



## REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN, ILLINOIS, MONDAY, JUNE 14, 2021

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, June 14, 2021, at 6:00 p.m. at The Little Theatre On The Square, 16 E. Harrison Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. A public hearing was called to order at 6:00 p.m. for the petition to vacate a portion of alley in Block One of Stocks and Monroe's Addition. Carla Messmore addressed the Council to request that a portion of the alley be vacated. All adjoining property owners signed the petition to vacate that was previously filed with the City. This parcel is currently grass and has been maintained by the homeowners for years. The public hearing was adjourned at 6:03

3. Lee Beckman reported that DCEO now requires that billed usage for water and sewer make up one percent of the City's MHI. They plan on reapplying for the Main Street Water Main Project. Announcements were made for the ITEP grant last week and the City's application for sidewalk and improvements along the highway was not funded. Correspondence has been received from the IEPA regarding the permit for the water plant. The IEPA will not have the permit reviewed within the 90 days, an extension has been requested. Bernius manufacturing is looking at expanding and adding 30 jobs and would like to upgrade the road going west off of the highway. This project could be partially funded by a grant. Surveying has been completed for the resurfacing on VanBuren and Pierce Streets.

4. Mayor Glazebrook asked if there were any comments from the public, there were none. The Mayor stated that he received two letters from members of the community, one was asking why the City wasn't regulating property upkeep and the other wanting to know when the City would be putting in more sidewalks.

5. Mayor Glazebrook read the items in the consent agenda:

- Approval of minutes of the special meeting held May 17, 2021 and the regular meeting held May 24, 2021
- Approval of claims except those in the TIF funds
- Approval of meal reimbursement for Commissioner Booker

A motion was made by Commissioner Woodworth and seconded by Mayor Glazebrook to approve the consent agenda. Upon a roll call being taken the results were as follows:

Commissioner Chuck Woodworth	- yea
------------------------------	-------

Mayor Richard Glazebrook	- yea
Commissioner Abbey Sherwood	- abstain
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- abstain

and the motion was declared carried by omnibus vote.

6. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to approve TIF claims. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- abstain
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

7. Commissioner Sherwood reported that the shed for the Park Rec program has been cleaned out and restocked with new items. Public Swim is now open every day at the Civic Center, hours are posted on the Facebook page. During COVID restrictions the Civic Center used the lane lines belonging to the Sullivan Blue Dolphins, causing wear and tear on the equipment. The City will contribute to the replacement of the lane lines. Treasurer Golden has been working on finalizing the budget and the Mayor has taken interest in the City's investment policy.

8. Commissioner Fowler reported that the Electric Plant Superintendent Bret Guin met with an engineer from BHMG to finalize the fuel replacement project. Several applications have been received for the lineman opening. A meeting was held to discuss options the City could look into while experiencing the lineman shortage. It was agreed that entering into a contract with Big D was the only option at this time. This will be a six-month agreement with an option to extend the contract for an additional time frame. Other options explored included extending the call-out time, raising rates and hiring another company to perform JULIE locates. Commissioner Fowler would like to avoid raising rates if possible. He noted that the City's responsibility for electric service stops at the meter base.

9. Commissioner Woodworth reported that the Distribution Crew has been installing an average of twenty meters per day and fixing an average of three leaks per week.

10. Mayor Glazebrook reported that the City Clean-up will be held on July 17<sup>th</sup> and 24<sup>th</sup>. The Gas Department completed a three day audit and are completing the turning of valves. The Cemetery has been spraying and planting and watering flowers on the square.

11. Commissioner Booker reported that the Street Crew completed the first part of the Eastview tile project and will now be taking the tile down the street an additional 100 foot. Road tilling is being completed on the south end of town in preparation for oiling.

12. City Administrator Dan Flannell reported that Illinois has entered phase 5 of the COVID restrictions and vaccinations have tapered off. In the last three weeks 121 JULIE locates have been issued to the utility departments. This equals a total of 363 responses between the 3 departments and will likely continue as Metro continues to push the retail internet market. Notice of bidding for the fuel project was released on June 10<sup>th</sup>, several bidders have shown interest in the project. Plans are being made to finalize the purchases of 111 W. Water and the tract of land by the water plant in July.

13. A motion was made by Mayor Glazebrook and seconded by Commissioner Booker to adopt Ordinance 21-4, authorizing vacation of the alley in block one of the Stocks & Monroe Addition. Upon a roll call being taken the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea

and the motion was declared carried.

14. A motion was made by Commissioner Woodworth and seconded by Commissioner Fowler to accept the bid of Don Ritchie in the amount of \$2,501.00 for the purchase of the Sewer Department's 1985 Ford F700 Truck. Upon a roll call vote being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

15. A motion was made by Commissioner Woodworth and seconded by Commissioner Sherwood to accept the bid of Philip Fiscella in the amount of \$707.00 for the purchase of the Sewer Department's 2003 Chevrolet 2500 HD Truck with utility bed. Upon a roll call vote being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

16. A motion was made by Commissioner Fowler and seconded by Commissioner

Sherwood to accept the bid of Philip Fiscella in the amount of \$707.00 for purchase of the Electric Department's 2002 F750XL Boom Truck. Upon a roll call vote being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

17. A motion was made by Commissioner Fowler and seconded by Commissioner Sherwood to accept the bid of Doug Graven in the amount of \$2,500 for the purchase of the Electric Department's 2004 Evacuator Model E550 Plus. Upon a roll call vote being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

18. A motion was made by Commissioner Woodworth and seconded by Commissioner Sherwood to adopt Ordinance 21-5, modifying residential, commercial & industrial water and sewer rates. Upon a roll call vote being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

19. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to approve resolution 21-H, amending the employee vacation policy to a hire date anniversary basis. Upon a roll call vote being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

20. A motion was made by Mayor Glazebrook and seconded by Commissioner Booker to change the city investment policy with the City Attorney putting together a new City investment policy for the next meeting. Upon a roll call vote being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea

and the motion was declared carried.

21. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to approve the engagement letter from West & Company for the Financial Statement Audit for the fiscal year ending April 30, 2021. Upon a roll call vote being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

22. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to adjourn into closed session at 6:40 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)). Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

23. The meeting was reconvened at 7:11 p.m.

24. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea

Commissioner Doug Booker  
Mayor Richard Glazebrook

- yea  
- yea

and the motion was declared carried and the meeting was adjourned at 7:11 p.m.

Attest Carrie Croen  
Carrie Creek, City Clerk

Richard N. Glazebrook  
Mayor Richard Glazebrook