

**Taneytown Planning Commission
And
Taneytown Design Review Board
DRAFT Minutes
November 30, 2020**

The Taneytown Planning Commission and Design Review Board met on November 30, 2020 at 7:30 PM in a virtual format. Present by videoconferencing were Planning Commission Chairman Parker and Commission members Glass, Fuller, LeFaivre and Naylor. In addition to Mr. Parker and Ms. Fuller who also serve as members of the Design Review Board, Mayor Wantz and Chairperson Autry were present by videoconference, sitting for the Design Review Board. Also present by videoconference were, Carroll County Planning Liaison Spaid, and City manager Wieprecht.

Minutes from the October 26, 2020 meeting were approved unanimously following motion by Commission member Naylor.

City manager Wieprecht introduced a proposed building addition for Taneytown Liquors on East Baltimore Street. The proposed addition is subject to both the site plan ordinance and the Old Town Design Standards. With a disturbance of less than 5,000 square feet, and no new infrastructure required, the project is eligible for a waiver of site plan approval requirements. While the existing building is more modern than much of the Old Town District, building additions within the district are subject to the City's design standards which focus on compatibility with the existing building. Kelly Shaffer and Dean Camlin provided details on the proposed building addition on behalf of the property owner and responded to questions on the addition. Mayor Wantz moved to grant Design Review Board approval for the proposed addition and the motion was passed unanimously. Discussion next focused on the requested waiver of site plan approval requirements for the proposed building addition. Commission members raised concerns regarding the condition of the property and vestiges of the former use that remained at the site. Ms. Shaffer advised that the defects would be corrected by the property owner. Commission member Glass moved to waive site plan approval requirements for the proposed building addition to Taneytown Liquors and the motion passed unanimously.

City manager Wieprecht summarized Meade's Crossing phase 2 section B construction drawings and plats, advising that Carroll County is considering this section a separate project in terms of review and approval although when section a was recently recorded, construction drawings for both sections had been approved. Current construction drawings incorporate improvements to Angell Road which had previously been a separate set of plans. Otherwise, there are only minor changes as compared with the previously approved complete phase 2 construction drawings. No action was taken regarding Meade's Crossing.

City manager Wieprecht reviewed his monthly report, advising that the Bollinger Park site plan is moving forward with input from the Parks and Recreation advisory board. Meadowbrook section 6 will begin construction and continue as long as weather permits.

Carroll County Planning liaison Cody Spaid updated the Commission on the County's comprehensive rezoning process advising that a public hearing is scheduled on December 3, 2020.

The next Commission meeting will be held on December 28, 2020. With no further business, the meeting was adjourned at 8:09 PM following unanimous approval of a motion by Commission member Glass.

Submitted by:
Jim Wieprecht, City Manager