

## Taneytown Planning Commission

### Minutes May 24, 2021

The Taneytown Planning Commission met on May 24, 2021 at 7:30 PM in the City Council chambers. Present were Planning Commission Chairman Parker and Commission members Glass, Fuller, and Miller. Also present was City manager Wieprecht. While the meeting was not physically open to the public, it was live streamed and public comment opportunity was available via a conference call number provided. Present by videoconference was Carroll County Planning liaison Harvey and Carroll County Planning manager Lane. Chairman Parker welcomed new commission members Chris Miller and Brad Brown.

Minutes from the April 26, 2021 meeting were approved unanimously following motion by Commission member Glass.

City manager Wieprecht introduced the 2020 Carroll County Annual Planning Report, and Carroll County Planning Manger Lane summarized State requirements for the report and reviewed highlights of the report, focusing on activities within Taneytown. Commission member Fuller moved to certify the 2020 Carroll County Annual Planning Report and the motion passed unanimously.

City manager Wieprecht introduced a revised forest conservation plat for 2 Dunkle Court, advising that a reduction to that area is being sought by the property owners to mitigate encroachment of a shed that is located partially within the easement area. Linda Alexander of CLSI, the owner's engineer, provided details on the related requirements to modify the easement. The encroachment of the shed was noted when the property owners applied for a building permit for another project on the property, and the encroachment into the easement must be corrected for that permit to be approved. Commission member Fuller moved to approve the modified forest conservation plat, and the motion passed unanimously.

City manager Wieprecht provided an update on the month's planning and zoning activities ongoing development projects including Meadowbrook section 7 and the Meades Crossing subdivision. Brief discussion was held regarding a sidewalk along Meades Avenue in the Meades Crossing subdivision. The developer is requesting relief from constructing a portion of the walk, closest to MD Route 194 depicted on construction drawings for the project. City manager Wieprecht is to contact the owner of the commercial property the walk would traverse and advise the Commission at their next meeting of that owner's preference.

County planning liaison Harvey updated Commission on the County's comprehensive rezoning, for which residential updates have been presented to the Carroll County Planning Commission, the spring 2021 amendment to the Water & Sewer Master Plan which is planned for transmittal to the Maryland Department of the Environment in June, and a survey to help inform the transportation master plan process.

The next Commission meeting will be held on June 21, 2021, a week earlier than usual, due a schedule conflict with the Maryland Municipal League's summer convention which City staff will be attending. With no further business, the meeting was adjourned at 8:04 PM following unanimous approval of a motion by Commission member Fuller.

Submitted by:  
Jim Wieprecht, City Manager