



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,
ILLINOIS, MONDAY, MAY 14, 2018**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, May 14, 2018, at 7:00 p.m. at the Elizabeth Titus Memorial Library, 2 West Water Street, Sullivan. The meeting was called to order by Mayor Ann Short. A roll call was taken.

Commissioner Mike Mossman	- present
Commissioner Mike Kirk	- present
Commissioner Grant Wade	- present
Commissioner Jerry Risley	- present
Mayor Ann Short	- present

2. Mayor Short asked if there were any comments from the public in attendance. Rick Kenney thanked Commissioner Kirk and the Electric Department for their help with the crappie tournament. He stated that the event was successful and they hope to be able to do it again in the fall. It was also questioned who Main Street Capital Partners was (in relation to the TIF agreement), and Mayor Short stated it was Zak Horn.

3. Mayor Short read the items on the consent agenda:

- Approval of minutes of the previous regular meeting held April 23, 2018
- Approval of claims report
- Approval of the Treasurer's Report for April 2018
- Pass Ordinance 18-5 – An Ordinance Amending Chapter 17 Article II – Regulations and Article III – Gas Rates of the Revised Code of Ordinances of the City of Sullivan, Moultrie County, Illinois
- Appoint Aaron Kirk, Johna Sims, Rick Matthews, and Doug Graven to the Planning Commission for 4 year terms; Appoint Nancy Barker to the Zoning Board of Appeals for a 5 year term
- Approve Contract Agreement for Administration and Coordination Services for Grant Appropriations
- Approve and sign engagement letter from West & Company, LLC for FY2018 audit services
- Approve Final Change Order 5 for an increase of \$1,559.25 for the Sanitary Sewer Replacement Project
- Approve Final Pay Estimate 8 for \$17,559.25 to Followell Construction for the Sanitary Sewer Replacement Project.

Mayor Short asked that the minutes be pulled from the consent agenda and voted on separately. A motion was made by Commissioner Risley and seconded by Commissioner Wade to approve the minutes of the previous regular meeting held April 23, 2018. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea

Commissioner Jerry Risley	- yea
Mayor Ann Short	- abstain

and the motion was declared carried.

4. Commissioner Kirk asked that the claims report be pulled from the consent agenda and voted on separately. A motion was made by Commissioner Mossman and seconded by Commissioner Kirk to approve the TIF I claims. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- abstain
Mayor Ann Short	- yea

and the motion was declared carried.

5. A motion was made by Commissioner Kirk and seconded by Commissioner Risley to approve all claims other than TIF I and TIF IV claims. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- abstain
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

6. A motion was made by Commissioner Mossman and seconded by Commissioner Risley to approve the TIF IV claims. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- abstain
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

7. A motion was made by Commissioner Risley and seconded by Commissioner Wade to approve the consent agenda excluding the minutes and the claims report. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea

Mayor Ann Short

- yea

and the motion was declared carried by omnibus vote.

8. Lee Beckman of Milano & Grunloh Engineers was present and explained that the ITEP grant was not funded and might become available again in 2019.

9. Mr. Beckman explained that bids for the Burdick Estates Sanitary Sewer project were opened on May 3, 2018. The results were as follows:

Tebbe Excavating	Teutopolis	\$168,835.60
Wallace Excavating	Sullivan	\$214,230.00
Walk Excavating	Sigel	\$287,824.00

It was the recommendation of Mr. Beckman to approve the low bid by Tebbe Excavating. A motion was made by Commissioner Wade and seconded by Commissioner Mossman to approve the low bid of \$168,835.60 to Tebbe Excavating for the Burdick Estates Sanitary Sewer Installation project. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

10. Mr. Beckman explained that the water plant has only one operable clearwell. Upon evaluating costs for a clarifier, it would cost approximately \$2 million to get that installed. After reviewing other items and projects that have been pieced together for the last 5-10 years, it was questioned if an entirely new water plant might be a more economical route the City could take. More studies must be done to determine the correct action. A motion was made by Commissioner Wade and seconded by Commissioner Mossman to approve the project authorization with Milano & Grunloh Engineers to assist the City with a preliminary engineering report for a new water treatment plant.

Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

11. John Vezzetti of Bernardi Securities was present to discuss the bond refinancing option for the City. Several projections have been discussed with Treasurer

Golden, Commissioner Kirk, and City Administrator Dan Flannell. The proposed ordinance sets parameters and an outline for bond refinancing. If passed, the ordinance would be valid for three years. If interest rates began to climb, the City could decide to not act on the ordinance. Looking at current interest rates, the City is looking to save between \$150,000 and \$225,000 in interest alone. It was noted that the bonds are set to be issued on a tax exempt basis. Mr. Vezzetti encouraged the Council to contact him with any further questions that may come up in the process.

12. Commissioner Mossman reported that the new scoreboards for the ball diamonds have been delivered. The wildflower plots have also been seeded. He stated that things are starting to get busy at the park for the summer season.

13. Treasurer Golden discussed the employee health insurance renewal. She distributed packets of information to the Council for a discussion at the next meeting. The quote from Blue Cross Blue Shield has not yet been received, but Health Alliance has a flat renewal rate with no increase. More information will be given and a deeper discussion will ensue for the next meeting.

14. Commissioner Kirk reported the following:

- An electric employee is back at lineman school this week
- There was one outage last week on the west end of town due to the storm. The recloser isolated the area as it was supposed to, and the outage in that area lasted approximately one hour.
- All five reclosers have fiber at their locations, and they will be hooked up once a splicer can be hired to perform the work. This will allow the power plant operators to see if those reclosers are open or closed from the plant.
- The fishing tournament over the weekend had 44 boats participating
- The parking lot/street between Fields Wright Medical Center and the library was paved with blacktop. He stated that this shows that the hospital is reinvesting in the community.
- It was mentioned that thoughts were with Steve Wood's family. Kathy Wood served on the Library board for many years. It was also noted that Tom Hargis recently passed away, and he was a fixture in the community.

15. Proposals were received back from the RFP for distribution transformers, and are outlined as follows:

Company	Manufacturer	Delivery Time	Total Cost
Rauckman	ABB	6-10 weeks	\$ 145,900.00
Anixter	Cooper/Eaton Power	9 weeks	\$ 161,097.00
Brownstown	ABB OPTION	6-10 weeks	\$ 152,450.00
Brownstown	GE OPTION	11-13 weeks	\$ 164,365.00
Electrorep	ERMCO	8-10 weeks	\$ 143,364.00
Fletcher-Reinhardt	Cooper/WEG	9 weeks	\$ 134,190.83
Graybar	GE Prolec	11-13 weeks	\$ 162,203.60

It was recommended by BHMG Engineers to approve the proposal by Fletcher-Reinhardt. A motion was made by Commissioner Mossman and seconded by

Commissioner Risley to award the proposal for distribution transformers to Fletcher-Reinhardt for \$134,190.83. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- abstain
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

16. Sewer Foreman Bubba Farris was present to explain the lime lagoon removal by Evergreen FS. He stated that the City needs to waive the bidding process because they are a specialty operation. He explained that nobody else could bid on it and be competitive because other companies would have extra costs. This work needs to be done on a yearly basis. A motion was made by Commissioner Wade and seconded by Commissioner Risley to waive the bidding requirements and to hire Evergreen FS for the lime lagoon removal. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

17. Mr. Farris stated that hydrant flushing will begin on Monday, May 21st. The City also had the winning bid on a jet/vac truck being sold by Arthur. Other municipalities have also been asking about purchasing the City's jet truck.

18. Commissioner Risley stated that the Cemetery, Sewer, and Street Departments all use a mini excavator. Birkey's has submitted rental and lease information on another mini excavator. The issue will be brought before the Council at the next meeting.

19. Chief of Police Jim Waggoner explained that their department has been using body cameras on a trial basis since September. Many officers were present to discuss the benefits and positive experiences that they have had with the cameras. Examples included domestic disputes, DUIs, and video footage of a fire. It was explained that the officers have visited other police departments to get a first-hand look at how different brands of cameras functioned. The new cameras will be able to work together on one platform. Body cameras, car cameras, and interview rooms can all be using the same software and storage area to make saving and using evidence seamless. The Assistant State's Attorney was also present to give her support. She explained that the body cameras make it easier to negotiate and prosecute cases because the condition of suspects can easily be seen.

Commissioner Kirk asked about the cost of storage and how saving video can be very expensive. It was also asked how this would impact the department's work force, as

some municipalities have needed to hire a full time employee just to handle the FOIA requests and video editing. Chief ~~Love~~^{Wagner} explained that only six months of video need to be saved for non-essential footage. The current staff should also be able to handle all requests and redactions with the new video software.

The quotes from the four companies were discussed (AXON, Watch Guard, Pro-Vision, and GETAC). The police officers all agreed that they would like to purchase the GETAC system, with an initial cost of \$30,828.35. This system comes with an annual cost of \$4,680. It was noted that with the help of Treasurer Golden the City received a grant of \$17,945 for the purchase of cameras. A motion was made by Mayor Short and seconded by Commissioner Riskey to waive the formal bidding requirements and approve the purchase of the GTAC body cameras for the Police Department. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Riskey	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

20. The following ordinance was presented: Ordinance 18-6 – An Ordinance Amending Article III, Chapter 11 – Electric Rates of the City of Sullivan, Moultrie County, Illinois. Mayor Short explained that this ordinance does not raise electric rates. Treasurer Golden stated that there has not been an ordinance change for the base rates since 2009-2010, when the base cost of power was 4.7 cents. This past year the actual cost of power was about 8.1 cents. This is the reason the Energy Cost Adjustments have been so high. This ordinance adjusts the base cost of power so that the electric bills show a higher cost of electric (which is the first line of the bill). This will lower the Energy Cost Adjustment (the second line of the bill) by the same amount. The total cost on the utility bills will not change, but this shows a more true cost of electricity and makes explaining utility bills easier. It was also noted that there will be another line on the utility bill this month showing the base charge (meter charge) which used to be included in the electric line of the bill. A flier will be sent with utility bills in June to explain the changes. A motion was made by Commissioner Kirk and seconded by Commissioner Wade to pass Ordinance 18-6 – An Ordinance Amending Article III, Chapter 11 – Electric Rates of the City of Sullivan, Moultrie County, Illinois. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Riskey	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

21. The following ordinance was presented: Ordinance 18-7 – Approving and Authorizing the Execution of a Tax Increment Financing (TIF) District Redevelopment

Agreement by and between the City of Sullivan, Moultrie County, Illinois and Darin Burdick. Mayor Short explained that it was agreed upon at the last meeting that Mr. Burdick would get a 75% share of TIF generated to meet his eligible costs. A motion was made by Commissioner Mossman and seconded by Commissioner Risley to pass Ordinance 18-7 – Approving and Authorizing the Execution of a Tax Increment Financing (TIF) District Redevelopment Agreement by and between the City of Sullivan, Moultrie County, Illinois and Darin Burdick. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- abstain
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

22. The following ordinance was presented: Ordinance 18-8 – Approving and Authorizing the Execution of a First Amendment to a TIF District Redevelopment Agreement by and between the City of Sullivan and Jim Desmond D/B/A McDonald's and JDP Enterprises Sullivan, LLC. Mayor Short explained that McDonald's was not able to get their property into TIF IV, and they do not have enough time to recuperate their costs in the current TIF I. Their agreement was originally for 50%, and this agreement of 75% will help them get a little more of their eligible costs back before the expiration of TIF I. Commissioner Kirk questioned if the agreement should really read that 75% can begin for tax year 2017, since that time has already passed. TIF Consultant Gwen Crawford will be contacted to make sure that a correction will not need to be made. A motion was made by Commissioner Mossman and seconded by Commissioner Kirk to pass Ordinance 18-8 – Approving and Authorizing the Execution of a First Amendment to a TIF District Redevelopment Agreement by and between the City of Sullivan and Jim Desmond D/B/A McDonald's and JDP Enterprises Sullivan, LLC. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

Immediately after the vote, Mayor Short announced that Commissioner Risley needed to abstain from voting due to the fact that the ordinance has business relating to the TIF I district. Mayor Short directed the Clerk to do a recall of votes, and the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- abstain
Mayor Ann Short	- yea

and the motion was declared carried.

23. The Economic Development Group is the City's official municipal advisor. They will be working on the bond refinancing, and the City is required to sign a letter of engagement to perform those actions. A motion was made by Commissioner Mossman and seconded by Commissioner Wade to approve the letter of engagement with the Economic Development Group. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- abstain
Mayor Ann Short	- yea

and the motion was declared carried.

24. IceMiller is the legal counsel that the City will need to hire for the bond refinancing. A motion was made by Commissioner Kirk and seconded by Commissioner Mossman to approve the letter of engagement with IceMiller LLP. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- abstain
Mayor Ann Short	- yea

and the motion was declared carried.

25. A motion was made by Commissioner Wade and seconded by Commissioner Kirk to pass Ordinance 18-9 – An Ordinance Authorizing and Providing for the Issuance of not to Exceed \$4,380,000 Aggregate Principal Amount General Obligation Refunding Bonds (Alternate Revenue Source), Series 2018 of the City of Sullivan, Moultrie County, Illinois, and for the Levy of a Direct Annual Tax Sufficient to Pay the Principal of and Interest on Said Bonds. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- abstain
Mayor Ann Short	- yea

and the motion was declared carried.

26. Mayor Short read a memo from Dan Flannell that the First Community Bank has committed to donating \$5,000 toward the pavilion project. That brings the total donor pledges up to \$25,000. It is Mr. Flannell's recommendation that the City match

that \$25,000 so that the timber construction design could be installed. Commissioner Mossman stated that it would be prudent to wait to take action since Steve Wood is a major donor to the project. The Council agreed and a decision will be postponed.

27. Fire Chief Mike Piper was present to discuss fireworks. He explained that the Fire District has an ordinance in place that handles the sale of fireworks, consumer fireworks permits, training, and pyrotechnic displays. The Fire District does not have the policing power to enforce their ordinance, and he is asking if the City could work with the Fire District to provide a municipal ordinance that the police and the City could enforce. City Administrator Dan Flannell will be instructed to work on such an ordinance.

28. Nancy Drury requested to address the Council regarding the Civic Center. She explained some issues and shared pictures of the facility with the Council. Pictures and complaints included: rusty equipment, chipped walls, a broken mirror, a vent, water stains, leaking pipes in the weight room with buckets, and cracked vinyl on equipment. She realizes that there have been discussions about a new facility, yet the current facility is not being taken care of.

She also discussed the new rate structure at the Civic Center and compared it to that of the Mattoon YMCA. She showed how the YMCA has many events and classes available, but there are limited things going on for the members at the Civic Center. The Civic Center used to have a lot of activities going on, but things aren't like they used to be. She also had an issue with the new senior individual and couple rates, as the rate increases did not make sense. She asked that her questions be addressed and that the City please bring the Civic Center back to the way it used to be with its appearance and activities. Commissioner Mossman stated he would have a meeting with Dan Flannell and will address the issues.

29. Mayor Short brought forth discussion regarding non-union employee wages for FY 2018-2019. Treasurer Golden prepared sheets showing union wages and examples of the costs of different percentage raises. Commissioner Mossman stated that the goal or idea would be to offer the non-union employees what the union employees got for raises. Last year the non-union employees received a 2.5% increase. This year the three unions are at 2.25%, 2.25%, and 3.0%. Mayor Short suggested that the Council meet in the middle and give a 2.5% increase.

It was also discussed what would happen with the employee contributions to health insurance. Treasurer Golden stated that the plan last year was to increase employee contributions for dependents to 40% when this year's renewal takes place. The last page of the insurance packet showed how that could affect employee take home pay. A motion was made by Commissioner Wade and seconded by Commissioner Riskey to give full time non-union employees a 2.5% pay increase for the 2018-2019 fiscal year. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Riskey	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

30. A motion was made by Commissioner Risley and seconded by Commissioner Kirk that the meeting be adjourned. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried and the meeting was adjourned at 8:55 p.m.

Attest Monte A. Johnson
Monte Johnson, City Clerk

Ann G. Short
Mayor Ann Short