



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,
ILLINOIS, MONDAY, JULY 26, 2021**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, July 26, 2021, at 6:00 p.m. at The Little Theatre On The Square, 16 E. Harrison Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. A public hearing for Appropriation Ordinance 21-06 – An Ordinance making appropriations for the City of Sullivan, Moultrie County, Illinois for the fiscal year commencing May 1, 2021 and ending April 30, 2022 was called to order at 6:00 p.m. Treasurer Sarah Golden presented the final reading of the Appropriation Ordinance. The appropriation totaled \$36,337,350.00. This amount was decreased from the original proposed appropriation due to cutting some capital purchases. The public hearing was adjourned at 6:02 p.m.

3. During public comment, Nancy Barker asked if there was an ordinance that covered abandoned house with an overgrowth of brush. She also stated that there is a pothole on Hagerman Street by the County Jail.

4. City Attorney Andrew Bequette was approached by the Mayor to update the City's investment policy. The Mayor is in hopes of getting a better rate of return on investments. Treasurer Sarah Golden provided Mr. Bequette with some examples of investment policies. Mr. Bequette prepared a draft ordinance stating that the City could make any investment allowed by Illinois law. The draft also states that the investments should be backed up by collateral or by FDIC amounts. A vote of the Council would be needed to relax those requirements. Treasurer Golden stated that she would prefer a policy that more accurately defines what types of investments are allowed and where the investments can be made but agrees that there is a benefit to updating the policy.

5. Mayor Glazebrook read the items on the consent agenda:

- Approval of the minutes of the regular meeting held July 12, 2021
- Approval of claims except those in TIF funds
- Approval of Treasurer's report for June 2021
- Approval of meal reimbursement for Commissioner Woodworth

A motion was made by Commissioner Booker and seconded by Commissioner Fowler to approve the consent agenda. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- yea

Commissioner Abbey Sherwood	- abstain
Commissioner Chuck Woodworth	- abstain
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

6. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to approve the TIF claims. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- abstain
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

7. Commissioner Sherwood reported that a wildflower plot was planted in Tabor Park. The swirly slide for the big playground at the park has been ordered and should be arriving soon. The Civic Center is currently closed due to an employee testing positive for COVID. All employees are under quarantine until they are tested. The facility could reopen on August 2nd, depending on test results. She thanked HR Director Nakayla Swisher for the work she put in on this issue over the weekend.

8. Commissioner Fowler reported that the line crew has been completing routine tasks. They have also been assisting Big D with the replacement of poles and trans closures. He thanked Tia Panches for all of her hard work on the Fourth of July. Commissioner Fowler completed a rate comparison with White River Valley Coop out of Missouri. When comparing the rates between both entities, they were comparable. During a recent storm, lightning struck circuit 3. The line crew came in and worked overnight to restore power. The line crew fixed a problem with the lighting in Eastview Subdivision and repaired receptacles at the Courthouse.

9. Commissioner Woodworth has been in contact with the EPA weekly regarding flushed hydrants and the installation of mixers. Two mixers were installed, one at the water plant and one at the water tower. The mixers keep the water blended and prevent stagnant water issues. The Distribution Crew repaired a water leak that was caused by a hydrant slamming shut. The water meter replacement project should be complete within the next month or so.

10. Commissioner Booker reported that the Street Department performed routine tasks, ran 121 feet of tile in the Eastview Subdivision, assisted the Sewer Department with a leak and performed equipment maintenance.

11. A motion was made by Commissioner Booker and seconded by Commissioner Sherwood that the Council adopt Ordinance 21-7, amending schedule "E", No Parking Zones, to section 24/6/4(c) of the revised code of ordinances of the City of Sullivan. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

12. Mayor Glazebrook stated that the Council meetings will be held at the library in September. He thanked the little theatre for helping the City by allowing the use of the theatre. He attended meetings with the County, the Historical Society, and the City Attorney. The Mayor thanked the Sullivan Dance Studio students for picking up litter on the square. He also thanked all City workers for their work over the past six months.

13. City Administrator Dan Flannell reported that many areas are experiencing an increase in COVID cases. The health department continues to offer free vaccination clinics. The Citywide cleanup went well and will likely cost approximately \$40-\$50,000. The purchase of the land adjacent to the water plant should be completed in the next few days. Two firms are promoting the creation of wind turbine farm facilities near the City limits. A few local agricultural landowners have signed leases with at least one of the companies, while the other is opening an office here. The City doesn't have any zoning control in the 1 1/2 mile jurisdictional limit, but can influence and impact the decisions on special use permits and variances. Mr. Flannell and Mayor Glazebrook met with County Board Chairman McCabe and County Board Member Baker to discuss this issue. Mr. Flannell and Mayor Glazebrook will be visiting the Mayor of Paxton regarding the wind turbine farm in their area.

14. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to adopt Ordinance 21-6, establishing appropriations for the City of Sullivan for the fiscal year commencing May 1, 2021 and ending April 30, 2022. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

15. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker to adopt Ordinance 21-8, approving and authorizing the execution of an intergovernmental tax increment financing agreement between the City of Sullivan and the County of Moultrie. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

16. Human Resource Director Nakayla Swisher explained the options presented for amendments to the personnel policy for City employees. Option A, proposed by Commissioner Fowler, provides employees with 40 hours of vacation time on their first day of employment. If not used by the end of their first year, they can carry the time over into their second year. This option would be applied retroactively to any full-time employee currently in their first year of employment with the City. A section titled "pay upon retirement" was added, stating any unused vacation time available on an employee's last physical day of work would be used to extend their date of retirement. This would also push back the date of their final paycheck. Option B allows a new employee to accrue vacation time at a rate of 1.5385 hours per two completed weeks of work with the option to roll the time over into their second year of employment. This option would not be applied retroactively and contains the same language for "pay upon retirement." The Council discussed adding a clause that an employee would have to pay back any time they had taken if they left before completing their first year of employment. This will be discussed at the next meeting.

17. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried and the meeting was adjourned at 7:14 p.m.

Attest Carrie Green
Carrie Green, City Clerk

Richard H. Glazebrook
Mayor Richard Glazebrook