



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,  
ILLINOIS, MONDAY, MAY 10, 2021**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, May 10, 2021, at 6:00 p.m. at The Little Theatre On The Square, 16 E. Harrison Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. The public hearing to close out the Community Development Block Grant (CDBG) for the Sullivan Dance Studio was called to order at 6:00 p.m. Funds from this grant were used to assist the Sullivan Dance Studio with working capital needs such as salaries, wages, rent and utilities. The project was completed. Mayor Glazebrook asked if there were any comments from the public or the council, there were none. A motion to adjourn the public hearing was made by Commissioner Woodworth and seconded by Commissioner Booker. The hearing was adjourned at 6:02 p.m.

3. Mayor Glazebrook asked if there were any comments from the public. The Mayor received a question from a citizen asking why the Sullivan water tower is not on the channel 3 news at noon.

4. A motion was made by Commissioner Woodworth and seconded by Commissioner Sherwood to remove the regular meeting minutes from April 26, 2021 from the consent agenda. Upon a roll call being taken the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

5. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker to amend section 19 of the meeting minutes from April 26, 2021 to include his comments regarding an email with the Illinois Department of Labor and also his comments to develop a plan to be distributed to employees for future reference. Upon a roll call being taken the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

6. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker to approve the remaining items on the consent agenda. This included the regular meeting minutes from April 28, 2021 and the approval of claims except those in TIF funds. Upon a roll call being taken the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

7. A motion was made by Commissioner Sherwood and seconded by Commissioner Booker to approve TIF claims. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- abstain
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

8. Commissioner Sherwood gave an update of projects completed by the Park Department and reported that swim lessons and aquatic classes have resumed at the Civic Center. She will meet with the architect on Thursday regarding the City Building. She recognized Tia Panches and asked that she present to the Council.

9. Tia Panches shared that she would like to host a "Pack the Park" event at Wyman Park on the Fourth of July. She would like to have a baseball competition with some of the games being slow pitch to include participation of seniors and individuals with handicaps. Various organizations are encouraged to participate in the competition. Proposed events include: a grease the pig event, a greased pole event, horseshoe pitch, Bessie bingo, a chicken contest, a hay bale throwing contest, corn hole pitch, and a bike wheel throwing contest. There would also be opportunities for student from the high school to earn community service hours. IGA is willing to donate or sell items to the event at a reduced cost. This event could bring people into the community while also bringing business to the local stores. She suggested a table for the Legion to sell poppies, which would bring funds into their club. She would like to donate any proceeds from the event to the American Legion.

10. Commissioner Fowler attended the special meeting held on April 28<sup>th</sup>, met with a citizen regarding a possible solar project and attended a meeting with Commissioner Sherwood regarding the Civic Center. He and Line Distribution Superintendent Kaleb Martin met with BHMG to discuss short-term projects. The main focus was on the replacement of the electrical system at Hydro-Gear. That project would

be completed in three stages and would require a plant shutdown. There is another large project being discussed for the power plant. He gave an update of projects completed by the Distribution Crew. One of the department's bucket trucks is now out of service, it failed inspection and is in need of many repairs. Darren Tull was hired as a Groundsman and will be starting next week.

11. Commissioner Woodworth reported that the hydrant on the corner of Worth and Jackson Streets was replaced and that there are some problems with the lime feed system at the Water Plant. The supplier of the City's lime will be contacted as the last delivery of lime was more powder form than pebble form. He gave an update of projects completed by the Distribution Crew.

12. Commissioner Booker stated that the concrete for Corey Avenue has been completed. The crew has been backfilling and getting the road ready for it to be oiled in the near future. He gave an update of projects completed by the Street Crew. He asked that residents refrain from dumping furniture at the burn lot and also refrain from blowing grass into the streets when mowing.

13. Lee Beckman reported that no cost can be incurred prior to the sewer grant agreement being executed. An application for the construction grant is a possible option this fall. Permits need to be obtained for the Unsewered Grant, without permits the project will not score as well. Announcements still have not been made for the ITEP grant. An application wasn't completed for HSIP because it requires a benefit to cost ratio above 1 and if below this mark they suggest not applying. The areas that were being considered for this were Patterson Road and the intersection at Eden Street. The lack of accidents in these locations prevent the projects from scoring well. A letter was received regarding the corrosion control for the Water Plant Project. The letter requested the existing finished water quality parameters and the proposed finished water quality parameters for the Water Treatment Plant. Essentially the process and treatment technique are very similar and he is hopeful that the City will meet the corrosion control issues. The Corey Avenue project has been completed. There is a manufacturing company looking at expanding and they are working with the City on this. TARP funds should be available for this project. There are plans to complete some paving projects with the additional MFT fund, this needs to be a bondable project and will need to be bid out. He met with Distribution Superintendent Bubba Farris regarding the DCEO grant for the Eastview Lift Station. The permit for this project is ready and the project should score well.

14. Mayor Glazebrook reported meeting with engineers and with the economic development committee. He gave an update on projects that have been completed by the Gas Department and the Cemetery Department. He stated that the City rummage sales will be held at the beginning of June and that City-wide cleanup will be held in July.

15. City Administrator Dan Flannell gave a COVID update. He will be meeting with the Distribution Superintendent Bubba Farris tomorrow to evaluate the Eastview lift station. This lift station is approximately 50 years old. The Treasury Department issued regulations and conditions for the American Rescue Plan. This is the \$550,000 in funding that the City is expecting to receive. The federal restrictions for these funds are very minimal but other restrictions could be imposed by the state.

16. A motion was made by Commissioner Booker and seconded by Commissioner Woodworth to waive formal reading and extend the effective date of Ordinance 20-3, which implemented the Mayor's March 18, 2020 Declaration of Emergency, to the date of the next Council meeting on Monday, May 24, 2021. Upon a roll call being taken the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

17. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker that the Council approve a wage increase of 2.75% for all non-union full-time City employees effective May 1, 2021 with the exception of the five employees at the City Water Plant who have a pending Petition for Recognition of IBEW Local #51 as their collective bargaining representative and further moved that the Council reserve determination of retroactive application, if any, of any wage increase ultimately approved for those five Water Plant employees.

18. Commissioner Woodworth made a motion to amend the previous motion as follows: the Council approve a wage increase of .75 per hours for all non-union full-time City employees effective May 1, 2021 with the exception of the five employees at the City Water Plant who have a pending Petition for Recognition of IBEW Local #51 as their collective bargaining representative and that the Council reserve determination of retroactive application, if any, of any wage increase ultimately approved for those five Water Plant employees. Upon a roll call vote being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

19. A motion was made by Commissioner Fowler and seconded by Commissioner Sherwood that Mayor Glazebrook be authorized to execute the Memorandum of Understanding modifying the City's Collective Bargaining Agreement with the International Brotherhood of Electrical Workers Local (IBEW) #51 regarding the date upon which vacation time is credited to employees. Upon a roll call vote being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

20. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler that the Council approve funding for the Sullivan Chamber and Economic Development during fiscal year 2021-2022 in the amount of \$75,000. Upon a roll call vote being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

21. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried and the meeting was adjourned at 7:02 p.m.

Attest Carrie Creek  
Carrie Creek, City Clerk

Richard H. Glazebrook  
Mayor Richard Glazebrook