

# MAYOR AND CITY COUNCIL

CHRISTOPHER G. MILLER  
MAYOR

JAMES L. McCARRON  
MAYOR PRO TEM

JAMES A. WIEPRECHT  
CITY MANAGER

BARRI R. AVALLONE  
TREASURER

CLARA KALMAN  
CLERK



## COUNCIL MEMBERS

JUDITH K. FULLER

DIANE A. FOSTER

ELIZABETH W. CHANEY

CHRISTOPHER R. TILLMAN

## AGENDA MAYOR AND CITY COUNCIL WORKSHOP WEDNESDAY, DECEMBER 6, 2023 7:30 PM

**Opening** – Pledge of Allegiance and roll call ▶

**Review of Minutes** – Review of the minutes of the November 8, 2023 and November 13, 2023 regular meetings and the corrected Closed Session Minutes from November 8, 2023 ▶

**Public Hearing** – Ordinance 09 – 2023 – Backyard Chickens ▶

**Council member statement regarding conflicts of interest on agenda items** ▶

**Public comment pertaining to non-agenda items** ▶

**Resolution, Ordinances and Agreements** ▶

### Approval:

**CDM Smith 2024 Rate Schedule** ▶

### Adoption:

**Ordinance 09 – 2023 – Backyard Chickens** ▶

**Ordinance 10 – 2023 – Amendment to Officers and Employees Section of the City Code** ▶

**Resolution 2023 – 19 – Water allocation for December** ▶

**Resolution 2023 – 20 – Fee Schedule for 2024** ▶

**City Manager Report** ▶

**Department Reports** ▶

**New Business** ▶

1. Monthly Financial Report ▶
2. Accounts Payables ▶
3. Approval of Special Event Permit Application – Alyssa Richards Memorial Car Show – October 5, 2024 ▶
4. Nomination to Main Street Advisory Board – Keith Reed, Jr. ▶
5. Charter discussion – section C – 519 – Removal from Office - recall ▶

**Public comment pertaining to Agenda items** ▶

**Adjournment** ▶

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## Notice of Public Hearing City of Taneytown December 6, 2023 7:30 PM

The Mayor and City Council will conduct a public hearing on December 6, 2023 at 7:30 PM on Ordinance 09 – 2023 – Backyard Chickens, which defines regulations for raising chickens within City limits.

**CITY OF TANEYTOWN  
ORDINANCE 09-2023 BACKYARD CHICKENS**

WHEREAS, Section 5-213 of the Local Government Article of the Maryland Annotated Code and Section C-401(B)(62) of the Charter of the City of Taneytown grants the Mayor and City Council with the authority to adopt zoning regulations; and

WHEREAS, the Mayor and City Council of Taneytown have adopted Zoning Regulations for the City of Taneytown contained in Chapter 205 of the Code of the City of Taneytown; and

WHEREAS, Article V – Supplementary District Regulations of the Zoning Code regulates accessory uses ; and

WHEREAS, the Mayor and City Council of the City of Taneytown believe it is in the best interests of the citizens of Taneytown to implement zoning regulations to define, regulate and permit the raising of Backyard Chickens, under certain conditions and circumstances as defined by this Ordinance; and

WHEREAS, the Taneytown Planning and Zoning Commission have reviewed this Ordinance at their November 27, 2023 meeting and voted to recommend that the Mayor and City Council for the City of Taneytown approve and adopt the ordinance; and

WHEREAS, pursuant to the requirements of Section 4-203 of the Land Use Article of the Maryland Annotated Code, the Mayor and City Council of the City of Taneytown have advertised and held a public hearing on this ordinance on December 6, 2023 to receive public comment; and

WHEREAS, after considering the matter, and the Planning and Zoning Commission’s recommendation and public comment related this ordinance have found that it is in the best interests of the citizens of Taneytown to adopt said Ordinance.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF TANEYTOWN THAT:

Section 1. That Section 205-1 be amended as follows to add:

**BACKYARD CHICKENS** – Chickens that are raised in the City which meet the requirements of the zoning ordinance. Said practice shall not be considered animal husbandry as referenced in the zoning code.

Section 2. That Section 205-35.5 be added as follows:

205-35.5 Backyard Chickens

Raising of chickens is permitted in residential districts subject to the following:

- A. A maximum of six (6) chickens may be kept. Roosters are prohibited.
- B. A chicken coop is required. A chicken coop is defined as a small enclosed area or structure in which the chickens are kept. The minimum coop size shall be 4 square feet per chicken and enclosed on all sides and roofed,
- C. A chicken run is required. A chicken run is defined as an outdoor enclosed (top and all sides) area attached to a chicken coop in which the chicken is allowed to range freely. A run of 10 square feet per chicken is required. Chickens must be confined within coops and runs.
- D. Coops and runs shall be considered as accessory buildings or structures in conformity with all other requirements of the code.
- E. The minimum setback for a coop or run shall be 10 feet from any lot line,
- F. Coops and runs must be a minimum of 20 feet from any dwelling.
- G. Coops must be in the rear yard of the property.
- H. A Backyard Chicken Keeper Certificate or equivalent shall be required and submitted with any permit application. A certificate shall be required of both property owner and tenant for any leased property.
- I. Commercial activities, such as, but not limited to selling eggs, is prohibited.
- J. Issuance of a City zoning certificate shall be required prior to obtaining any chickens.
- K. Prior to obtaining a zoning certificate, a copy of the registration for the backyard chicken with the Maryland Department of Agriculture shall be submitted to the City
- L. Compliance with all other County and State regulations.

INTRODUCED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2023 BY A VOTE OF \_\_\_\_\_  
COUNCILMEMBERS IN FAVOR AND \_\_\_\_\_ COUNCILMEMBERS  
OPPOSED.

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK  
APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2023.

\_\_\_\_\_  
CHRISTOPHER G MILLER, MAYOR

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

BY: \_\_\_\_\_  
CITY ATTORNEY

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**CITY OF TANEYTOWN  
ORDINANCE 10-2023**

**AMENDMENT TO OFFICERS AND EMPLOYEES SECTION OF THE CITY  
CODE**

WHEREAS, Chapter 34 Officers and Employees of the City Code outlines various positions, duties and information related to certain officers and employees of the City; and

WHEREAS, the Mayor and City Council of Taneytown desire to amend certain provisions of Chapter 34.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF TANEYTOWN THAT:

Section 34-3 Attorney shall be amended as follows:

- A. Appointment; qualifications; removal. The Mayor, with the approval of the Council, shall appoint a City Attorney. The City Attorney shall be a member of the bar of the Maryland Court of Appeals. The City Attorney shall be removed by vote of the City Council.

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- C. Powers and duties.

- (1) The City Attorney shall be the legal advisor of the city and shall perform such duties in this connection as may be required by any members of the Council or the Mayor. When required by the Mayor, City Manager, Council or a member of Council, the City Attorney shall furnish written or verbal opinions upon any legal affairs of the City.

INTRODUCED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023 BY A VOTE OF  
\_\_\_\_\_ COUNCILMEMBERS IN FAVOR AND \_\_\_\_\_  
COUNCILMEMBERS OPPOSED.

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

\_\_\_\_\_  
CHRISTOPHER G MILLER, MAYOR

47 APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
48 THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

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50 BY: \_\_\_\_\_  
51 CITY ATTORNEY

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55 Underline is new language  
56 ~~Strikethrough is deleted language~~