

# MAYOR AND CITY COUNCIL

CHRISTOPHER G. MILLER  
MAYOR

JAMES L. MCCARRON  
MAYOR PRO TEM

JAMES A. WIEPRECHT  
CITY MANAGER

BARRI R. AVALLONE  
TREASURER

CLARA KALMAN  
CLERK



## COUNCIL MEMBERS

JUDITH K. FULLER

DIANE A. FOSTER

ELIZABETH W. CHANEY

CHRISTOPHER R. TILLMAN

## AGENDA MAYOR AND CITY COUNCIL MEETING MONDAY, JUNE 10, 2024 7:30 PM

**Opening:** Pledge of Allegiance and roll call ▶

**Reading of the minutes from the June 5, 2024 closed session.** ▶

**Approval of minutes:** Approval of the minutes from the May 8, 2024 and May 13, 2024 regular meetings and the May 13, 2024 and June 5, 2024 closed sessions. ▶

**Council member statement regarding conflicts of interest on agenda items** ▶

**Resolution, Ordinances and Agreements:** ▶

Approval:

**Catholic Charities lease** ▶

Adoption:

**Ordinance 01 – 2024 – Fiscal Year 2024 – 2025 Operating Budget** ▶

**Ordinance 05 - 2024 - Fiscal Year 2023 – 2024 – Budget Amendment - 4** ▶

**Resolution 2024 – 09 – Water allocation for June** ▶

**City Manager Report** ▶

**Department Reports**

**Legal Report**

**New Business**

1. **Monthly Financial Report** ▶
2. **Accounts Payables** ▶
3. **Approval of Special Event Permit – Taneytown Pride Event – June 30<sup>th</sup>, 2024** ▶

**Council member Reports** ▶

**Adjournment** ▶

## **LEASE AGREEMENT**

THIS LEASE AGREEMENT (the “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2024, by and between the City of Taneytown, a municipal corporation of the State of Maryland (hereinafter sometimes referred to as the “City” or the “Lessor”), and Associated Catholic Charities, Inc. a Maryland corporation for the use and benefit of the Carroll County Head Start Program (hereinafter the “Lessee”).

WHEREAS, the City is the owner of that certain real property and improvements known as the Taneytown Community Center at 4501 Stumptown Road, Taneytown, Maryland (hereinafter the “Property”); and

WHEREAS, the parties entered in a Lease Agreement for the Property dated July 15, 2003 and have renewed said lease each year; and

WHEREAS, the parties desire to continue the rental of the Property however under the following terms and conditions. All prior Lease Agreements shall be hereby null and void.

NOW, THEREFORE, in consideration of the aforesaid recitals and for such other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, the Lessor agrees to lease certain real property to the Lessee upon the terms and conditions as hereinafter set forth.

1. Premises. Lessor hereby agrees to lease to Lessee and Lessee hereby agrees to rent from Lessor, the improvements located at 4501 Stumptown Road, Taneytown, Maryland (hereinafter the “Premises”).

2. Use of Premises. The Premises shall be used exclusively for the Carroll County Head Start Program, and for no other purposes or use. It shall be the responsibility of the Lessee to obtain and maintain any and all governmental licenses and/or special permits required for the operation of the above-described program, if any.

3. Common Areas. In addition to the Premises, Lessee shall have the right of non-exclusive use, in common with others, of the “common areas” of Lessor’s Property, including but not limited to parking areas, driveways, access roads, sidewalks, walkways, retaining walls, halls, staircases, kitchen areas, bathrooms, landscaped areas, exterior lighting facilities, and playgrounds designed for common use as may be necessary to the reasonable use and occupancy of the Premises.

4. Term. The term of this Lease Agreement shall be for one (1) year, commencing on, June 30, 2024 and terminating on June 30, 2025. Notwithstanding

anything herein to the contrary in the event Lessee loses a significant portion of its funding for this program, Lessee may terminate this Agreement by giving sixty (60) days written notice. In the event of such funding loss termination, Lessee shall only be responsible for payment through said sixty (60) day period. Any rent paid beyond the sixty (60) days shall be refunded or rebated by Lessor to Lessee upon termination.

5. Rent and Security Deposit. During the term of this Agreement, Lessee shall be required to pay a monthly rent of \$50.00, due on the first of each month, for the use of the Premises. No security deposit shall be required to be paid by Lessee.

6. Utilities. Lessee shall pay the costs of all utilities serving the Premises, including electricity, cable TV, gas or oil, water and sewer service. Lessee shall be responsible to pay the costs of any telephone or cable television service to the Premises.

7. Maintenance. Lessor shall be responsible to maintain the structural and mechanical components of the Premises, including the roof, exterior walls, doors and windows, HVAC systems, plumbing fixtures, water and sewer lines, landscaping, and mowing, except where such repairs or maintenance may be required due to damage as may be caused by the waste, misuse or negligence of Lessee, its agents, representatives, employees, volunteers or invitees. Lessee shall be responsible to maintain in good condition, the interior of the Premises, to perform all routine maintenance and repairs and snow removal. At the end of the term hereof, Lessee shall return the Premises to Lessor in good condition, reasonable wear and tear expected, and shall remove all of its personal property and any and all trash, waste or debris from the Premises. Lessee shall be responsible to pay or reimburse Lessor for all costs to repair any and all damage to the Premises, fixtures and appurtenances, caused by the waste, misuse or neglect of Lessee, its agents, representatives, employees, volunteers or invitees.

8. Renovations. Lessee shall not make any physical renovations or alterations to the Premises without the express prior written consent of Lessor. Lessee may install such furnishings and fixtures necessary for use of the Premises for the intended use hereunder, however, Lessee shall remove all such furnishings and fixtures at the end of the term hereof and repair, at Lessee's sole expense, any damage to the Premises caused by the installation or removal of furnishings and/or fixtures.

9. Hazardous Materials Prohibited. Lessee hereby agrees, represents and warrants that it shall not use, store or dispose of on the Property or Premises any "hazardous materials" as defined by federal, state or local law, as from time to time amended. Lessee further agrees that it shall indemnify and hold harmless Lessor, against any and all claims for damage, injury, loss or cost, of any kind or nature, to person or property, including attorneys fees, and any and all fines, liens, penalties, costs or damages assessed or imposed, caused by or due to Lessee's use, storage or disposal of any "hazardous materials" on the Property or Premises.

10. Insurance. During the term of this Agreement, Lessor agrees that it shall maintain a policy of general liability and hazard insurance on the Property for the value

of the Property. During the term of this Agreement, Lessee agrees that it shall maintain a policy of general liability insurance in a minimum amount of One Million Dollars (\$1,000,000.00), naming the City as an additional insured, and such policy shall not be allowed to lapse or be cancelled without first providing thirty (30) days written notice to Lessor. Failure by Lessee to maintain such insurance coverage shall be cause for immediate termination by Lessor of this Agreement. Lessee shall be further responsible to maintain any such insurance coverage necessary to insure it for loss or damage to any of Lessee's personal property stored or left on the Premises. Lessor shall not be responsible for any loss, damage or injury to Lessee's or its agents', representatives', employees', volunteers' or invitees' personal property used, stored or left on the Premises.

11. Indemnification. Lessee hereby agrees that it shall indemnify and hold harmless Lessor, its officials, officers, employees, agents and representatives, from and against any and all claims for damage, injury, loss or cost, of any kind or nature, to person or property, including attorneys fees, arising out of or incident to this Agreement and/or Lessee's use of the Premises, except as may be caused by the negligence of Lessor.

Lessee specifically agrees it shall be responsible for any and all compliance related to the Americans with Disabilities Act, whether, by example and not by limitation, such compliance is related to structural changes to the premises, use of the premises, or operation thereof. Further Lessee shall indemnify and hold harmless the Lessor for any and all liability and costs, including legal costs, associated with any action or threatened action or enforcement by any entity or individual, related to the Americans with Disabilities Act.

12. Damage. If as a result of fire or other casualty, the Premises are damaged so as to be uninhabitable, in whole or in part, Lessor shall have the right, in its sole discretion, either to repair and restore such damage, or to terminate this Agreement upon providing thirty (30) days notice in writing to Lessee of such termination.

13. Condemnation. If all or a substantial part of the Property or the Premises shall be lawfully condemned by a governmental authority or taken for public use, this Agreement shall automatically terminate upon such condemnation or taking, in the sole discretion of Lessor.

14. Assignment and Subletting. Lessee shall not have the right to assign or sublet all or any portion of the Premises to a third party.

15. Severability. If any term or provision of this Agreement is deemed invalid or unenforceable, such finding shall not affect the remainder of the terms and provisions of this Agreement, which shall remain in full force and effect.

16. Notices. Any notice required under this Agreement shall be in writing and delivered or sent by First Class U.S. Mail to the party at the following address unless the party shall advise the other party in writing of a different address:

Lessor: City of Taneytown  
17 East Baltimore Street  
Taneytown, Maryland 21787

Lessee: Associated Catholic Charities, Inc.  
320 Cathedral Street  
Baltimore, Maryland 21201

17. Signs. Lessee shall not install any sign on the Property or Premises without the written consent of Lessor and any such sign shall be required to comply with all City regulations or ordinances governing signs

18. Default. Except as otherwise provided herein, in the event of a default or violation of any term or provision of this Agreement, upon written notice of such default, the defaulting party shall have a period of fifteen (15) days in which to cure said default. If such default shall not be cured within such fifteen (15) day period then the nondefaulting party shall have the right to terminate this Agreement upon providing written notice to the other party.

21. Termination. Notwithstanding anything herein to the contrary, either Lessor or Lessee may voluntarily terminate this Agreement upon providing sixty (60) days notice in writing to the other party.

22. Entire Agreement. This Agreement shall constitute the entire agreement of the parties and shall not be modified or amended except in writing and signed by both parties hereto.

23. Applicable Law. This Agreement shall be governed by, interpreted and enforced in accordance with the laws of the State of Maryland.

24. Binding Nature. This Agreement shall be binding upon and shall insure to the benefit of the parties and their respective successors and assigns.

WITNESS, the hands and seals of the parties as of the day first written above.

WITNESS:

THE CITY OF TANEYTOWN,  
a municipal corporation of the State of  
Maryland

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK

\_\_\_\_\_(SEAL)  
CHRISTOPHER MILLER, MAYOR

ASSOCIATED CATHOLIC CHARITIES,  
INC. a Maryland Corporation

\_\_\_\_\_ (SEAL)

ORDINANCE NO. 01 - 2024  
FISCAL YEAR 2024 - 2025 OPERATING BUDGET

PURSUANT to Article VII, §C-702 and C-703 of the Charter of the City of Taneytown, the Mayor and City Council shall adopt an annual budget that provides a complete financial plan for the budget year and contains estimates of anticipated revenues and proposed expenditures.

WHEREAS, a budget fulfilling the requirements of the Charter has been prepared; and

WHEREAS, pursuant to the provisions of §C-703, a public hearing on said budget has been held on \_\_\_\_\_, after the required two weeks notice was given in the Carroll County Times pursuant to §C-703 of the Charter of the City of Taneytown; and

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TANEYTOWN:

Section One: That the budget attached hereto and incorporated herein is hereby adopted as the budget for the City of Taneytown for Fiscal Year July 1, 2024 through June 30, 2025

INTRODUCED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
CHRISTOPHER MILLER, MAYOR

[FY25 Draft Budget Detail Link](#)



# **CITY OF TANEYTOWN, MARYLAND**

**FISCAL YEAR 2024-2025**

**Ordinance No. 01-2024**

**DRAFT OPERATING BUDGET**

**For the Period beginning July 1, 2024 through June 30, 2025**

Mayor, Christopher Miller

Mayor Pro Tem, James McCarron

Councilman, Elizabeth Chaney

Councilman, Diane A. Foster

Councilman, Judith K. Fuller

Councilman, Christopher Tillman

City Manager, James Wieprecht

Treasurer, Barri R. Avallone

*Budget Ordinance No. 01-2024 introduced 04/3/24 and passed xx xx, 2024*



City of Taneytown  
**Ordinance No. 01-2024**  
DRAFT Fiscal Year 2025 Budget Assumptions  
for the period July 1, 2024 to June 30, 2025  
**Ordinance No. 01-2024 introduced 04/03/24 and passed xx/xx/24**

**Revenue**

**General Fund (GF)**

- Current Tax Rate 0.37 Cents unchanged from last year – **NOT** exempt from constant yield tax rate provision, potential increase over FY24 budget of \$265,955
- County Tax Differential based on preliminary FY25 estimates from County. Finalized amounts after County Budget adopted.
- HUR Grant estimate for FY 2024 is \$510,364 as of January 23,2024
- State Police Protection Grant includes \$105,000 based on FY24 amount
- Police Reimbursement Grants includes for Overtime patrols \$1,000

**Utility Fund (UF)**

- Water Rates have not changed. Revenue increase based on 3 year average.
- Sewer Rates have not changed. Revenue increase based on 3 year average.

**Budgeted Use of Fund Balance**

- \$2,089,525 – GF Balance - needed for Park Capital outlay and GF Capital Outlay, Will use remaining available balance of ARPA funding.
- \$2,755,806 - UF Balance - needed for capital outlay. Will use remaining available balance of ARPA funding.

**Expenses**

• **Salary Notes**

• **Re-allocation of Salary & Fringe benefits between General Fund and Utility Fund**

- Includes 3% salary increase for staff and 3% COLA
- City Manager will remain split 50% to GF and 50% to UF
- Treasurer will remain split 90% to GF and 10% to UF
- New Police Officer added at mid year
- W/S Billing Division employees (2) split 15% to GF and 85% to UF to reflect actuals
- IT will remain split 80% to GF and 20% to UF

Five employees in the Public Works Department will be budgeted between Streets 75% and Parks 25%, based on 5 year actuals. One part time position added, split 50% between Streets and Parks. One Utility employee budgeted Streets 80% and Water 20%, based on 5 year actuals. One full time position added to Water department.

• **Maryland State Retirement - Employer Contribution Rates**

- Employee Pension System rate increases to 10.86% from 10.21% of Salaries - net increase of \$24,074 (16.8%) over FY24 Budget
- Law Enforcement Officers' Pension System rate increased to 38.07% from 36.91% of Salaries, - net increase of \$132,500 (72%) from FY24 amended budget due to anticipation of full staffing. FY24 actual pension low due to turnover.

• **Health Insurance Increase - 10.76%**

- Based Insurance budget on our current carrier Aetna, new rates are unavailable at this time. 10% increase from current premium budgeted. Yearly cost to City is \$376,831 for Health, Dental, Vision, Life, HRA Fees, and Cobra Admin Fees, budgeted to employee home department, not allocated
- Deductible Health Liability to the City is \$286,100 (\$7,000 individual / \$8,500 family) budgeted at 100% usage. Budgeted to employee home department and not allocated

City of Taneytown  
**Ordinance No. 01-2024**  
DRAFT Fiscal Year 2025  
for the period July 1, 2024 to June 30, 2025

Ordinance No. 01-2024 introduced 04/03/24 and passed xx/xx/24

**Summary**

<b>General Fund</b>			
<b>Revenue</b>	FY24 - Revised	FY25 - Draft	(FY25 - FY24)
Local & State Tax	4,065,443	4,567,423	501,980
County	626,364	644,518	18,154
Finance Office	0	0	0
IT Dept	0	0	0
Clerk	232	150	(82)
Zoning & Code Enforcement	7,100	7,100	0
City Hall and Roberts Mill / Headstart	600	600	0
Police	200,074	127,700	(72,374)
Streets	427,852	510,364	82,512
Parks & Recreation	553,163	24,548	(528,615)
Local	70,750	75,750	5,000
Open Space Impact Fee - Fund	0	0	0
Balance Use (Parks)	0	0	0
Budgeted Use of Fund Balance	4,004,352	2,089,525	(1,914,827)
<b>Total Revenue - General Fund</b>	<b>\$ 9,955,930</b>	<b>\$ 8,047,678</b>	<b>\$(1,908,252)</b>
<b>Expenditures</b>			
Mayor & Council	91,871	107,053	15,182
Finance Dept	256,466	270,915	14,449
City Manager	96,599	111,258	14,659
IT Dept	226,946	248,706	21,760
Clerks Office	112,213	128,082	15,869
Zoning & Code Enforcement	90,741	95,889	5,148
Economic Development	116,614	122,908	6,294
City Hall	208,188	232,641	24,453
Annex	8,860	10,550	1,690
Roberts Mill Facility (Head Start)	2,360	2,590	230
Public Safety	2,236,886	2,398,352	161,466
Streets	1,489,491	1,598,981	109,490
Storm Water Mgmt	90,500	90,500	0
Parks & Recreation	444,266	534,963	90,697
Debt Service (Principal)	93,353	94,290	937
Capital Outlay (City Hall)	181,500	0	(181,500)
Capital Outlay (IT)	0	22,000	22,000
Capital Outlay (Police)	251,000	120,000	(131,000)
Capital Outlay (Stormwater)	660,000	60,000	(600,000)
Capital Outlay (Streets )	1,331,651	1,133,000	(198,651)
Capital Outlay (Parks)	1,966,425	665,000	(1,301,425)
<b>Total Expenditures - General Fund</b>	<b>\$ 9,955,930</b>	<b>\$ 8,047,678</b>	<b>\$(1,908,252)</b>
<b>Net Revenue Over Expenditures - General Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Utility Fund</b>			
<b>Revenue</b>	FY24 - Revised	FY25 - Draft	(FY25 - FY24)
Water Service Fee	950,000	1,000,000	50,000
Water Restoration Fees	0	0	0
Water Late Payments & Other	50,000	50,000	0
Water Standpipe Rental	142,000	138,000	(4,000)
EnerNoc Capacity Payment	0	0	0
Interest Income	100,000	150,000	50,000
Sewer Service Fee	1,950,000	1,975,000	25,000
<b>Budgeted Use of Fund Balance</b>	<b>3,996,213</b>	<b>2,755,806</b>	<b>(1,240,407)</b>
<b>Total Revenue - Utility Fund</b>	<b>\$ 7,188,213</b>	<b>\$ 6,068,806</b>	<b>\$(1,119,407)</b>
<b>Expenditures</b>			
Water	923,348	1,006,324	82,976
Sewer	1,541,579	1,786,140	244,561
Debt Service (Principal - Water)	291,117	298,071	6,954
Debt Service (Principal - Sewer)	536,328	553,271	16,943
Capital Outlay (Water)	825,000	1,200,000	375,000
Capital Outlay (Sewer)	3,070,841	1,225,000	(1,845,841)
<b>Total Expenditures - Utility Fund</b>	<b>\$ 7,188,213</b>	<b>\$ 6,068,806</b>	<b>\$(1,119,407)</b>
<b>Net Revenue Over Expenditures - Utility Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

City of Taneytown  
**DRAFT Budget - Ordinance No. 01-2024**  
Fiscal Year 2025  
for the period July 1, 2024 to June 30, 2025  
*Ordinance No. 01-2024 introduced 04/03/24 and passed xx/xx/24*

**Summary**

**General Fund**

**Revenue**

Local & State Tax	4,567,423
County	644,518
Finance Office	0
Clerk	150
Zoning & Code Enforcement	7,100
City Hall - Robers Mill / Headstart	600
Police	127,700
Streets	510,364
Parks & Recreation	24,548
Local	75,750
Park Impact Fees - Fund Balance Use	0
Budgeted Use of Fund Balance	2,089,525

**Total Revenue - General Fund** **\$ 8,047,678**

**Expenditures**

Mayor & Council	107,053
Finance Dept	270,915
City Manager	111,258
IT Dept	248,706
Clerks Office	128,082
Zoning & Code Enforcement	95,889
Economic Development	122,908
City Hall	232,641
Annex	10,550
Roberts Mill Facility (Head Start)	2,590
Public Safety	2,398,352
Streets	1,598,981
Storm Water Mgmt	90,500
Parks & Recreation	534,963
Debt Service (Principal)	94,290
Capital Outlay (IT)	22,000
Capital Outlay (Stormwater)	60,000
Capital Outlay (Police)	120,000
Capital Outlay (Street)	1,133,000
Capital Outlay (Parks)	665,000

**Total Expenditures - General Fund** **\$ 8,047,678**

**Net Revenue Over Expenditures - General Fund** **\$ -**

**Utility Fund**

**Revenue**

Water Service Fee	1,000,000
Water Restoration Fees	0
Water Late Payments & Other	50,000
Water Standpipe Rental	138,000
EnerNoc Capacity Payment	0
Interest Income	150,000
Sewer Service Fee	1,975,000
Budgeted Use of Fund Balance	2,755,806

**Total Revenue - Utility Fund** **\$ 6,068,806**

**Expenditures**

Water	1,006,324
Sewer	1,786,140
Debt Service (Principal - Water)	298,071
Debt Service (Principal - Sewer)	553,271
Capital Outlay (Water)	1,200,000
Capital Outlay (Sewer)	1,225,000

**Total Expenditures - Utility Fund** **\$ 6,068,806**

**Net Revenue Over Expenditures - Utility Fund** **\$ -**

City of Taneytown  
Operating & Capital for General Fund & Utility Fund  
Quick Summary - FY25 Budget DRAFT

General Fund												
Department	Department Name	FY25 Revenues Operating Budget Request	FY25 Expenditure Operating Budget Request	FY25 Net Revenue Over Expenditures (Operating)	FY25 Revenues Capital Budget	FY25 Expenditure Capital Equipment Request (\$5K plus)	FY25 Expenditure Capital Project Request (Buildings, Infrastructure, & Improvements)	FY25 Capital Reserves - for future use	FY25 Expenditure Capital Principal Debt Payments	FY25 Total Capital Expenditures	FY25 Net Revenue Over Expenditures (Capital)	FTE (Full-time equivalents based on 2,080 hours) Employees by Department
70-700	Local Tax Revenue	3,536,398	0	3,536,398		0	0	0	0	0	0	
70-710	State Tax Revenue	1,031,025	0	1,031,025		0	0	0	0	0	0	
80-800	County Revenue	644,518	0	644,518		0	0	0	0	0	0	
90-700	Local Revenue	75,750	0	75,750		0	0	0	0	0	0	
10-100	Mayor & Council	0	107,053	(107,053)	0	0	0	0	0	0	0	6.00
10-105	Finance	0	270,915	(270,915)	0	0	0	0	0	0	0	2.20
10-110	City Manager	0	111,258	(111,258)	0	0	0	0	0	0	0	0.50
10-115	IT	0	248,706	(248,706)	0	22,000	0	0	0	22,000	(22,000)	1.80
10-120	Clerk	150	128,082	(127,932)	0	0	0	0	0	0	0	1.00
20-200	Zoning	5,100	74,667	(69,567)	0	0	0	0	0	0	0	1.00
20-202	Planning & Zoning Commission	0	9,050	(9,050)	0	0	0	0	0	0	0	0.00
20-210	Code Enforcement	2,000	12,172	(10,172)	0	0	0	0	0	0	0	0.00
30-300	Economic Development	0	122,908	(122,908)	0	0	0	0	0	0	0	1.00
40-400	City Hall	0	232,641	(232,641)	0	0	0	0	94,290	94,290	(94,290)	0.00
40-420	Annex	0	10,550	(10,550)	0	0	0	0	0	0	0	0.00
40-430	Head Start	600	2,590	(1,990)	0	0	0	0	0	0	0	0.00
50-500	Police	127,700	2,315,965	(2,188,265)	0	120,000	0	0	0	120,000	(120,000)	15.00 *
50-510	Police Secretary	0	61,024	(61,024)	0	0	0	0	0	0	0	1.00
50-520	Crossing Guard	0	21,363	(21,363)	0	0	0	0	0	0	0	0.46
60-600	Streets	510,364	1,598,981	(1,088,617)	0	133,000	1,000,000	0	0	1,133,000	(1,133,000)	5.50
60-605	Storm Water	0	90,500	(90,500)	0	0	60,000	0	0	60,000	(60,000)	0.00
60-610	Parks	24,548	534,963	(510,415)	0	0	665,000	0	0	665,000	(665,000)	2.30
99-999	Fund Balance	0	0	0	2,089,525	0	0	0	0	0	2,089,525	
<b>Total GF</b>		<b>5,958,153</b>	<b>5,953,388</b>	<b>4,765</b>	<b>2,089,525</b>	<b>275,000</b>	<b>1,725,000</b>	<b>0</b>	<b>94,290</b>	<b>2,094,290</b>	<b>(4,765)</b>	<b>37.76</b>
Utility Fund												
Department	Department Name	FY25 Revenues Operating Budget Request	FY25 Expenditure Operating Budget Request	FY25 Net Revenue Over Expenditures (Operating)	FY25 Revenues Capital Budget	FY25 Expenditure Capital Equipment Request (\$5K plus)	FY25 Expenditure Capital Project Request (Buildings, Infrastructure, & Improvements)	FY25 Capital Reserves - for future use	FY25 Expenditure Capital Principal Debt Payments	FY25 Total Capital Expenditures	FY25 Net Revenue Over Expenditures (Capital)	FTE (Full-time equivalents based on 2,080 hours) Employees by Department
60-620	Water	1,338,000	1,006,324	331,676		1,200,000	0	0	298,071	1,498,071	(1,498,071)	5.37
60-630	Sewer	1,975,000	1,786,140	188,860		575,000	50,000	0	553,271	1,178,271	(1,178,271)	4.83
99-999	Fund Balance			0	2,755,806						2,755,806	
<b>Total UF</b>		<b>3,313,000</b>	<b>2,792,464</b>	<b>520,536</b>	<b>2,755,806</b>	<b>1,775,000</b>	<b>50,000</b>	<b>0</b>	<b>851,342</b>	<b>2,676,342</b>	<b>79,464</b>	<b>10.20</b>
<b>Total UF &amp; GF</b>		<b>9,271,153</b>	<b>8,745,852</b>	<b>525,301</b>	<b>4,845,331</b>	<b>2,050,000</b>	<b>1,775,000</b>	<b>0</b>	<b>945,632</b>	<b>4,770,632</b>	<b>74,699</b>	<b>47.96</b>

ORDINANCE NO. 05 - 2024  
FISCAL YEAR 2023 - 2024 - BUDGET AMENDMENT – 4

PURSUANT to Article VII, §C-702 and C-703 of the Charter of the City of Taneytown, the Mayor and City Council shall adopt an annual budget that provides a complete financial plan for the budget year and contains estimates of anticipated revenues and proposed expenditures.

WHEREAS, a budget fulfilling the requirements of the Charter was prepared and adopted by the Mayor and City Council; and

WHEREAS, the Mayor and City Council deem it in the best interest of the operation of the City to adopt a Budget Amendment reflecting these financial changes in the Operating Budget for the remainder of the fiscal year.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TANEYTOWN:

Section One: That the Budget Amendment attached hereto and incorporated herein is hereby adopted.

INTRODUCED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2024

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK

**PURSUANT TO SECTION C-209 (B) OF THE CHARTER OF THE CITY OF TANEYTOWN, THE MAYOR AND CITY COUNCIL HEREBY DECLARE THE PASSAGE OF THIS ORDINANCE AS AN EMERGENCY BY A VOTE OF \_\_\_\_ IN FAVOR AND \_\_\_\_ OPPOSED.**

PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
CLARA KALMAN, CITY CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
CHRISTOPHER MILLER, MAYOR

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

BY: \_\_\_\_\_  
CITY ATTORNEY

**City of Taneytown**  
**Fiscal Year 2024**  
**May 2024 Budget Amendment - General Fund Ordinance 05 - 2024**

**GENERAL FUND**

**Revenues**

Decrease	Increase	Notes
----------	----------	-------

**Local Revenue**

Interest Income - Checking

		4,000	GL4600	Interest income has exceeded budget
		0		
\$ -		\$ 4,000		

**Fund Balance**

0		
\$ -		
\$ -		\$ -

Decrease / Increase of Revenues	\$ -	\$ 4,000
---------------------------------	------	----------

**GENERAL FUND**

**Expenditures**

Decrease	Increase	Notes
----------	----------	-------

**City Hall**

Donations

		4,000	GL5205	Increase Fire Dept Donation
		\$ 4,000		

**Police**

Salary

Payroll Taxes

3,985			GL5000	Reallocation of Public Safety Salary
305				
\$ 4,290		\$ -	GL5100	

**Police Secretary**

Salary

Payroll Taxes

		3,985	GL5000	Reallocation of Public Safety Salary
		305		
\$ -		\$ 4,290	GL5100	

Decrease / Increase of Expenditures	\$ 4,290	\$ 8,290
-------------------------------------	----------	----------

Introduced this \_\_\_\_\_ Day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Clara Kalman, City Clerk

Passed this \_\_\_\_\_ Day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Clara Kalman, City Clerk

Approved this \_\_\_\_\_ Day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Christopher Miller, Mayor

Approved as to Legal Sufficiency this \_\_\_\_\_ Day of \_\_\_\_\_, 2024

\_\_\_\_\_  
City Attorney

**CITY OF TANEYTOWN**  
**RESOLUTION NO. 2024-09**

WHEREAS, the Charter of the City of Taneytown gives the City Council power to operate and maintain a water system and take all necessary steps for the efficient operation thereof; and

WHEREAS, the Charter of the City of Taneytown gives the City Council the powers to exercise planning and zoning authority, under which the City has established a process for granting zoning certificates and building permits which serves to regulate construction and development within the City; and

WHEREAS, from time to time the City, based on water usage demand, improvements made to the water system, and other related factors, shall reassess the formula and calculations used to calculate available water capacity; and

WHEREAS, such a re-evaluation was conducted in August 2017 by the City and its Engineer and have used such findings in the creation of Exhibit A attached hereto; and

WHEREAS, the City Council of the City of Taneytown makes the following findings:

- A. The City of Taneytown has a limited water supply. The amount of water available for allocation to new or expanded uses is provided on Exhibit A, attached hereto and made a part hereof.
- B. It is necessary for the City of Taneytown to protect its limited water supply to allocate water capacity to existing, pending and future development within its jurisdictional boundaries to ensure the continuing economic development and stability of the City, and to ensure that development will not generate water demands which exceed available capacity.
- C. Substantial harm to the public health, safety and general welfare of the City in the form of premature exhaustion of its water supply and economic hardships will result from the issuance of unlimited development approvals.
- D. Under the mandate of State law the City has adopted a Water Capacity Management Plan to guide the development, use and allocation of drinking water appropriate for use by the City and its residents. The terms of the Water Capacity Management Plan require that the City give specific attention to water allocation.
- E. This Resolution is a fair and reasonable means of achieving, and substantially advances a public purpose and has been adopted to provide the controls necessary to accomplish this purpose.
- F. In making these findings the City Council has reviewed the background documentation and presentations by City staff and concludes that it reasonably supports these findings.

WHEREAS, the Mayor and City Council deem it in the best interest of the citizens of the City of Taneytown to use an allocation process for water currently available for new and expanded uses.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF TANEYTOWN that:

1. An allocation shall be made of the existing water supply for any existing lot of record where the owner has made application for a zoning certificate for improvements to said lot and the lot conforms in all ways to the Code of the City of Taneytown, or has already received the necessary waivers, variances, or special exceptions.
2. An allocation shall be made of the existing water supply for any development project that has received approval from the Taneytown Planning and Zoning Commission and has recorded plats.
3. An allocation shall be made of the existing water supply for any development to which water capacity was addressed under the terms of a Development Rights and Responsibilities Agreement.
4. The calculations used in forming this allocation plan are provided on Exhibit A.
5. This Resolution shall become effective upon passage of this Resolution.
6. This Resolution for the allocation of water supply shall expire as provided on Exhibit A.
7. Upon the expiration of this Resolution all allocations made under this Resolution, but not utilized shall be null and void. A reallocation of any existing water supply shall be made after that date by action of the Council.
8. This Resolution and the water allocation made thereunder does not in any way create a contract, agreement or other promise by the City to any party, to provide the water allocated beyond the effective dates of this Resolution. Any plans, decisions or determinations made in reliance of the allocations made in this Resolution or on the available water shown in Exhibit A are made at the parties own risk.
9. The City Staff is hereby empowered to enact policies necessary for the effective administration and enactment of the goals contained in the Resolution.

INTRODUCED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

---

CLARA J. KALMAN, CITY CLERK



PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2024 BY A VOTE OF  
\_\_\_\_\_ COUNCILMEMBERS IN FAVOR AND \_\_\_\_\_  
COUNCILMEMBERS OPPOSED.

\_\_\_\_\_  
CLARA J. KALMAN, CITY CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2024.

\_\_\_\_\_  
CHRISTOPHER G MILLER, MAYOR

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

BY: \_\_\_\_\_

Exhibit A.

Resolution 2024-09  
June 10, 2024  
Water Allocation Plan

	<u>EDU</u>	<u>GPD</u>
Available Gallons per Day (GPD)		39,085
Allocated		
Infill	1 @ 250 gpd	250
Recovery 180	1 @ 250 gpd	250
Taney View	2 @ 250 gpd	500
Total Allocated		1,000
Available GPD Less Allocated		38,085
Projects with Preliminary Plan Approval		<u>0</u>
Remaining GPD		38,085

This allocation plan shall expire on July 8, 2024

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**000 - Non Applicable**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Operating Revenue							
Tax Revenue	70						
Local Revenue	700	265,016	2,998,284	3,260,443	(262,159)	(8)%	0
State Tax Revenue	710	2,588	679,654	805,000	(125,346)	(16)%	0
Total Tax Revenue		267,604	3,677,939	4,065,443	(387,504)	(10)%	0
County Revenue	80						
County Revenue	800	6,615	617,091	626,364	(9,273)	(1)%	0
Total County Revenue		6,615	617,091	626,364	(9,273)	(1)%	0
Local Revenue	90						
Clerk	120	0	81	232	(151)	(65)%	0
Zoning	200	184	5,605	5,100	505	10 %	0
Code Enforcement	210	0	1,420	2,000	(580)	(29)%	0
City Hall	400	380	1,337	0	1,337	0 %	0
Roberts Mill - Head Start	430	50	500	600	(100)	(17)%	0
Police	500	455	99,744	127,700	(27,956)	(22)%	0
Streets	600	62,740	298,735	427,852	(129,117)	(30)%	0
Parks & Recreation	610	2,910	22,279	25,505	(3,226)	(13)%	0
Local Revenue	700	0	107,812	70,750	37,062	52 %	0
Total Local Revenue		66,719	537,513	659,739	(122,226)	(19)%	0
Grant Revenue	95						
Police	500	0	72,374	72,374	0	0 %	0
Parks & Recreation	610	0	7,330	527,658	(520,328)	(99)%	0
Total Grant Revenue		0	79,704	600,032	(520,328)	(87)%	0
Fund Wide	99						
Fund Wide	999	0	0	4,004,352	(4,004,352)	(100)%	0
Total Fund Wide		0	0	4,004,352	(4,004,352)	(100)%	0
Total Operating Revenue		340,938	4,912,246	9,955,930	(5,043,684)	(51)%	0
Expenditures							
Administration	10						
Mayor and Council	100	5,625	131,523	91,871	(39,652)	(43)%	0
Finance	105	16,543	238,122	256,466	18,344	7 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**000 - Non Applicable**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
City Manager	110	6,633	89,206	96,599	7,393	8 %	0
IT Dept	115	21,886	179,219	226,946	47,727	21 %	0
Clerk	120	8,936	96,250	112,213	15,963	14 %	0
Total Administration		59,623	734,321	784,095	49,774	6 %	0
Zoning & Code Enforcement	20						
Zoning	200	9,056	68,903	70,019	1,116	2 %	0
Planning and Zoning Commission	202	217	5,417	8,550	3,133	37 %	0
Code Enforcement	210	0	990	12,172	11,182	92 %	0
Total Zoning & Code Enforcement		9,273	75,310	90,741	15,431	17 %	0
Economic Development	30						
Economic Development	300	6,376	92,867	116,614	23,747	20 %	0
Total Economic Development		6,376	92,867	116,614	23,747	20 %	0
City Hall	40						
City Hall	400	12,047	296,402	483,041	186,639	39 %	0
City Hall - Annex	420	1,234	8,503	8,860	357	4 %	0
Roberts Mill - Head Start	430	(1,133)	803	2,360	1,557	66 %	0
Total City Hall		12,148	305,707	494,261	188,554	38 %	0
Public Safety	50						
Police	500	134,197	1,812,673	2,409,753	597,080	25 %	158,306
Police Secretary	510	4,410	49,912	63,626	13,714	22 %	0
Crossing Guard	520	810	7,323	14,507	7,184	50 %	0
Total Public Safety		139,417	1,869,908	2,487,886	617,978	25 %	158,306
Public Works	60						
Streets	600	105,987	1,172,699	2,821,142	1,648,443	58 %	0
Storm Water Management	605	19,580	21,825	750,500	728,675	97 %	0
Parks & Recreation	610	40,999	424,315	2,410,691	1,986,376	82 %	0
Total Public Works		166,566	1,618,839	5,982,333	4,363,494	73 %	0
Total Expenditures		393,403	4,696,952	9,955,930	5,258,978	53 %	158,306
Net Revenue Over Expenditures		(52,465)	215,294	0	215,294	0 %	(158,306)

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**230 - O'Brien Street Bridge**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Expenditures							
Public Works	60						
Streets	600	0	2,000	0	(2,000)	0 %	0
Total Public Works		0	2,000	0	(2,000)	0 %	0
Total Expenditures		0	2,000	0	(2,000)	0 %	0
Net Revenue Over Expenditures		0	(2,000)	0	(2,000)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**231 - Roberts Mill & Broad St Street Reconstruction**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Expenditures							
Public Works	60						
Streets	600	0	735,653	0	(735,653)	0 %	0
Total Public Works		0	735,653	0	(735,653)	0 %	0
Total Expenditures		0	735,653	0	(735,653)	0 %	0
Net Revenue Over Expenditures		0	(735,653)	0	(735,653)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**235 - DPW Maintenance Facility**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Expenditures							
City Hall	40						
City Hall	400	0	2,400	0	(2,400)	0 %	0
Total City Hall		0	2,400	0	(2,400)	0 %	0
Public Works	60						
Streets	600	331,708	351,708	0	(351,708)	0 %	0
Total Public Works		331,708	351,708	0	(351,708)	0 %	0
Total Expenditures		331,708	354,108	0	(354,108)	0 %	0
Net Revenue Over Expenditures		<u>(331,708)</u>	<u>(354,108)</u>	<u>0</u>	<u>(354,108)</u>	<u>0 %</u>	<u>0</u>

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**255 - Roberts Mill & Broad Street Stormwater**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Expenditures							
Public Works	60						
Storm Water Management	605	0	763,167	0	(763,167)	0 %	0
Total Public Works		0	763,167	0	(763,167)	0 %	0
Total Expenditures		0	763,167	0	(763,167)	0 %	0
Net Revenue Over Expenditures		0	(763,167)	0	(763,167)	0 %	0



**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**256 - Riffles Lane Stormwater**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Expenditures							
Public Works	60						
Storm Water Management	605	1,313	4,461	0	(4,461)	0 %	0
Total Public Works		1,313	4,461	0	(4,461)	0 %	0
Total Expenditures		1,313	4,461	0	(4,461)	0 %	0
Net Revenue Over Expenditures		(1,313)	(4,461)	0	(4,461)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**304 - Parks - Bollinger Park**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Expenditures							
Public Works	60						
Parks & Recreation	610	0	1,241,372	0	(1,241,372)	0 %	0
Total Public Works		0	1,241,372	0	(1,241,372)	0 %	0
Total Expenditures		0	1,241,372	0	(1,241,372)	0 %	0
Net Revenue Over Expenditures		0	(1,241,372)	0	(1,241,372)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**317 - Memorial Park Expansion**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Expenditures							
Public Works	60						
Parks & Recreation	610	0	78,820	0	(78,820)	0 %	0
Total Public Works		0	78,820	0	(78,820)	0 %	0
Total Expenditures		0	78,820	0	(78,820)	0 %	0
Net Revenue Over Expenditures		0	(78,820)	0	(78,820)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**333 - Wine Fest**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Operating Revenue							
Local Revenue	90						
Parks & Recreation	610	1,110	5,180	0	5,180	0 %	0
Total Local Revenue		1,110	5,180	0	5,180	0 %	0
Total Operating Revenue		1,110	5,180	0	5,180	0 %	0
Expenditures							
Public Works	60						
Parks & Recreation	610	5,049	9,548	0	(9,548)	0 %	0
Total Public Works		5,049	9,548	0	(9,548)	0 %	0
Total Expenditures		5,049	9,548	0	(9,548)	0 %	0
Net Revenue Over Expenditures		<u>(3,939)</u>	<u>(4,368)</u>	<u>0</u>	<u>(4,368)</u>	<u>0 %</u>	<u>0</u>

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**1 - General Fund**  
**334 - Harvest Fest**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Operating Revenue							
Local Revenue	90						
Parks & Recreation	610	0	990	0	990	0 %	0
Total Local Revenue		0	990	0	990	0 %	0
Total Operating Revenue		0	990	0	990	0 %	0
Expenditures							
Public Works	60						
Parks & Recreation	610	0	5,311	0	(5,311)	0 %	0
Total Public Works		0	5,311	0	(5,311)	0 %	0
Total Expenditures		0	5,311	0	(5,311)	0 %	0
Net Revenue Over Expenditures		0	(4,321)	0	(4,321)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**000 - Non Applicable**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Operating Revenue							
Public Works	60						
Water	620	3,259	1,285,885	2,039,465	(753,580)	(37)%	0
Sewer	630	0	1,497,401	5,148,748	(3,651,347)	(71)%	0
Total Public Works		<u>3,259</u>	<u>2,783,286</u>	<u>7,188,213</u>	<u>(4,404,927)</u>	<u>(61)%</u>	<u>0</u>
Total Operating Revenue		<u>3,259</u>	<u>2,783,286</u>	<u>7,188,213</u>	<u>(4,404,927)</u>	<u>(61)%</u>	<u>0</u>
Expenditures							
Public Works	60						
Water	620	71,445	667,081	2,039,465	1,372,384	67 %	0
Sewer	630	87,677	1,840,255	5,148,748	3,308,493	64 %	321
Total Public Works		<u>159,122</u>	<u>2,507,336</u>	<u>7,188,213</u>	<u>4,680,877</u>	<u>65 %</u>	<u>321</u>
Total Expenditures		<u>159,122</u>	<u>2,507,336</u>	<u>7,188,213</u>	<u>4,680,877</u>	<u>65 %</u>	<u>321</u>
Net Revenue Over Expenditures		<u>(155,863)</u>	<u>275,950</u>	<u>0</u>	<u>275,950</u>	<u>0 %</u>	<u>(321)</u>

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**602 - Water General Capital**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Operating Revenue							
Public Works	60						
Water	620	0	15,330	0	15,330	0 %	0
Total Public Works		0	15,330	0	15,330	0 %	0
Total Operating Revenue		0	15,330	0	15,330	0 %	0
Net Revenue Over Expenditures		0	15,330	0	15,330	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**615 - Roberts Mill & Broad St Water Reconstruction**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Expenditures							
Public Works	60						
Water	620	0	506,660	0	(506,660)	0 %	0
Total Public Works		0	506,660	0	(506,660)	0 %	0
Total Expenditures		0	506,660	0	(506,660)	0 %	0
Net Revenue Over Expenditures		0	(506,660)	0	(506,660)	0 %	0



**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**616 - Well 8 Generator**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Expenditures							
Public Works	60						
Water	620	0	12,733	0	(12,733)	0 %	0
Total Public Works		0	12,733	0	(12,733)	0 %	0
Total Expenditures		0	12,733	0	(12,733)	0 %	0
Net Revenue Over Expenditures		0	(12,733)	0	(12,733)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**630 - Sewer General Capital**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Operating Revenue							
Public Works	60						
Sewer	630	0	23,370	0	23,370	0 %	0
Total Public Works		0	23,370	0	23,370	0 %	0
Total Operating Revenue		0	23,370	0	23,370	0 %	0
Net Revenue Over Expenditures		0	23,370	0	23,370	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**636 - Roberts Mill & Broad St Sewer Reconstruction**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Expenditures							
Public Works	60						
Sewer	630	0	541,194	0	(541,194)	0 %	0
Total Public Works		0	541,194	0	(541,194)	0 %	0
Total Expenditures		0	541,194	0	(541,194)	0 %	0
Net Revenue Over Expenditures		0	(541,194)	0	(541,194)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**637 - Taneytown Elem/Fairground Sewer**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		<b>Current FY24 Period Actual</b>	<b>Current FY24 Year Actual</b>	<b>Total Budget - Revised</b>	<b>YTD Budget Variance - Revised</b>	<b>Percent Total Budget Remaining - Revised</b>	<b>Encumbrances (07/01/2023 - 05/31/2024)</b>
Expenditures							
Public Works	60						
Sewer	630	0	117,182	0	(117,182)	0 %	0
Total Public Works		0	117,182	0	(117,182)	0 %	0
Total Expenditures		0	117,182	0	(117,182)	0 %	0
Net Revenue Over Expenditures		0	(117,182)	0	(117,182)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**638 - W Balt Mem Pk Sewer**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Expenditures							
Public Works	60						
Sewer	630	0	20,543	0	(20,543)	0 %	0
Total Public Works		0	20,543	0	(20,543)	0 %	0
Total Expenditures		0	20,543	0	(20,543)	0 %	0
Net Revenue Over Expenditures		0	(20,543)	0	(20,543)	0 %	0

**City of Taneytown**  
**Statement of Revenues and Expenditures**  
**2 - Utility Fund**  
**641 - Sewer - Equipment Purchases**  
From 5/1/2024 Through 5/31/2024  
(In Whole Numbers)

		Current FY24 Period Actual	Current FY24 Year Actual	Total Budget - Revised	YTD Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2023 - 05/31/2024)
Expenditures							
Public Works	60						
Sewer	630	185,420	537,761	0	(537,761)	0 %	0
Total Public Works		185,420	537,761	0	(537,761)	0 %	0
Total Expenditures		185,420	537,761	0	(537,761)	0 %	0
Net Revenue Over Expenditures		(185,420)	(537,761)	0	(537,761)	0 %	0

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/2/2024	LEE000	31147	Aaron Leeks	Fuel with at training	<u>(57.00)</u>
5/2/2024		Total 31147			(57.00)
5/2/2024	AIR005	31251	Airpark Animal Hospital	Routine Exam	<u>154.50</u>
5/2/2024		Total 31251			154.50
5/2/2024	BOL010	31252	Bollinger Gunsmithing & Sales, LLC	MPTC Live Scan - Buntley	<u>65.00</u>
5/2/2024		Total 31252			65.00
5/2/2024	CAR021	31253	Commissioners of Carroll County	Water/Sewer Acct Refund	<u>107.00</u>
5/2/2024		Total 31253			107.00
5/2/2024	CAR021	31254	Commissioners of Carroll County	Water/Sewer Acct Refund	<u>300.37</u>
5/2/2024		Total 31254			300.37
5/2/2024	CAS000	31255	Jesse Castellar	Gas Reimbursment	<u>41.50</u>
5/2/2024		Total 31255			41.50
5/2/2024	CDM000	31256	CDM Smith, Inc.	Plan Review	991.50
5/2/2024	CDM000		CDM Smith, Inc.	Planning Review	<u>2,860.00</u>
5/2/2024		Total 31256			3,851.50
5/2/2024	FEM000	31257	FEMA Flood Payments	FLOOD INSURANCE - 2 MILES N OF MD RT140 PINEY CREEK, MD	<u>673.00</u>
5/2/2024		Total 31257			673.00
5/2/2024	FUE000	31258	Fuelman	Police Fuel	<u>691.80</u>
5/2/2024		Total 31258			691.80
5/2/2024	GAL005	31259	Galls, LLC	Police Uniform	<u>282.00</u>
5/2/2024		Total 31259			282.00
5/2/2024	LEE000	31260	Aaron Leeks	Fuel with at training	<u>57.00</u>

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/2/2024		Total 31260			57.00
5/2/2024	MAR018	31261	Maryland Board of Waterworks and Waste Systems Operators	Certification	50.00
5/2/2024		Total 31261			50.00
5/2/2024	MAR068	31262	Maryland State Retirement Agency	Pension Admin Fees	1,789.76
5/2/2024		Total 31262			1,789.76
5/2/2024	MOR005	31263	Morgan's Polygraph Services, LLC	Applicant testing - D Myers	300.00
5/2/2024		Total 31263			300.00
5/2/2024	MOT000	31264	MOTOROLA SOLUTIONS, INC.	Police Radio	1,558.20
5/2/2024	MOT000		MOTOROLA SOLUTIONS, INC.	Police Radios	2,741.28
5/2/2024		Total 31264			4,299.48
5/2/2024	PAC000	31265	Pace Systems	Scheduler	1,600.00
5/2/2024		Total 31265			1,600.00
5/2/2024	POT000	31268	Potomac Edison	108 Wildflower St - Street Lights	42.43
5/2/2024	POT000		Potomac Edison	119 YORK STREET ELECTRIC	1,020.75
5/2/2024	POT000		Potomac Edison	160 Colbert -Street Electric	29.95
5/2/2024	POT000		Potomac Edison	4140 SELLS MILL ROAD	815.28
5/2/2024	POT000		Potomac Edison	Colbert St Lot 270 -Street Lights	62.16
5/2/2024	POT000		Potomac Edison	Electric - 2 Canoe	9.76
5/2/2024	POT000		Potomac Edison	Electric - 1 W Taney Ct	8.40
5/2/2024	POT000		Potomac Edison	Electric - 107 E Baltimore St	216.40
5/2/2024	POT000		Potomac Edison	Electric - 168 Bentley St	44.85
5/2/2024	POT000		Potomac Edison	Electric - 171 Grand Dr - Street Light Meter	19.98
5/2/2024	POT000		Potomac Edison	Electric - 176 Carnival Dr - Street Lights	29.40
5/2/2024	POT000		Potomac Edison	Electric - 199 Bentley St	24.05
5/2/2024	POT000		Potomac Edison	Electric - 212 Morning Frost St	44.66
5/2/2024	POT000		Potomac Edison	Electric - 3A Hayride Ln	804.85
5/2/2024	POT000		Potomac Edison	Electric - 5 Warehouse Aly	5.10
5/2/2024	POT000		Potomac Edison	Electric - 545 Trevanion Ter	10.55



**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/2/2024	POT000		Potomac Edison	Electric - 722 Clubside Dr - Pump Station Carroll Vista	1,100.90
5/2/2024	POT000		Potomac Edison	Electric - 9 Bowie Mill Ave	22.83
5/2/2024	POT000		Potomac Edison	Electric - Dunkle Ct	15.74
5/2/2024	POT000		Potomac Edison	Electric - Monocacy Cir	72.46
5/2/2024	POT000		Potomac Edison	Electric - Street Lights - Kenan St	28.47
5/2/2024	POT000		Potomac Edison	Electric - WWTP/3200 WHIPPOORWILL DR	638.72
5/2/2024	POT000		Potomac Edison	McCullough St	39.70
5/2/2024	POT000		Potomac Edison	Street Electric -307 Hibiscus St	11.94
5/2/2024	POT000		Potomac Edison	THP Park	52.64
5/2/2024	POT000		Potomac Edison	Water Run St- Street Electric	66.39
5/2/2024	POT000		Potomac Edison	WHIPPORWILL DRIVE	9,736.68
5/2/2024		Total 31268			14,975.04
5/2/2024	SMI010	31269	Smith's Port A Pots	Portlet Disposal	1,950.00
5/2/2024		Total 31269			1,950.00
5/2/2024	TAN005	31270	Taneytown Auto Parts, Inc.	Street & Sewer M&S	316.90
5/2/2024		Total 31270			316.90
5/2/2024	UPS000	31271	UPS	Sending Back DR2000 Meter	127.64
5/2/2024		Total 31271			127.64
5/2/2024	WAN005	31272	Wantz Chevrolet, Inc.	Car Maintanance	94.50
5/2/2024		Total 31272			94.50
5/3/2024	KTB000	INV 708096	KTBS Payroll	KTBS Payroll Processing	185.53
5/3/2024		Total INV 708096			185.53
5/3/2024	KTB000	KTBS PR 5.3.24	KTBS Payroll	Net Payroll	75,838.74
5/3/2024	KTB000		KTBS Payroll	PAYROLL PPE -	31,999.47
5/3/2024		Total KTBS PR 5.3.24			107,838.21

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/3/2024	CHE015	<b>PPE 4.25.24 #84527</b>	Chesapeake Employers	Worker's Comp Disbursement	3,953.90
5/3/2024		Total PPE 4.25.24 #84527			3,953.90
5/9/2024	CAT000	<b>31274</b>	Certified Water Testing, LLC	Drinking Water Analyses	750.00
5/9/2024	CAT000		Certified Water Testing, LLC	Waste water Analyses	4,185.00
5/9/2024		Total 31274			4,935.00
5/9/2024	COL000	<b>31275</b>	Colonial Life	Supplemental Insurance	1,204.64
5/9/2024		Total 31275			1,204.64
5/9/2024	CON010	<b>31276</b>	Conewago Enterprises Inc	Dewatering Project	183,198.43
5/9/2024		Total 31276			183,198.43
5/9/2024	CRA005	<b>31277</b>	N. Z. Cramer & Son, Inc.	Perry's Fence	4,126.77
5/9/2024		Total 31277			4,126.77
5/9/2024	CRO000	<b>31278</b>	Crouse Ford Sales, Inc.	Car Maintanance	306.30
5/9/2024		Total 31278			306.30
5/9/2024	DEL005	<b>31279</b>	DELL MARKETING L.P.	Domain Controller	7,243.25
5/9/2024	DEL005		DELL MARKETING L.P.	MDTs Car 36&37	5,063.88
5/9/2024		Total 31279			12,307.13
5/9/2024	DOC000	<b>31280</b>	DOCEO	Printer Overage	44.02
5/9/2024		Total 31280			44.02
5/9/2024	ECK000	<b>31281</b>	Ecker's Lawn Service, LLC	Memorial Park - Mulch	1,280.00
5/9/2024	ECK000		Ecker's Lawn Service, LLC	Mowing - Parks	5,000.00
5/9/2024		Total 31281			6,280.00
5/9/2024	EVO000	<b>31282</b>	EVOQUA WATER TECHNOLOGIES LLC	Sewer M&S	20,172.00

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/9/2024		Total 31282			20,172.00
5/9/2024	FAR000	31283	Farm & Home Service, Inc.	Street M&S	332.63
5/9/2024		Total 31283			332.63
5/9/2024	FER000	31284	Fern Rodkey Electric, Inc.	Street M&R	264.40
5/9/2024	FER000		Fern Rodkey Electric, Inc.	Street M&S	5,004.00
5/9/2024		Total 31284			5,268.40
5/9/2024	FSK000	31285	FSK Jr. Eagles Youth Soccer	Fishing Derby - Hot Dogs & Drinks	75.00
5/9/2024		Total 31285			75.00
5/9/2024	HOB000	31286	Hobb's Excavating LLC	Stormwater M&R	19,580.00
5/9/2024	HOB000		Hobb's Excavating LLC	Street M&R	9,250.00
5/9/2024		Total 31286			28,830.00
5/9/2024	HOM006	31287	Home Paramount	RMP - Pest Control	950.00
5/9/2024		Total 31287			950.00
5/9/2024	INF000	31288	Infopathways, Inc.	Onsite support	575.00
5/9/2024		Total 31288			575.00
5/9/2024	KEL005	31289	Kelly & Associates Insurance Group	Health Insurance	32,186.46
5/9/2024		Total 31289			32,186.46
5/9/2024	KEN000	31290	Kennie's Markets, Inc.	Water M&S	8.49
5/9/2024		Total 31290			8.49
5/9/2024	KLI000	31291	Kline's Services, LLC	Sewer Contract	6,116.25
5/9/2024		Total 31291			6,116.25
5/9/2024	LIT000	31292	Littlestown Ace Hardware	Multiple	146.79
5/9/2024		Total 31292			146.79

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/9/2024	MAS000	31293	Mason Dixon Auto Parts	M&S	<u>90.91</u>
5/9/2024		Total 31293			90.91
5/9/2024	Mea005	31294	James Meashey	Business Breakfast & MEDA Conference	<u>236.23</u>
5/9/2024		Total 31294			236.23
5/9/2024	MOD005	31295	Modern Marketing, Inc.	Police M&S	<u>979.70</u>
5/9/2024		Total 31295			979.70
5/9/2024	MOD010	31296	Modern Comfort Systems, Inc.	Annex M&R	<u>230.00</u>
5/9/2024		Total 31296			230.00
5/9/2024	MOT005	31297	Motor Technology	Sewer M&R	<u>694.00</u>
5/9/2024		Total 31297			694.00
5/9/2024	MUL000	31298	Multicorp, Inc.	Monthly Office Cleaning	<u>1,432.08</u>
5/9/2024		Total 31298			1,432.08
5/9/2024	ONE000	31299	One Call Concepts, Inc.	Miss Utility Tickets	<u>226.39</u>
5/9/2024		Total 31299			226.39
5/9/2024	POL005	31300	Pollu-Tech, Inc.	Sewer M&S	<u>1,800.00</u>
5/9/2024		Total 31300			1,800.00
5/9/2024	REI005	31301	REILLY SWEEPING INCORPORATED	Street Sweeping	<u>6,102.25</u>
5/9/2024		Total 31301			6,102.25
5/9/2024	SHE015	31302	Shepherd Aluminum Products	Street M&S	<u>1,020.00</u>
5/9/2024		Total 31302			1,020.00
5/9/2024	SOU000	31303	Southern States Coop., Inc.	Streets Gas	<u>698.00</u>
5/9/2024		Total 31303			698.00

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/9/2024	STA011	31304	STAPLES INC.	Clerk M&S	40.34
5/9/2024	STA011		STAPLES INC.	Office M&S	<u>102.80</u>
5/9/2024		Total 31304			143.14
5/9/2024	STO005	31305	Shane Stonesifer	Water Uniform	<u>52.99</u>
5/9/2024		Total 31305			52.99
5/9/2024	SUP000	31306	Super Shoes	Sewer Uniform	180.96
5/9/2024	SUP000		Super Shoes	Water Uniform	<u>169.99</u>
5/9/2024		Total 31306			350.95
5/9/2024	TMO000	31307	T-Mobile USA inc.	MDT Cellular Data	<u>9.80</u>
5/9/2024		Total 31307			9.80
5/9/2024	VER015	31308	Verizon Connect Inc.	Fleet Managment	<u>226.85</u>
5/9/2024		Total 31308			226.85
5/9/2024	WAN005	31309	Wantz Chevrolet, Inc.	Towing to City Impound	<u>125.00</u>
5/9/2024		Total 31309			125.00
5/9/2024	WBM000	31310	W.B. Mason Co., Inc.	Police M&S	<u>164.94</u>
5/9/2024		Total 31310			164.94
5/9/2024	WES025	31311	Westminster Security Company, Inc.	Monitoring Fee- Memorial Park @Shop and Pole Barn	<u>173.94</u>
5/9/2024		Total 31311			173.94
5/14/2024	MAR068	EP0000000014144	Maryland State Retirement Agency	PGU Employee Contributions	<u>2,981.94</u>
5/14/2024		Total EP0000000014144			2,981.94
5/15/2024	UPS010	31312	Postmaster	WATER/SEWER BILLING - PERMIT #49	<u>252.80</u>
5/15/2024		Total 31312			252.80

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/16/2024	ADV020	31313	Advanced Auto Parts	Multiple	<u>206.84</u>
5/16/2024		Total 31313			206.84
5/16/2024	AQU000	31314	Aqua-Aerobic Systems, Inc.	Sewer M&R	<u>21,420.80</u>
5/16/2024		Total 31314			21,420.80
5/16/2024	ARR005	31315	Arro Consulting, Inc.	Water Professional	<u>696.50</u>
5/16/2024		Total 31315			696.50
5/16/2024	ATL000	31316	Atlantic Tactical	Police M&S	925.10
5/16/2024	ATL000		Atlantic Tactical	Police Uniform	<u>1,934.46</u>
5/16/2024		Total 31316			2,859.56
5/16/2024	CAR022	31318	Carroll County Commissioners	Refuse Removal	<u>9,189.29</u>
5/16/2024		Total 31318			9,189.29
5/16/2024	DEP010	31319	STATE TREASURER OF MARYLAND	Police: Data Center Network	<u>42.00</u>
5/16/2024		Total 31319			42.00
5/16/2024	ECO000	31320	Ecology Services Refuse & Recycling	Street Solid Waste/Recycling	<u>32,415.21</u>
5/16/2024		Total 31320			32,415.21
5/16/2024	FER000	31321	Fern Rodkey Electric, Inc.	Water M&S	<u>132.35</u>
5/16/2024		Total 31321			132.35
5/16/2024	FUE000	31322	Fuelman	Police Fuel	<u>714.75</u>
5/16/2024		Total 31322			714.75
5/16/2024	GAL005	31323	Galls, LLC	Police Uniform	<u>385.10</u>
5/16/2024		Total 31323			385.10
5/16/2024	GRE000	31324	GreatAmerica Financial Services	Printer Lease	<u>1,335.57</u>

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/16/2024		Total 31324			1,335.57
5/16/2024	GUL000	31325	Jack A. Gullo, Jr.	Legal - April24	8,525.00
5/16/2024		Total 31325			8,525.00
5/16/2024	HOB000	31326	Hobb's Excavating LLC	Flickinger Sidewalk	8,500.00
5/16/2024		Total 31326			8,500.00
5/16/2024	KLI000	31327	Kline's Services, LLC	Sewer Contract	6,116.25
5/16/2024		Total 31327			6,116.25
5/16/2024	KOH000	31328	KOHN CREATIVE	1st Qtr Full Page Ad	649.00
5/16/2024		Total 31328			649.00
5/16/2024	LOW000	31329	Lowe's	Multiple	663.15
5/16/2024		Total 31329			663.15
5/16/2024	MYE001	31330	Randy E. Myers	MRWA Conference	341.70
5/16/2024		Total 31330			341.70
5/16/2024	POT000	31331	Potomac Edison	City Hall & Annex Electric	782.19
5/16/2024	POT000		Potomac Edison	Police Electric	616.75
5/16/2024	POT000		Potomac Edison	WATER ELECTRIC	3,411.24
5/16/2024		Total 31331			4,810.18
5/16/2024	RUS010	31332	Rust	EDC M&S	575.00
5/16/2024		Total 31332			575.00
5/16/2024	SHA000	31333	Shannon-Baum Signs, Inc	Street M&S	1,969.50
5/16/2024		Total 31333			1,969.50
5/16/2024	STA011	31334	STAPLES INC.	Police M&S	79.74
5/16/2024		Total 31334			79.74

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/16/2024	WAN005	31335	Wantz Chevrolet, Inc.	Car Maintanance	<u>424.80</u>
5/16/2024		Total 31335			424.80
5/16/2024	WEX000	31336	Wex Bank	Public Works Fuel	<u>2,069.00</u>
5/16/2024		Total 31336			2,069.00
5/17/2024	KTB000	INV 710402	KTBS Payroll	KTBS Payroll Processing	<u>175.82</u>
5/17/2024		Total INV 710402			175.82
5/17/2024	KTB000	KTBS PR 05.17.24	KTBS Payroll	Net Payroll	76,951.60
5/17/2024	KTB000		KTBS Payroll	PAYROLL PPE -	<u>32,254.59</u>
5/17/2024		Total KTBS PR 05.17.24			109,206.19
5/17/2024	CHE015	PPE 05.09.24 #84527	Chesapeake Employers	Worker's Comp Disbursement	<u>3,829.25</u>
5/17/2024		Total PPE 05.09.24 #84527			3,829.25
5/21/2024	CAR021	31337	Commissioners of Carroll County	Cell Towers Property Tax (Acct 01-1-041096)	<u>1,846.46</u>
5/21/2024		Total 31337			1,846.46
5/23/2024	BAL005	31338	THE BALTIMORE SUN MEDIA GROUP	Ad - Evapco	<u>67.00</u>
5/23/2024		Total 31338			67.00
5/23/2024	BIO000	31339	BioReference Laboratories, Inc.	Drug Testing - Echols	<u>64.65</u>
5/23/2024		Total 31339			64.65
5/23/2024	CAR002	31340	The Carlsen Group, Inc.	Monthly Page Uploads	<u>95.00</u>
5/23/2024		Total 31340			95.00



**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/23/2024	CAR005	31341	Carroll Cable Regulatory Commission	1st QTR Cable Franchise	10,530.68
5/23/2024		Total 31341			10,530.68
5/23/2024	CAR015	31342	Carroll County Chamber of Commerce	Leadership Carroll Dues	2,150.00
5/23/2024		Total 31342			2,150.00
5/23/2024	CAR050	31343	Carroll County Times	Newspaper Subscription through 9/8/2024	43.44
5/23/2024		Total 31343			43.44
5/23/2024	CIN000	31344	CINTAS CORPORATION	Rental & Maintenance - First Aid Kit	263.56
5/23/2024		Total 31344			263.56
5/23/2024	CRO000	31345	Crouse Ford Sales, Inc.	Car Maintanance	69.92
5/23/2024		Total 31345			69.92
5/23/2024	DEL005	31346	DELL MARKETING L.P.	Sewer - It Equipment	8,154.83
5/23/2024		Total 31346			8,154.83
5/23/2024	FER000	31347	Fern Rodkey Electric, Inc.	Mem.Park - Field 3	181.24
5/23/2024		Total 31347			181.24
5/23/2024	FUE000	31348	Fuelman	Police Fuel	1,266.79
5/23/2024		Total 31348			1,266.79
5/23/2024	FUN000	31349	Fun Events, LLC	6-8-24 Rec Event	2,598.90
5/23/2024		Total 31349			2,598.90
5/23/2024	GET000	31350	GETTLE	Sewer M&R	2,874.89
5/23/2024	GET000		GETTLE	Water M&R	3,537.84
5/23/2024		Total 31350			6,412.73

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/23/2024	LAS010	31351	Lake Source LLC	RMP-Fountain	<u>1,374.00</u>
5/23/2024		Total 31351			1,374.00
5/23/2024	LBW000	31352	L.B. Water Service, Inc.	Water M&R	<u>1,561.80</u>
5/23/2024		Total 31352			1,561.80
5/23/2024	LEA000	31353	Leaf	Printer Lease	<u>664.00</u>
5/23/2024		Total 31353			664.00
5/23/2024	MAR019	31354	Maryland Department of the Environment	Sewer Contract	<u>778.54</u>
5/23/2024		Total 31354			778.54
5/23/2024	MAS005	31355	James Massey	Twisted Bluez Band - 6/8/24 Rec Event	<u>800.00</u>
5/23/2024		Total 31355			800.00
5/23/2024	MET000	31356	Metro Bobcat Sales	Street Vehicle Repair	<u>1,414.47</u>
5/23/2024		Total 31356			1,414.47
5/23/2024	MOR010	31357	Morton Building, Inc	DPW Maintance Facility	<u>331,708.00</u>
5/23/2024		Total 31357			331,708.00
5/23/2024	PLA000	31358	PLAYGROUND SPECIALISTS INC.	Parks M&S	490.00
5/23/2024	PLA000		PLAYGROUND SPECIALISTS INC.	THS Park - Zip Swing	<u>1,062.00</u>
5/23/2024		Total 31358			1,552.00
5/23/2024	POT000	31359	Potomac Edison	City Hall & Annex Electric	826.49
5/23/2024	POT000		Potomac Edison	Police Electric	590.56
5/23/2024	POT000		Potomac Edison	STREET ELECTRIC	<u>6,200.53</u>
5/23/2024		Total 31359			7,617.58
5/23/2024	RAN010	31360	Randall Alexander Well Drilling	Water M&R	<u>33,460.14</u>
5/23/2024		Total 31360			33,460.14

**City of Taneytown**  
Check/Voucher Register  
From 5/1/2024 Through 5/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
5/23/2024	REI005	31361	REILLY SWEEPING INCORPORATED	Street Sweeping	4,664.88
5/23/2024		Total 31361			4,664.88
5/23/2024	TRE000	31362	Trek Bicycle	Police Vehicle Repair	1,677.69
5/23/2024		Total 31362			1,677.69
5/23/2024	TRI010	31363	Triad Engineering	Sludge Dewatering Project	2,222.00
5/23/2024		Total 31363			2,222.00
5/23/2024	USA000	31364	USA Blue Book	Sewer M&S	70.08
5/23/2024		Total 31364			70.08
5/23/2024	VAC000	31365	Lorena Vaccare	Cash Boxes	300.00
5/23/2024		Total 31365			300.00
5/23/2024	VER010	31366	Verizon Wireless	Cell phones	550.61
5/23/2024		Total 31366			550.61
5/23/2024	VER016	31367	Verizon	City Fiber Connect	1,231.78
5/23/2024		Total 31367			1,231.78
5/23/2024	WBM000	31368	W.B. Mason Co., Inc.	Office M&S	46.18
5/23/2024		Total 31368			46.18
5/23/2024	WSR046	31369	Larry Simpson	The Tribe Band -6/8 Rec Event	1,350.00
5/23/2024		Total 31369			1,350.00
Report Total					1,112,824.35



## CITY OF TANEYTOWN

17 E. Baltimore Street  
Taneytown, MD 21787  
410-751-1100 Telephone  
410-751-1608 Fax

[info@taneytownmd.gov](mailto:info@taneytownmd.gov) Email



### SPECIAL EVENT PERMIT APPLICATION

Use this application form for any event in City-owned parks:

- Requiring more facility use than a standard pavilion reservation;
- Open to the public (certificate of insurance required; see below).

Attach additional information as necessary to include all event details (i.e., location, entertainment, etc.).

Name of Applicant Fun Events LLC  
Street Address 3959 Old Taneytown Rd  
City Taneytown State MD Zip 21787  
Telephone 410 756 5500 Email Funeventsoperations@msn.com  
Name of Organization Same as above  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_  
Nonprofit? ☐ Yes ☒ No If Yes, Nonprofit Status / ID No. \_\_\_\_\_  
Type of Gathering / Name of Event Taneytown Pride Event  
Location Memorial Park  
*Map of proposed location with event perimeters outlined must be included with application.*  
Date(s) June 30th Time(s) 12-6pm  
Anticipated Number of Persons Attending Unknown 100-200 estimated  
Plans for Crowd Control / Traffic Control / Parking Parking attendants

Will food be served? ☒ Yes ☐ No  
[If yes, Applicant must have approval from Health Department.] Food trucks

Will alcoholic beverages be served?  
☐ Yes ☒ No  
Beverage License No. \_\_\_\_\_

Will entertainment be provided? ☒ Yes ☐ No

If yes, entertainment type (music, magic, face painting, etc.) and performance time(s) \_\_\_\_\_

Music inflatable games

Name of Performer/Agent/Representative Same as above

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

#### Athletic Field Reservation Request [Rental Rate: \$30.00 per Hour, per Field]

Field(s) Requested \_\_\_\_\_ Park \_\_\_\_\_

Date(s) \_\_\_\_\_ Purpose \_\_\_\_\_

**OFFICIAL USE ONLY** Field(s) Available? ☐ Yes ☐ No Initialed \_\_\_\_\_

## REVIEWS AND APPROVALS – OFFICIAL USE ONLY

### Taneytown Department of Parks and Recreation Use

Permit Fee Paid \_\_\_\_\_ Form of Payment/Number \_\_\_\_\_

Security Deposit Paid \_\_\_\_\_ Form of Payment/Number \_\_\_\_\_

**Permit No. Issued** \_\_\_\_\_ **(if approved by Mayor and City Council)**

Post-Event Inspection Date / Initials \_\_\_\_\_ / \_\_\_\_\_

Inspection Notes: \_\_\_\_\_

Security Deposit Eligible for Return? \_\_\_\_\_ Date Returned \_\_\_\_\_

### Taneytown Department of Public Works Use

Reviewed by: Kevin L. Smeath Date: 6/4/24

Signature: [Signature]

Comments:

\_\_\_\_\_  
\_\_\_\_\_

### Taneytown Police Department Use

Reviewed by: Det. Robert E. Higuera Date: 6-4-24

Signature: [Signature]

Comments:

WILL HAVE OFFICERS PRESENT FOR  
SECURITY REASONS.

### Taneytown Mayor and City Council Use

Approved? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Date of Council Meeting: \_\_\_\_\_

Signature: \_\_\_\_\_, Mayor of Taneytown

Comments / Conditions:

\_\_\_\_\_  
\_\_\_\_\_



