



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,  
ILLINOIS, MONDAY, SEPTEMBER 13, 2021**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, September 13, 2021, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 16 E. Harrison Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. A Public Hearing for the purpose of a public meeting was called to order at 6:00 p.m. regarding the Proposed Safe Routes to School Sidewalk Improvements Project Grant Application. Lee Beckman from Milano & Grunloh Engineers, LLC conducted the meeting. The grant is administered by the Illinois Department of Transportation to improve conditions for students who walk or bike to school. If awarded, the program will reimburse eighty percent of eligible costs, at a maximum of \$250,000. The City proposes to construct approximately 2,680 lineal feet of ADA compliant sidewalks, connecting all Sullivan Schools to existing sidewalk routes. There were no comments from the public. Commissioner Booker asked if there was a way to add a sidewalk from the north trailer park. Mr. Beckman explained that this would be an add-on and an additional expense to the City. The Public Hearing was adjourned at 6:06 p.m.

3. Lee Beckman reported that the application for Main Street Improvements was delivered to the IEPA on August 3, 2021. The permit should issue within the next 30 days. Bids for the project could come in higher than expected due to the increased cost of construction supplies. Awards for the RIPI grant will be announced soon. The overlay and alley replacement project should be taken care of in the next 30 days. The City needs to decide if they wish to move forward with the Bruder Tank project. The property will need to be dedicated to the City before the application submission, as the grant does not cover improvements on private drives or streets. More detailed engineering needs to be completed for the Main Street water main project.

4. Mayor Glazebrook asked if there were any comments from the public. Paul Stone of the Moultrie County Historical Society explained that the group was under the impression that their request for a matching grant would be on the agenda. He requested for this item to be placed on the agenda for the next meeting. Bob Elder asked why the liens against the Little Theatre were being released. Mike Kirk questioned why the bidding was being waived on the transclosure project. He then asked for clarification on the consent order for the EPA.

5. Mayor Glazebrook read the items in the consent agenda:

- Approval of minutes of the regular meeting held August 23, 2021
- Approval of claims except those from Nadler Electrical Contracting, Inc. and those in TIF funds

A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to approve the consent agenda. Upon a roll call being taken the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

6. A motion was made by Commissioner Sherwood and seconded by Mayor Glazebrook to approve TIF claims. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Mayor Richard Glazebrook	- yea
Commissioner Mike Fowler	- abstain
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

7. Commissioner Sherwood gave an update of tasks completed by the park department. She reported that the grant application for Wyman Park improvements, including tennis courts, basketball courts, and a splash pad, was submitted. The Civic Center recently hosted an open house. She thanked the Fire Department, the Dive Team, and the Blue Dolphins for their involvement. The event allowed the community to enjoy the pool and see what the Civic Center has to offer. The facility will be hosting another event in October. The baby pool is currently under maintenance. The staff will meet to decide how to move forward. The Revolving Loan Fund Committee met last week with the Historical Society and Metro Communications. The Committee decided that the loan request from the Historical Society did not meet the parameters in which the loan sits. The Historical Society is now asking the Council for a matching grant.

8. Commissioner Fowler gave an update of tasks completed by the Electric Distribution Crew and Big D Electric. He stated that he and Blake Eggleston had a conversation about the dark fiber that was installed by the City approximately ten years ago. Blake feels that it is a good time to sell the fiber while it still has some value. The City can then replace the system and use the fiber offered by Metro Communications. The current value of this asset is unknown at this time. Commissioner Fowler will be asking that the Council waive

bidding for work completed in the Electric department by Big D Electric, Seabaugh Excavating, and Nadler Electric. He explained that Big D is a small firm that has a long working relationship with the City. Seabaugh Excavating is a local firm that utilizes a boring machine. The Electric Department currently owns a boring machine but is short-staffed, and none of the employees are certified to use the equipment. Nadler Electric is another local company that Commissioner Fowler believes is the best in the business. He stated that all contractors are required to pay prevailing wage and that time and material bids should be relatively close, so he would prefer to utilize Nadler's.

9. Commissioner Woodworth reported that the Distribution Crew has approximately 20 residential meters and 35 business meters left to install. These should be installed before the weather turns colder. He read a letter received from the IEPA regarding PFOA's. The letter confirmed that the water samples collected at the water plant contained no PFOA contaminants. Commissioner Woodworth will be contacting Lee Beckman this week regarding the water and sewer installation for the Tabeing project.

10. Commissioner Booker gave an update of tasks completed by the Street Department. Commissioner Woodworth stated that the addition of directional arrows on the square has reduced the amount of traffic going the wrong way.

11. Mayor Glazebrook reported that work on the pavilion on the square has continued and will be ready by October 18th. The Cemetery staff have been mowing and watering the plants on the square. The Gas Department has continued installing Nexgrid meters.

12. City Administrator Dan Flannell gave an update on COVID statistics. Over the last three weeks, City departments have received 94 JULIE locates. Mr. Flannell, Commissioner Sherwood, and Treasurer Golden will be meeting with the architects regarding the City Building. The recycling event, to be discussed later in the meeting, will be co-sponsored by Metro Communications, the State of Illinois, and the SCED. Mr. Flannell has been working with an IFOP Union representative to prepare a memorandum of agreement. The agreement will adopt the changes that were recently made to the non-union employee vacation policy. Mr. Flannell explained that the liens held against the Little Theatre have been outstanding for years and were written off years ago as uncollectible. Releasing these liens would allow the Little Theatre to refinance and re-establish itself.

13. A motion was made by Mayor Glazebrook and seconded by Commissioner Booker that the 2021 Halloween trick-or-treat hours be set for October 29<sup>th</sup>, which is a Friday, and October 30<sup>th</sup>, which is a Saturday, between the hours of 6:00 p.m. and 9:00 p.m. each day. Upon a roll call being taken the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea

Commissioner Mike Fowler - yea  
Commissioner Chuck Woodworth - yea

and the motion was declared carried.

14. A motion was made by Mayor Glazebrook and seconded by Commissioner Fowler to take from the table the Bruder Tank TARP Project. Clerk Creek read the motion that was made at the August 23, 2021. The motion read as follows: to approve the EDP and TARP grant and move forward to help facilitate access to their expansion and new facility, which requires road improvements. The funding source will be the state legislative grant of \$225,000 and the TIF funds of \$12,045.82. Upon a roll call vote being taken, the results were as follows:

Mayor Richard Glazebrook - yea  
Commissioner Mike Fowler - yea  
Commissioner Abbey Sherwood - nay  
Commissioner Chuck Woodworth - yea  
Commissioner Doug Booker - yea

and the motion was declared carried.

15. A motion was made by Commissioner Booker and seconded by Commissioner Sherwood to adopt Ordinance 21-11, thereby, amending Chapter 24 – Motor Vehicle Code, Article IX of the Revised Code of Ordinances of the City of Sullivan, Illinois. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Mike Fowler - yea  
Commissioner Chuck Woodworth - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried.

16. A motion was made by Commissioner Fowler and seconded by Commissioner Sherwood to waive formal bidding and approve invoices 5298, 5299, 5300, 5301, 5302 & 5303 from Nadler Electrical Contracting, Incorporated. Upon a roll call being taken, the results were as follows:

Commissioner Mike Fowler - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Doug Booker - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried.

17. A motion was made by Commissioner Fowler and seconded by

Commissioner Booker to waive formal bidding and approve contracting with Seabaugh Underground Construction for boring services for the Electric Department. Upon a roll call being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

18. A motion was made by Mayor Glazebrook and seconded by Commissioner Fowler that the Council give approval of a \$13,500 payment to the Illinois EPA and entry into a consent order with the Illinois Attorney General and Illinois EPA for settlement of the allegation regarding expiration of the City's Air Emissions Permit for electrical generating equipment. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

19. A motion was made by Commissioner Woodworth and seconded by Commissioner Sherwood that the Council approve and authorize the Mayor to execute lien releases for Community Development Assistance Program loans made to The Little Theatre on the Square. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

20. The Council discussed the scheduling of an electronic recycling event. The last recycling event hosted by the City cost approximately \$3,000. City Administrator Flannell explained that the State of Illinois and Metro Communications will be collecting the reusable computers to be rehabbed and redistributed to kids. The general thought was to provide this event free of charge, encouraging everyone to participate.

21. A motion was made by Commissioner Sherwood and seconded by

Mayor Glazebrook that the Council approve spending \$2,500.00 for the City's share of funding of a peace corps fellow with the Sullivan Chamber Economic Development. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Mayor Richard Glazebrook	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

22. A motion was made by Commissioner Fowler and seconded by Commissioner Woodworth to waive formal bidding and approve an agreement with Big D Electric, LLC for the provision of electric services for a period not exceeding six months in duration. Upon a roll call being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

23. Mayor Glazebrook stated that Ordinance 21-12 was to be tabled to the next meeting.

24. A motion was made by Commissioner Booker and seconded by Commissioner Sherwood that the Council adopt Resolution 21-N, thereby approving a city financial commitment for the Illinois Safe Routes to School Grant Program – 2021 Cycle. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

25. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker to adjourn into closed session at 7:30 p.m. state code (5 ILCS 120/2(c)(1)), the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

Commissioner Abbey Sherwood - yea  
Commissioner Mike Fowler - yea  
Mayor Richard Glazebrook - yea

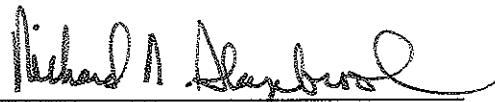
and the motion was declared carried.

26. The meeting was reconvened at 8:14 p.m.

27. A motion was made by Mayor Glazebrook and seconded by Commissioner Woodworth to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Mike Fowler - yea  
Commissioner Doug Booker - yea

and the motion was declared carried and the meeting was adjourned at 8:15 p.m.



Mayor Richard Glazebrook

Attest Carrie Creek  
Carrie Creek, City Clerk

