



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,  
ILLINOIS, MONDAY, APRIL 11, 2022**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, April 11, 2022, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 16 E. Harrison Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. Lee Beckman gave an update on the status of grants and City projects. There was no new information on the DCEO grant for the Main Street Water Main Project, the ITEP grant, the Unsewered Grant or the Safe Routes to School. All funding is in place for improvements to the Water Treatment Plant. There will be a loan closing scheduled for the additional funding of one million dollars. Construction meetings have been held and work is scheduled to begin on July 1<sup>st</sup>. The delivery of some materials has been scheduled, however, there may be some material delivery issues throughout the project. IDOT funds have been secured for the Bernius project. Information was sent to DCEO for the State Legislative Grant and agreement. Construction for this project will probably be later this year or early next year. A May bid opening will be scheduled for projects to be completed using additional Motor Fuel Tax funds.

3. Mayor Glazebrook asked if there were any comments from the public. A citizen asked if the City Building would be a two-story structure rather than extending north. He then asked if that decision required a vote of the Council.

4. Mayor Glazebrook read the items in the consent agenda:

- Approval of minutes of the regular meeting held March 28, 2022
- Approval of claims except those in TIF funds

A motion was made by Commissioner Booker and seconded by Commissioner Fowler to accept the consent agenda. Upon a roll call being taken the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

5. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to approve TIF claims. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- abstain
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried

6. Commissioner Sherwood reported that the Park Department has been working on spring clean-up around the parks. The bricks at the back of the ball diamonds will be cleaned and they will check on getting the paint touched up prior to ball season. She met with the Civic Center Director regarding the Aquatics Director position. The Blue Dolphins are requesting a \$5,000 contribution from the City. The Council will need to decide if they wish to provide the team with funding or would rather enter into an extension of their contract. The Civic Center has been busy hosting birthday parties at the facility. A CD secured with Titus proceeds was renewed for six months at a .50% interest rate. Funds were pulled from that CD and earmarked for the matching grant with the Moultrie County Historical Society. Two utility clerks have been hired at the City Building.

7. Commissioner Fowler did not have a report.

8. Commissioner Woodworth reported that the materials needed for the Tabeling Development water service install are on hand. The project will begin once the ground dries out and the weather permits the operation of the trencher. At his request, Bubba Farris compiled pricing for a Vactor Truck, pricing is as follows:

Years	Prices
2000-2010	\$125,000 - \$200,000
2010-2020	\$200,000 - \$350,000
2020-2021	\$400,000

He added that the availability of a brand new truck is unknown. The current truck is a 1998 and its' vactor motor blew a cylinder. Commissioner Woodworth believes that the City should upgrade in the near future, rather than waiting three years. He suggested looking in the \$200,000 price range. The current truck could be used as trade-in, a back-up or could be used by another department. He explained the use of the truck.

9. Commissioner Booker reported that the Street Department replaced a tile, cleaned the burn lot, cleaned storm drains, installed a handicap sign at China King, loaded rock for sale, cleaned the shop, picked up brush, repaired a wash out, piled concrete at the dump lot, repaired a storm tile, attended safety training and hauled off scrap metal.

10. A motion was made by Commissioner Booker and seconded by Commissioner Woodworth to keep Ryan Nuding as the Superintendent for the Street Department. Dustin Booker was with the City for six years and has taken a job with another business in town. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried

11. Mayor Glazebrook shared that the City wide clean-up will be held on June 14<sup>th</sup> and June 21<sup>st</sup>. He met with a couple of businesses interested in coming to Sullivan. The Cemetery staff are cleaning up the plastic flowers, mowing and will be working replacing the tiles on the ramp at the library. The Gas Department has been completing equipment maintenance and will start testing valves in the spring.

12. A motion was made by Commissioner Sherwood and seconded by Commissioner Booker to approve an engagement letter with CliftonLarsonAllen LLP for the year ending April 30, 2022 financial statement audit. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried

13. A motion was made by Commissioner Booker and seconded by Commissioner Sherwood to discuss and possible action Ordinance 22-7 – An Ordinance adding to Section 2 of Schedule “F”, Limited or Special Parking Zones to Section 24-6-4(C), of the Revised Code of Ordinances of the City of Sullivan, Illinois. Commissioner Booker explained that the purpose of this Ordinance was to install a thirty-minutes parking spot by the Bakery.

Commissioner Booker then made a motion to amend the motion. The motion to amend was seconded by Commissioner Sherwood. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried

14. A motion was then made by Commissioner Booker and seconded by Commissioner Sherwood to approve Ordinance 22-7 – An Ordinance adding to Section 2 of Schedule “F”, Limited or Special Parking Zones to Section 24-6-4(C), of the Revised Code of Ordinances of the City of Sullivan, Illinois. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried

15. Commissioner Sherwood asked the Council for direction on amounts they would like to see prepared for full-time and non-union employee raises. Commissioner Booker, Commissioner Woodworth and Mayor Glazebrook were in favor of staying with seventy-five cents. This is the same amount that was given to 2021. Commissioner Woodworth added that by doing this everyone would get the same raise. Commissioner Fowler would like to see percentage options for 2.5% to 3.5%. Commissioner Sherwood asked HR Director Nakayla Swisher to prepare raise information for the requested amount s.

16. Mayor Glazebrook stated that the City advertised for bids and/or proposal for a parcel of land located on Worth and Mattox Streets. Only one proposal was received, that proposal being from Main Street Capital Partners for the Development of the parcel for the Cedar Dale Subdivision at a purchase price of \$0. He asked the Council if this was something that they might want to move forward with so the appropriate documents could be drafted for the next meeting. Commissioner Sherwood added that this was completed and met all legal requirements and only one proposal was received. Commissioner Woodworth stated that this parcel is 20 foot wide and runs the length of the subdivision. It also serves as an easement right-of-way, it would continue to serve as an easement regardless of who owns the parcel. The Council will revisit this issue at the next Council meeting.

17. A motion was made by Mayor Glazebrook and seconded by Commissioner Sherwood to amend ordinance 22-8 and add to chapter 11 – Electric Department, Article V – Net Metering of the Revised Code of Ordinances of the City of Sullivan, Illinois. Mayor Glazebrook stated that the changes in this Ordinance are required by the State of Illinois. This Ordinance removes any caps on solar generation and cleans up the language in the City’s current ordinance. Commissioner Fowler stated that something should be done with the City’s previous Net Metering Policy. He also voiced concerns of the City Buildings need to figure solar bills by hand. Commissioner Sherwood stated that net billing is included in the proposed ordinance. Under this method, the City Building’s software would process the billing for solar customers. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Mike Fowler - nay  
Commissioner Chuck Woodworth - yea  
Commissioner Doug Booker - yea

and the motion was declared carried.

*Clerk's Note: The City Clerk advised that Commissioner Fowler should abstain from voting.*

18. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to go into closed session at 6:54 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)). Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Mike Fowler - nay  
Commissioner Doug Booker - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried.

19. The meeting was reconvened at 8:02 p.m.

20. A motion was made by Commissioner Woodworth and seconded by Commissioner Sherwood to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Mike Fowler - yea  
Commissioner Doug Booker - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried and the meeting was adjourned at 8:03 p.m.

  
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Mayor Richard Glazebrook

Attest   
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Carrie Green, City Clerk