Meeting will be held March 1st at 3:00 p.m. to hear IGW Architects discuss the Civic Center

12. The SCED is looking for sponsors to donate \$100 for the Moultrie County Crappie Classic, which will be held at Bo Woods on May 12th. The weigh in is to be held at the VFW. Commissioner Kirk stated that the City is providing labor, equipment, and free electricity for the weight in at the VFW. Council members agreed that the event is a worthwhile cause and would be good for the City. The Council discussed if they should donate \$100 to become sponsors, or if the electricity and electric work should be considered the City's contribution towards the event. A motion was made by Commissioner Risley to donate \$100 to become sponsors of the Moultrie County Crappie Classic. There was no second for the motion, and the Mayor declared that the motion died for a lack of a second.

13. Treasurer Golden explained the memo given to the Council regarding the Local Debt Recovery Program. The City began uploading bad debts and unpaid termination bills to the State's program, and to date they have been able to match 181 accounts potentially allowing the City to collect \$82,800 in bad debts. If the State can find State payments or refunds (e.g. payroll funds or income tax returns), their payment would be offset by the amount due to the City. As of today, 33 individual debts have been offset by \$7,158.73. Individuals have 60 days to protest the offset, and if they do, the City has 30 days to respond. There are no fees to the City to participate in the program.

14. Mr. Flannell was hopeful that he would receive a revised bid from the original proposal received for the pavilion for the Square. At the next meeting he will ask the Council to choose from one of three options: 1) move forward with a smaller pavilion, 2) pay a larger amount and move forward with a larger pavilion, 3) abandon the idea of building a pavilion and figure out how to handle the issue that the donation

has already been received. Mr. Flannell will also figure out how much it would cost for the City to install a concrete pad and sidewalk.

15. A motion was made by Commissioner Mossman and seconded by Commissioner Risley that the meeting be adjourned. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried and the meeting was adjourned at 8:09 p.m.

Attest

Monte a. Johnson

Monte Johnson, City Clerk

Ann G. Short

Mayor Ann Short