

Taneytown Planning Commission
Approved minutes from 4-25-2022

May 9, 2022

The Taneytown Planning Commission met on April 25, 2022, at 7:30 PM in the City Council chambers. Present were Planning Commission Chairman Parker and Commission members Isenberg, Brown, Myers and Miller. Councilman Hand had a work schedule conflict and was not present. Also present were Director of Planning and Zoning Hale, City Manager Wieprecht, City Attorney Gullo and Carroll County Planning liaison Tiffany Fossett. This meeting was open to the public in person.

Minutes from the March 28, 2022, meeting were approved unanimously following a motion by Commission member Brown.

DELEGATION AND ACTION ITEMS

-Frederick Street Commons. Minor subdivision. Presenting was Mr. Jeff Zigler of CLSI Engineer/Surveyors. After discussion the Planning Commission voted to approve the preliminary minor subdivision plan with the conditional approval that all remaining comment letters meet CDM Smith and city staff approval. The motion to approve was made by Commission member Myers and carried a unanimous approval. The Planning Commission granted final approval of the minor subdivision plan with the condition that all remaining comment letters meet CDM Smith and city staff approval with a motion by Chairman Parker and carried a unanimous approval.

Planning Commission member Myers asked for information to be sent to the Planning Commission concerning summary sheets for a subdivision and site plan processes.

Director Hale gave his report to the Planning Commission.

-The Sewell property annexation waiver was approved by the Carroll County Commissioners with a unanimous vote on April 21, 2022. The Mayor and City Council will open a public hearing for comment on May 4, 2022.
-Meades Crossing Community Center. The community pool permit has been issued.
-City staff will be meeting with the Carroll County Hazard Mitigation Planning team on April 26, 2022, to discuss and update the current plan.

City Manager Wieprecht gave his report to the Planning Commission.

-Mr. Wieprecht discussed some of the differences between Carroll County and the City of Taneytown concepts plans and procedures.
-Mr. Wieprecht informed the Planning Commission about an informational meeting to be held at 7:00 p.m. on April 28, 2022, at the American Legion. This meeting is to discuss the planned Roberts Mill and Broad Street reconstruction site from Baumgardner Avenue to Antrim Street. This will include water and sewer line replacement, the addition of sidewalks on one side of Roberts Mill and a total replacement of the roadway.

City Attorney report to the Planning Commission.

-Gave an update on the Sewell Property annexation. The Mayor and City Council will have a hearing on the Sewell Annexation on May 4, 2022.

County planning liaison Tiffany Fossett. Tiffany supplied the following information to the Commission.

-Comprehensive Rezoning

The work group had their last meeting this month and has made recommendations on changes to the Agricultural/Conservation district zoning text to the interagency Concept Team. The concept team is now reviewing the recommendations and drafting the Agriculture/Conservation district zoning text to be presented to the County Planning Commission for consideration. The primary source for information is the website: www.carrollrezoning.org.

-Triennial Update to the 2019 Carroll County Water and Sewer Master Plan

Planning has begun the process for the Triennial Update.

-Transportation Master Plan

Staff is compiling final information for Planned Major Streets and working on draft chapters.

-Annual Report

Planning is compiling information for the 2021 Annual Report, which is due to the Maryland Department of Planning (MDP) by July 1st. Drafts will be available to municipalities for review before the final copy is submitted to MDP.

-Hazard Mitigation Plan

According to FEMA's Local Hazard Mitigation Planning Handbook, mitigation is defined as any sustained action taken to reduce or eliminate long-term risk to human life and property from a hazard event. The County's Department of Public Safety has been working with multiple County departments to create the 2022 Carroll County Hazard Mitigation Plan (HMP), and planning will be reaching out to town planning staff for input on the HMP.

The next Planning Commission meeting will be May 23, 2022, at 7:30 PM.

With no further business, the meeting was adjourned at 7:58 PM following unanimous approval of a motion by Councilman Hand.

Submitted by:

Darryl G. Hale

Director of Planning and Zoning