

**Taneytown Planning Commission**  
**Approved minutes from 5-23-2022**

**May 31, 2022**

The Taneytown Planning Commission met on May 23, 2022, at 7:30 PM in the City Council chambers. Present were Planning Commission Chairman Parker and Commission members Isenberg, Brown, Miller and Councilman Hand. Commission member Myers and City Attorney Gullo were not present. Also present were City Manager Wieprecht and Director of Planning and Zoning Hale, and Carroll County Planning liaison Tiffany Fossett. This meeting was open to the public in person.

-Minutes from the April 25, 2022, meeting were approved unanimously following a motion by Commission member Brown.

**DELEGATION AND ACTION ITEMS**

-Capital Improvement Program update. 2022-2028. City Manager Wieprecht gave his report to the Commission. He wanted to highlight the importance of sewer and water projects for 2022 and 2023 and the hopeful immediate benefit to the city in terms of I/I (inflow and infiltration) reduction to our wastewater plant. City Manager Wieprecht also discussed the current Taneytown Comprehensive Program and the Capital Improvement Program highlighting the importance of alignment between the two. Commission member Councilman Hand made a motion to approve the Capital Improvement Program 2022-2028 because it aligns with the Comprehensive Plan for the City of Taneytown as presented tonight. The motion was unanimously approved.

Chairman Parker relayed an observance from Commission member Myers in an earlier email about a sentence not being completed on page 29 of the CIP. This will be corrected by city staff.

**Director Hale gave his report.**

-Meades Crossing has been permitted for all 363 dwellings. There is also a community center, an inground pool, community garden and dog park.

-PNC Bank will be making updates to their parking lot striping and changes to the sidewalks on the front, right and rear of the building to further comply with Americans with Disabilities Act regulations.

-The Planning Commission examined two concept site plans for the same site one year apart to examine how much they can change. We also discussed the procedures for extending the one-year time allowed from a concept site plan to the presentation of a preliminary site plan to the Commission.

**City Manager Wieprecht gave his report on the updates to Construction Phase Projects**

-Taneytown Crossing. City Manager updated the Planning Commission on the history of Taneytown Crossing. The city is working to close out this successful project.

-Meadowbrook 4B,5. Section 5 was just approved to reduce their surety to the maintenance level.

-Meadowbrook 6. Still has some road surfacing to be completed. Typically, we require the road surfacing to over winter before we accept it.

**City Attorney report to the Planning Commission.**

-There was no report this month.

**County planning liaison Tiffany Fossett.** Tiffany supplied the following information to the Commission.

**-Comprehensive Rezoning**

Following the completion of the work group meetings, staff is working on the changes to the Ag and Conservation zoning regulations. A draft is expected to be transmitted to the Planning Commission in June.

The primary source for information is the website: [www.carrollrezoning.org](http://www.carrollrezoning.org).

**Water & Sewer**

• **2022 Spring Amendment to the 2019 Carroll County Water and Sewer Master Plan**

Planning Department is processing this amendment with a timeline of sending it to MDE for final approval in June.

Amendment Procedures and Application Link (in the process of updating):

[Water & Sewer Master Plan Amendments Process & Application](#)

• **Reminder - Triennial Update to the 2019 Carroll County Water and Sewer Master Plan – Reminder**

Planning has begun the process for the Triennial Update. Municipal W/S chapters and maps were distributed during initial meeting with Municipal staff at the end of 2021. Please contact Price Wagoner, [wwagoner@carrollcountymd.gov](mailto:wwagoner@carrollcountymd.gov) with questions pertaining to updates to the water/sewer chapters and maps. Timeline for Town updates, Spring of 2022.

**-Transportation Master Plan**

Planning staff is compiling information from the consultant Countywide Corridor Study, meetings with towns, research, and public input through survey results to begin drafting the Plan.

**-Annual Report**

Planning is compiling information for the 2021 Annual Report, which is due to the Maryland Department of Planning (MDP) by July 1<sup>st</sup>. Drafts will be available to municipalities for review before the final copy is submitted to MDP.

**-Hazard Mitigation Plan**

The County's Department of Public Safety has been working with multiple County departments to create the 2022 Carroll County Hazard Mitigation Plan (HMP) and is continuing to meet with the municipalities for input on the HMP.

Local communities must have a FEMA approved Hazard Mitigation Plan in place to receive Federal grant funds for hazard mitigation projects. According to FEMA's Local Hazard Mitigation Planning Handbook, mitigation is defined as any sustained action taken to reduce or eliminate long-term risk to human life and property from a hazard event.

The next Planning Commission meeting will be June 22, 2022, at 7:30 PM. The Planning Commission unanimously approved to reschedule from June 27, 2022, because of scheduling conflicts.

With no further business, the meeting was adjourned at 8:18 PM following unanimous approval of a motion by Commission member Brown.

Submitted by:

Darryl G. Hale

Director of Planning and Zoning