



CITY OF TANEYTOWN, MARYLAND

FISCAL YEAR 2023-2024

Ordinance No. 01-2023

OPERATING BUDGET

For the Period beginning July 1, 2023 through June 30, 2024

Mayor, Bradley J. Wantz

Mayor Pro Tem, Judith K. Fuller

Councilman, Elizabeth Chaney

Councilman, Diane A. Foster

Councilman, Daniel M. Haines

City Manager, James Wieprecht

Treasurer, Barri R. Avallone

Budget Ordinance No. 01-2023 introduced 03/08/23 and passed 04/10/2023

City of Taneytown
Ordinance No. 01-2023
Fiscal Year 2024 Budget Assumptions
for the period July 1, 2023 to June 30, 2024
Ordinance No. 01-2023 introduced 03/08/23 and passed 04/10/23

Revenue

General Fund (GF)

- Current Tax Rate 0.37 Cents unchanged from last year – **NOT** exempt from constant yield tax rate provision, potential increase over FY23 budget of \$182,568
- County Tax Differential based on preliminary FY24 estimates from County. Finalized amounts after County Budget adopted.
- HUR Grant estimate for FY 2024 is \$427,852 as of January 12, 2023
- Interest Income projected much higher than FY23 due to rate increases.
- State Police Protection Grant includes \$105,000 based on FY23 amount
- Police Reimbursement Grants includes for Overtime patrols \$1,000

Utility Fund (UF)

- Water Rates have not changed. Revenue increase based on 3 year average due to growth.
- Sewer Rates have not changed. Revenue increase based on 3 year average due to growth.

Budgeted Use of Fund Balance

- \$3,729,085 – GF Balance - needed for Park Capital outlay and GF Capital Outlay, \$1,751,651 is from ARPA funding.
- \$3,796,213 - UF Balance - needed for capital outlay. \$1,790,000 is from ARPA funding.

Expenses

• **Salary Notes**

• **Re-allocation of Salary & Fringe benefits between General Fund and Utility Fund**

- Includes 3% salary increase for staff and 3% COLA
- City Manager will remain split 50% to GF and 50% to UF
- Treasurer will remain split 90% to GF and 10% to UF
- W/S Billing Division employees (2) split 15% to GF and 85% to UF to reflect actuals
- IT will remain split 80% to GF and 20% to UF
- Five employees in the Public Works Department will be budgeted between Streets 80% and Parks 20%, based on 5 year actuals. One Utility employee budgeted Streets 65% and Water 35%, based on 5 year actuals.

• **Maryland State Retirement - Employer Contribution Rates**

- Employee Pension System increases to 10.21% from 9.82% of Salaries - net increase of \$14,170 (10.47%) over FY23 Budget
- Law Enforcement Officers' Pension System increased to 36.91% from 36.20% of Salaries - net increase of \$47,803 (15.54%) over FY23 Budget

• **Health Insurance Increase - 3.85%**

- Based Insurance budget on our current carrier Aetna, new rates are unavailable at this time approximate yearly cost to City is \$305,500 for Health, Dental, Vision, Life, HRA Fees, and Cobra Admin Fees, budgeted to employee home department, not allocated
- Deductible Health Liability to the City is \$286,100 (\$7,000 individual / \$8,500 family) budgeted at 100% because deductible is lower than previous years. Budgeted to employee home department and not allocated

City of Taneytown
Ordinance No. 01-2023

Fiscal Year 2024

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced 03/08/23 and passed 04/10/23

Summary

General Fund

Revenue	FY23 - Revised	FY24	(FY24 - FY23)
Local & State Tax	3,779,075	4,065,443	286,368
County	563,710	626,364	62,654
Finance Office	200	0	(200)
IT Dept	0	0	0
Clerk	32	232	200
Zoning & Code Enforcement	20,100	7,100	(13,000)
City Hall and Robers Mill / Headstart	600	600	0
Police	131,700	127,700	(4,000)
Streets	343,402	427,852	84,450
Parks & Recreation	570,986	110,505	(460,481)
Local	15,600	70,750	55,150
Open Space Impact Fee - Fund	129,500	0	(129,500)
Balance Use (Parks)			
Budgeted Use of Fund Balance	3,452,594	3,729,085	276,491
Total Revenue - General Fund	\$ 9,007,499	\$ 9,165,631	\$ 158,132

Expenditures

Mayor & Council	90,962	91,871	909
Finance Dept	235,915	256,466	20,551
City Manager	85,805	96,599	10,794
IT Dept	193,491	226,946	33,455
Clerks Office	112,069	112,213	144
Zoning & Code Enforcement	86,859	90,741	3,882
Economic Development	106,727	116,614	9,887
City Hall	212,692	208,188	(4,504)
Annex	7,980	8,860	880
Roberts Mill Facility (Head Start)	2,275	2,360	85
Public Safety	2,078,316	2,195,512	117,196
Streets	1,442,403	1,489,491	47,088
Storm Water Mgmt	100,500	90,500	(10,000)
Parks & Recreation	413,101	444,266	31,165
Debt Service (Principal)	92,467	93,353	886
Capital Outlay (City Hall)	0	0	0
Capital Outlay (IT)	16,000	0	(16,000)
Capital Outlay (Police)	179,500	120,000	(59,500)
Capital Outlay (Stormwater)	741,783	660,000	(81,783)
Capital Outlay (Streets Bridges RM)	1,808,254	1,331,651	(476,603)
Capital Outlay (Parks)	1,000,400	1,530,000	529,600
Total Expenditures - General Fund	\$ 9,007,499	\$ 9,165,631	\$ 158,132

Net Revenue Over Expenditures - General Fund

\$ - \$ 0 \$ 0

Utility Fund

Revenue	FY23 - Revised	FY24	(FY24 - FY23)
Water Service Fee	900,000	950,000	50,000
Water Restoration Fees	0	0	0
Water Late Payments & Other	48,000	50,000	2,000
Water Standpipe Rental	134,580	142,000	7,420
EnerNoc Capacity Payment	0	0	0
Interest Income	6,000	100,000	94,000
Sewer Service Fee	1,725,000	1,950,000	225,000
Budgeted Use of Fund Balance	4,351,949	3,796,213	(555,736)

Total Revenue - Utility Fund

\$ 7,165,529 \$ 6,988,213 \$ (177,316)

Expenditures

Water	873,291	923,348	50,057
Sewer	1,477,645	1,541,579	63,934
Debt Service (Principal - Water)	285,279	291,117	5,838
Debt Service (Principal - Sewer)	518,903	536,328	17,425
Capital Outlay (Water)	845,627	825,000	(20,627)
Capital Outlay (Sewer)	3,164,784	2,870,841	(293,943)

Total Expenditures - Utility Fund

\$ 7,165,529 \$ 6,988,213 \$ (177,316)

Net Revenue Over Expenditures - Utility Fund

\$ - \$ - \$ -

City of Taneytown
Budget - Ordinance No. 01-2023
 Fiscal Year 2024
 for the period July 1, 2023 to June 30, 2024
Ordinance No. 01-2023 introduced 03/08/23 and passed 04/10/23

Summary

General Fund

Revenue

Local & State Tax	4,065,443
County	626,364
Finance Office	0
Clerk	232
Zoning & Code Enforcement	7,100
City Hall - Robers Mill / Headstart	600
Police	127,700
Streets	427,852
Parks & Recreation	110,505
Local	70,750
Park Impact Fees - Fund Balance Use	0
Budgeted Use of Fund Balance	3,729,085

Total Revenue - General Fund **\$ 9,165,631**

Expenditures

Mayor & Council	91,871
Finance Dept	256,466
City Manager	96,599
IT Dept	226,946
Clerks Office	112,213
Zoning & Code Enforcement	90,741
Economic Development	116,614
City Hall	208,188
Annex	8,860
Roberts Mill Facility (Head Start)	2,360
Public Safety	2,195,512
Streets	1,489,491
Storm Water Mgmt	90,500
Parks & Recreation	444,266
Debt Service (Principal)	93,353
Capital Outlay (IT)	0
Capital Outlay (Stormwater)	660,000
Capital Outlay (Police)	120,000
Capital Outlay (Street)	1,331,651
Capital Outlay (Parks)	1,530,000

Total Expenditures - General Fund **\$ 9,165,631**

Net Revenue Over Expenditures - General Fund **\$ 0**

Utility Fund

Revenue

Water Service Fee	950,000
Water Restoration Fees	0
Water Late Payments & Other	50,000
Water Standpipe Rental	142,000
EnerNoc Capacity Payment	0
Interest Income	100,000
Sewer Service Fee	1,950,000

Budgeted Use of Fund Balance **3,796,213**

Total Revenue - Utility Fund **\$ 6,988,213**

Expenditures

Water	923,348
Sewer	1,541,579
Debt Service (Principal - Water)	291,117
Debt Service (Principal - Sewer)	536,328
Capital Outlay (Water)	825,000
Capital Outlay (Sewer)	2,870,841

Total Expenditures - Utility Fund **\$ 6,988,213**

Net Revenue Over Expenditures - Utility Fund **\$ -**

City of Taneytown
Operating & Capital for General Fund & Utility Fund
Quick Summary - FY24 Budget

General Fund												
Department	Department Name	FY24 Revenues Operating Budget	FY24 Expenditure Operating Budget Request	FY24 Net Revenue Over Expenditures (Operating)	FY24 Revenues Capital Budget	FY24 Expenditure Capital Equipment Request (\$5K plus)	FY24 Expenditure Capital Project Request (Buildings, Infrastructure, & Improvements)	FY24 Capital Reserves - for future use	FY24 Expenditure Capital Principal Debt Payments	FY24 Total Capital Expenditures	FY24 Net Revenue Over Expenditures (Capital)	FTE (Full-time equivalents based on 2,080 hours) Employees by Department
70-700	Local Tax Revenue	3,260,443	0	3,260,443		0	0	0	0	0	0	
70-710	State Tax Revenue	805,000	0	805,000		0	0	0	0	0	0	
80-800	County Revenue	626,364	0	626,364		0	0	0	0	0	0	
90-700	Local Revenue	70,750	0	70,750		0	0	0	0	0	0	
10-100	Mayor & Council	0	91,871	(91,871)	0	0	0	0	0	0	0	6.00
10-105	Finance	0	256,466	(256,466)	0	0	0	0	0	0	0	2.20
10-110	City Manager	0	96,599	(96,599)	0	0	0	0	0	0	0	0.50
10-115	IT	0	226,946	(226,946)	0	0	0	0	0	0	0	1.80
10-120	Clerk	232	112,213	(111,981)	0	0	0	0	0	0	0	1.00
20-200	Zoning	5,100	70,019	(64,919)	0	0	0	0	0	0	0	1.00
20-202	Planning & Zoning Commission	0	8,550	(8,550)	0	0	0	0	0	0	0	0.00
20-210	Code Enforcement	2,000	12,172	(10,172)	0	0	0	0	0	0	0	0.00
30-300	Economic Development	0	116,614	(116,614)	0	0	0	0	0	0	0	1.00
40-400	City Hall	0	208,188	(208,188)	0	0	0	0	93,353	93,353	(93,353)	0.00
40-420	Annex	0	8,860	(8,860)	0	0	0	0	0	0	0	0.00
40-430	Head Start	600	2,360	(1,760)	0	0	0	0	0	0	0	0.00
50-500	Police	127,700	2,127,752	(2,000,052)	0	120,000	0	0	0	120,000	(120,000)	15.00
50-510	Police Secretary	0	57,559	(57,559)	0	0	0	0	0	0	0	1.00
50-520	Crossing Guard	0	10,201	(10,201)	0	0	0	0	0	0	0	0.23
60-600	Streets	427,852	1,489,491	(1,061,639)	0	0	1,331,651	0	0	1,331,651	(1,331,651)	5.10
60-605	Storm Water	0	90,500	(90,500)	0	0	660,000	0	0	660,000	(660,000)	0.00
60-610	Parks	110,505	444,266	(333,761)	0	0	1,530,000	0	0	1,530,000	(1,530,000)	2.05
99-999	Fund Balance	0	0	0	3,729,085	0	0	0	0	0	3,729,085	
Total GF		5,436,546	5,430,627	5,919	3,729,085	120,000	3,521,651	0	93,353	3,735,004	(5,919)	36.68
Utility Fund												
Department	Department Name	FY24 Revenues Operating Budget	FY24 Expenditure Operating Budget Request	FY24 Net Revenue Over Expenditures (Operating)	FY24 Revenues Capital Budget	FY24 Expenditure Capital Equipment Request (\$5K plus)	FY24 Expenditure Capital Project Request (Buildings, Infrastructure, & Improvements)	FY24 Capital Reserves - for future use	FY24 Expenditure Capital Principal Debt Payments	FY24 Total Capital Expenditures	FY24 Net Revenue Over Expenditures (Capital)	FTE (Full-time equivalents based on 2,080 hours) Employees by Department
60-620	Water	1,242,000	923,348	318,652		100,000	725,000	0	291,117	1,116,117	(1,116,117)	4.52
60-630	Sewer	1,950,000	1,541,579	408,421		165,000	1,870,841	0	536,328	2,572,169	(2,572,169)	4.83
99-999	Fund Balance			0	3,796,213						3,796,213	
Total UF		3,192,000	2,464,927	727,073	3,796,213	265,000	2,595,841	0	827,445	3,688,286	107,927	9.35
Total UF & GF		8,628,546	7,895,554	732,992	7,525,298	385,000	6,117,492	0	920,798	7,423,290	102,008	46.23

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed April 10, 2023

000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Operating Revenue				
Tax Revenue	70			
Local Revenue	700			
Real Estate Taxes Current Yr.	4002	1,504,801	2,927,875	3,110,443
Corporate Business Tax	4005	78,607	136,200	140,000
Tax Penalty/Interest	4010	1,599	10,000	10,000
Total Local Revenue		1,585,007	3,074,075	3,260,443
State Tax Revenue	710			
State Admission Tax	4100	3,922	5,000	5,000
State Income Tax	4110	394,974	700,000	800,000
Total State Tax Revenue		398,896	705,000	805,000
Total Tax Revenue		1,983,903	3,779,075	4,065,443
County Revenue	80			
County Revenue	800			
Beer & Wine	4200	0	2,500	2,600
Traders License	4205	2,175	11,000	12,000
Cable TV Franchise	4210	57,051	100,000	110,000
Financial Corporations	4215	0	0	0
Building Permits	4220	782	2,200	2,200
Road Levy	4225	4,838	4,838	4,757
Tax Differential	4230	443,172	443,172	494,807
Total County Revenue		508,018	563,710	626,364
Total County Revenue		508,018	563,710	626,364
Local Revenue	90			
Finance	105			
Solicitors License	4315	125	200	0
Total Finance Office		125	200	0
Clerk	120			
Solicitors License	4315	0	0	200
Miscellaneous	4385	4	32	32
Total Clerk Dept		4	32	232
Zoning	200			
Zoning Fees	4335	1,235	2,600	2,600

City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024

for the period July 1, 2023 to June 30, 2024

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000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Non-Refundable Developer Fees	4347	0	2,500	2,500
Total Zoning		1,235	5,100	5,100

City of Taneytown
General Fund
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Fiscal Year 2024

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1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Code Enforcement	210			
Appeals Board Fees	4350	0	0	0
Code Enforcement Fines	4370	700	15,000	2,000
Total Code Enforcement		700	15,000	2,000
City Hall	400			
Miscellaneous Reimbursement	4390	40	0	0
Insurance Claims	4395	0	0	0
Total City Hall		40	0	0
City Hall - Roberts Mill / Headstart	430			
Rental Income	4313	300	600	600
Total City Hall - Roberts Mill / Headstart		300	600	600
Police	500			
State Police Protection	4105	60,654	105,000	105,000
Public Safety Impact Fee	4325	0	0	0
Police Reports/Towing	4355	1,600	6,000	5,000
Public Parking Facility	4360	3,220	7,000	7,000
Parking Fines/Forfeits	4365	1,280	5,700	5,700
Police Reimbursement	4380	512	5,000	1,000
Auction Proceeds	4384	4,278	3,000	4,000
Miscellaneous Revenue	4385	514	0	
Insurance Claims	4395	1,696		
Donations	4396		0	0
Total Police		73,754	131,700	127,700
Streets	600			
State Highway User (HUR)	4114	37,761	343,402	427,852
Block Party Fees	4326	50	0	0
Insurance Claims	4395	8,100		
Total Streets		45,911	343,402	427,852
Parks & Recreation	610			
Park Fees	4300	3,345	7,000	20,000
Rental Income	4313		3,500	3,505
Open Space Impact Fee (Parks)	4330		0	0
Insurance Claims	4395	18,749	0	0
Donations	4396		0	0
Interest Income - Savings	4605	13	20	2,000
Total Parks & Recreation		22,107	10,520	25,505

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

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000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Local Revenue	700			
Local Amusement Tax	4320	0	250	250
Auction Proceeds	4384	0		0
Interest Income - Checking	4600	2,368	15,000	70,000
Interest Income - Developer Escrow	4607	413	350	500
Total Local Revenue		2,781	15,600	70,750
Total Local Revenue		146,957	522,154	659,739
Police	500			
Police Grants	4711	5,246	0	0
Total Police Grants		5,246	0	0
Parks & Recreation	610			
Grants	4711	0	560,466	85000
Total Parks & Recreation Grants		0	560,466	85,000
Fund Wide	99			
Parks & Recreation	610			
Budgeted Use of Fund Balance - Open Space (Park Impact Fees)	4999	0	129,500	0
Total Fund Parks & Rec		0	129,500	0
Fund Wide	99			
Fund Wide	999			
Budgeted Use of Fund Balance	4999	0	3,452,594	3,729,085
Total Fund Wide		0	3,452,594	3,729,085
Total Operating Revenue		2,644,124	9,007,499	9,165,631

City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024

for the period July 1, 2023 to June 30, 2024

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1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Expenditures				
Administration	10			
Mayor and Council	100			
Salaries	5000	13,667	28,000	28,000
Payroll Taxes	5100	1,046	2,142	2,142
Pension-Employer Contribution	5110	2,750	2,750	2,859
Workers Compensation	5115	18	70	70
Advertising	5200	0	0	0
Donations	5205	0	500	500
Employee Relations	5207	1,119	1,500	1,800
Dues & Subscriptions	5210	8,541	10,200	10,200
Materials & Supplies	5220	154	2,000	2,000
Postage	5230	0	600	600
Printing	5235	0	800	600
Travel, Training & Education	5240	5,642	14,000	15,000
Telephone/Communication	5325	297	400	500
IT/Computer	5515	0	1,500	1,500
Legal	5520	17,063	25,000	25,000
Professional - Other	5525	403	1,500	1,100
Settlement	5526		0	0
Total Mayor and Council		50,700	90,962	91,871
Finance Dept	105			
Salaries	5000	68,429	117,920	129,361
Salaries Overtime	5005	0	4,148	4,757
Payroll Taxes	5100	5,105	9,338	10,260
Fringe Benefits	5105	51,999	74,282	80,290
Pension-Employer Contribution	5110	10,964	11,567	13,208
Workers Compensation	5115	130	250	280
Advertising	5200	0	1,000	1,000
Service Charges	5203	903	2,700	2,700
Dues & Subscriptions	5210	0	210	210
Insurance	5215	2,100	2,700	2,500
Materials & Supplies	5220	304	1,200	1,200
Postage	5230	797	3,000	3,000
Travel, Training & Education	5240	0	4,500	4,500
Legal	5520	113	2,500	2,500
Professional - Other	5525	269	600	700
Total Finance Dept		141,113	235,915	256,466

**City of Taneytown
General Fund
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Fiscal Year 2024**

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000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
City Manager	110			
Salaries	5000	25,034	48,306	51,204
Salaries Overtime	5005	0	0	0
Payroll Taxes	5100	1,903	3,695	3,917
Fringe Benefits	5105	9,061	19,110	26,375
Pension-Employer Contribution	5110	4,495	4,744	5,228
Workers Compensation	5115	1,401	2,650	2,800
Employee Relations	5207	0	0	0
Dues & Subscriptions	5210	0	1,300	1,000
Insurance	5215	525	700	700
Materials & Supplies	5220	0	100	75
Postage	5230	0	0	0
Travel, Training & Education	5240	381	2,500	2,500
Telephone/Communication	5325	297	400	600
Legal	5520	188	2,000	2,000
Professional - Other	5525	67	300	200
Total City Manager		43,352	85,805	96,599
IT Dept	115			
Salaries	5000	38,938	79,332	85,611
Salaries Overtime	5005	5,078	7,933	8,536
Payroll Taxes	5100	3,324	6,676	7,212
Fringe Benefits	5105	5,879	21,025	25,312
Pension-Employer Contribution	5110	7,383	7,790	8,715
Workers Compensation	5115	1,404	2,625	2,900
Service Charges	5203	192		0
Dues & Subscriptions	5210	0	360	360
Insurance	5215	1,050	1,350	1,350
Materials & Supplies	5220	177	1,000	1,000
Postage	5230	46	100	100
Travel, Training & Education	5240	129	2,000	2,000
Telephone/Communication	5325	3,036	5,600	13,000
Software Support	5502	25,514	23,500	33,100
User Support - IT	5503	1,882	10,000	10,000
Cserver Monitoring and Maintenance	5504	0	0	0
Website Maintenance	5506	2,400	2,000	2,500
Printers and Cartridges	5516	3,896	8,500	8,500
Antivirus	5517	0	0	900
Equipment - IT	5518	4,205	13,000	15,000
Legal	5520	150	500	500
Professional - Other	5525	134	200	350
Total IT Dept		104,817	193,491	226,946

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Fiscal Year 2024**

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1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Clerks Office	120			
Salaries	5000	28,370	59,009	62,549
Payroll Taxes	5100	2,123	4,514	4,785
Fringe Benefits	5105	5,758	16,111	17,343
Pension-Employer Contribution	5110	5,493	5,795	6,386
Workers Compensation	5115	39	80	90
Advertising	5200	164	5,000	5,000
Service Charges	5203	195		0
Dues & Subscriptions	5210	86	450	450
Insurance	5215	525	700	700
Materials & Supplies	5220	249	600	600
Postage	5230	0	60	60
Printing	5235	0	600	600
Travel, Training & Education	5240	0	500	500
Charter/Code	5405	0	5,000	5,000
Election	5425	0	5,000	0
Contractual	5510	2,286	4,950	4,950
Legal	5520	2,175	3,000	3,000
Professional - Other	5525	67	700	200
Total Clerks Office		47,530	112,069	112,213
Total Administration		387,512	718,242	784,095
Zoning & Code Enforcement	20			
Zoning	200			
Salaries	5000	23,494	48,867	51,799
Payroll Taxes	5100	1,797	3,738	3,963
Fringe Benefits	5105	54	93	93
Pension-Employer Contribution	5110	4,549	4,799	5,289
Workers Compensation	5115	713	1,360	1,500
Advertising	5200	0	300	300
Dues & Subscriptions	5210	0	400	400
Insurance	5215	525	675	625
Materials & Supplies	5220	83	400	400
Printing	5235	0	150	150
Travel, Training & Education	5240	780	1,000	1,000
Telephone/Communication	5325	297	745	800
Consulting/Engineering	5505	0	2,000	2,000
Legal	5520	225	1,500	1,500
Professional - Other	5525	67	150	200
Total Zoning		32,584	66,177	70,019

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed April 10, 2023

000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Planning and Zoning Commission	202			
Dues & Subscriptions	5210	0	150	150
Materials & Supplies	5220	0	150	150
PZ Commission Training	5240	0	1,000	1,000
PZ Commission Members	5445	690	2,250	2,250
Zoning Board of Appeals	5480	0	0	0
Consulting/Engineering	5505	520	1,500	1,500
Legal	5520	1,538	3,500	3,500
Total Planning and Zoning Commission		2,748	8,550	8,550
Code Enforcement	210			
Insurance	5215	579	560	600
Gasoline	5315	322	1,372	1,372
Vehicle Repairs	5330	0	1,200	1,200
Code Enforcement Professional Fees	5410	0	500	500
Code Enforcement Remediation	5415	0	7,000	7,000
Legal	5520	488	1,500	1,500
Total Code Enforcement		1,389	12,132	12,172
Total Zoning & Code Enforcement		36,721	86,859	90,741
Economic Development	30			
Economic Development	300			
Salaries	5000	23,494	48,867	51,799
Payroll Taxes	5100	1,797	3,738	3,963
Fringe Benefits	5105	4,348	7,918	11,168
Pension-Employer Contribution	5110	4,549	4,799	5,289
Workers Compensation	5115	713	1,360	1,500
Advertising	5200	4,475	11,295	13,245
Dues & Subscriptions	5210	405	2,250	2,000
EDC-Main Street Program	5212	6,000	12,000	12,000
Insurance	5215	525	700	700
Materials & Supplies	5220	209	500	500
Printing	5235	0	750	750
Travel, Training & Education	5240	4,415	5,500	5,000
Gasoline	5315	462	0	600
Consulting/Engineering	5505	0	6,500	6,500
Contractual	5510			1,000
Legal	5520	0	400	400
Marketing Initiative	5522	0	0	0
Professional - Other	5525	67	150	200
Total Economic Development		51,459	106,727	116,614

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

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1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
City Hall	40			
City Hall	400			
Donations	5205	1,000	27,000	27,000
Employee Relations	5207	60	1,800	1,800
Insurance	5215	644	550	675
Materials & Supplies	5220	1,971	3,800	3,800
Printing	5235	0	600	600
Electric/Fuel	5305	1,389	3,500	3,500
Equipment Purchase	5312	0	6,000	3,000
Maintenance & Repairs	5320	8,505	10,000	10,000
Telephone/Communication	5325	1,964	3,927	3,927
PEG Cable TV Franchise	5435	22,820	42,000	42,000
Accounting/Audit	5500	23,840	30,500	30,500
Contractual	5510	7,715	6,400	8,000
Legal	5520	0	500	500
Other Professional Fees	5525	0	40,000	40,000
Interest Expense	5550	7,436	32,115	28,886
Bad Debt Expense	5800	0	4,000	4,000
City Hall		77,344	212,692	208,188
City Hall - Annex	420			
Insurance	5215	402	380	460
Materials & Supplies	5220	301	1,300	1,300
Electric/Fuel	5305	695	2,600	2,600
Maintenance & Repairs	5320	0	2,500	2,500
Contractual	5510	1,981	1,200	2,000
Legal	5520	0	0	
City Hall - Annex		3,379	7,980	8,860
Roberts Mill Facility (Head Start)	430			
Insurance	5215	320	275	360
Electric/Fuel	5305	(328)	0	
Maintenance & Repairs	5320	130	2,000	2,000
Contractual	5510		0	
Roberts Mill Facility (Head Start)		122	2,275	2,360
Total City Hall		80,845	222,947	219,408

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed April 10, 2023

000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Public Safety	50			
Police	500			
Salaries	5000	421,879	996,141	1,053,161
Salaries Overtime	5005	61,899	65,556	69,627
Special Events Overtime	5006	1,617	12,000	12,000
Salaries-P.D. Shift Differential	5010	4,507	13,000	13,000
Salaries - P.D. Court Time	5015	4,838	31,000	31,000
Payroll Taxes	5100	37,317	85,504	90,177
Fringe Benefits	5105	69,967	195,183	164,083
Pension-Employer Contribution	5110	196,245	307,551	355,354
Workers Compensation	5115	17,304	40,000	50,000
Advertising	5200	339	1,000	1,000
Employee Appreciation	5207	0	1,000	1,000
Dues & Subscriptions	5210	0	150	150
Insurance	5215	30,174	35,000	35,000
Materials & Supplies	5220	9,828	15,000	15,000
Postage	5230	0	100	100
Printing	5235	0	300	300
Travel, Training & Education	5240	5,909	13,000	13,000
Building Maintenance	5300	11,850	10,000	10,000
Electric/Fuel	5305	5,407	12,000	12,000
Equipment Purchase	5312	8,462	18,300	18,300
Gasoline	5315	11,561	45,000	45,000
Maintenance & Repairs	5320	0	5,000	5,000
Telephone/Communication	5325	5,815	15,500	15,500
Vehicle Repairs	5330	8,547	21,000	22,000
Police Radios/Operating Equipment	5440	252	11,000	11,000
Police State of Emergency	5442	0	500	500
Towing/Impoundment	5465	1,176	8,000	8,000
Uniforms	5470	2,834	9,000	9,000
Safety Program Implementation	5490	698	8,000	8,000
Consulting/Engineering	5505	0	0	0
Contractual	5510	17,063	18,800	20,000
IT/Computer	5515	7,067	14,500	14,500
Legal	5520	13,876	4,000	15,000
Professional - Other	5525	4,296	5,000	10,000
Total Police		960,727	2,017,085	2,127,752

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed April 10, 2023

000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Police Secretary	510			
Salaries	5000	16,620	34,584	36,644
Salaries Overtime	5005	200	2,767	2,932
Payroll Taxes	5100	1,287	2,857	3,028
Fringe Benefits	5105	3,332	7,173	10,344
Pension-Employer Contribution	5110	3,214	3,396	3,741
Workers Compensation	5115	26	60	70
Insurance	5215	525	675	600
Professional - Other	5525	67	100	200
Total Police Secretary		25,271	51,612	57,559
Crossing Guard	520			
Salaries	5000	2,678	8,457	8,965
Payroll Taxes	5100	205	647	686
Workers Compensation	5115	76	200	200
Insurance	5215	323	315	350
Total Crossing Guard		3,282	9,619	10,201
Total Public Safety		989,280	2,078,316	2,195,512

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed April 10, 2023

000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Public Works	60			
Streets	600			
Salaries	5000	135,405	286,868	294,353
Salaries Overtime	5005	1,675	20,587	20,961
Payroll Taxes	5100	10,273	23,520	24,122
Fringe Benefits	5105	38,235	81,733	90,627
Pension-Employer Contribution	5110	27,007	28,170	30,028
Workers Compensation	5115	3,997	7,000	8,000
Advertising	5200	0	0	0
Insurance	5215	7,138	5,900	7,500
Materials & Supplies	5220	22,652	35,000	50,000
Travel, Training & Education	5240	0	300	400
Electric/Fuel	5305	31,308	95,000	95,000
Equipment Purchase	5312	0	0	0
Gasoline	5315	12,838	20,000	30,000
Maintenance & Repairs	5320	10,861	50,000	50,000
Maintenance & Repair HUR	5321	140,817	0	0
Telephone/Communication	5325	351	2,100	2,100
Vehicle Repairs	5330	10,991	25,000	25,000
Snow/Ice Removal	5450	4,651	90,000	90,000
Solid Waste/Recycling	5455	239,233	625,000	625,000
Street Sweeping	5460	5,831	30,000	30,000
Consulting/Engineering	5505	735	10,000	10,000
Contractual	5510	40	5,000	5,000
Legal	5520	39	500	500
Professional - Other	5525	471	725	900
Total Streets		704,548	1,442,403	1,489,491

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed April 10, 2023

000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Storm Water Management	605			
Consulting and Engineering	5505	800	10,000	10,000
Legal	5520	36	500	500
Maintenance and Repairs	5320	74,119	80,000	40,000
Professional - Other	5525		10,000	40,000
Total Storm Water Management		74,955	100,500	90,500
Parks & Recreation	610			
Salaries	5000	54,311	93,898	113,578
Salaries Overtime	5005	1,101	3,131	3,443
Special Event OT	5006	724	1,000	1,000
Payroll Taxes	5100	4,127	7,423	9,029
Fringe Benefits	5105	17,536	21,913	23,565
Pension-Employer Contribution	5110	7,525	9,221	11,596
Workers Compensation	5115	727	1,380	1,500
Advertising	5200	0	0	0
Service Charges	5203	210	420	420
Dues & Subscriptions	5210	35	135	35
Recreation Events	5213	18,612	30,000	35,000
Insurance	5215	4,033	3,500	5,000
Materials & Supplies	5220	59,947	56,000	64,000
Printing	5235	0	100	0
Travel, Training & Education	5240	0	1,500	1,500
Electric/Fuel	5305	2,793	10,000	10,000
Gasoline	5315	0	100	100
Maintenance & Repairs	5320	90,999	75,000	72,000
Telephone/Communication	5325	297	550	600
P&R Advisory Board	5446	600	1,200	1,200
Mowing	5452	24,140	75,000	65,000
Consulting/Engineering	5505	1,025	3,000	3,000
Contractual	5510	9,550	16,000	20,000
Legal	5520	563	2,500	2,500
Professional/Other	5525	67	130	200
Total Parks & Recreation		298,922	413,101	444,266
Total Public Works		1,078,425	1,956,004	2,024,257
Total Operating Expenditures		2,624,242	5,169,095	5,430,627
Net Revenue Over Expenditures (prior to Capital Outlay)		19,882	3,838,404	3,735,004

**City of Taneytown
General Fund
Ordinance No. 01-2023
Fiscal Year 2024**

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed April 10, 2023

000 - Non Applicable

1 - General Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Capital Outlay				
Debt Service - (City Hall) Principal	5999	78,367	92,467	93,353
Capital Outlay - (IT) Project	5999	21,952	16,000	0
Capital Outlay - (City Hall)	5999		0	
Capital Outlay - (IT) Project	5999		0	
Capital Outlay - (Police) Vehicles	5999	75,616	179,500	120,000
Capital Outlay - (Stormwater) Project	5999	34,580	681,783	660,000
Capital Outlay - (Stormwater) Project	5999		60,000	0
Capital Outlay - (Street) Project	5999	37,080	1,648,494	1,091,651
Capital Outlay - (Street) Project	5999		52,800	100,000
Capital Outlay - (Street) Equipment	5999		53,000	140,000
Capital Outlay - (Street) Vehicles	5999	49,645	53,960	
Capital Outlay - (Street) Vehicles	5999		0	
Capital Outlay - (Parks) Project	5999	9,000	194,780	85,000
Capital Outlay - (Parks) Project	5999	6,000	613,480	10,000
Capital Outlay - (Parks) Project	5999		120,000	1,435,000
Capital Outlay - (Parks) Project	5999		42,640	0
Capital Outlay - (Parks) Project	5999		29,500	
Capital Outlay - (Parks) Project	5999		0	
Total Capital Outlay		312,240	3,838,404	3,735,004
Net Revenue Over Expenditures (including Capital Outlay)		(292,358)	0	0

City of Taneytown

Utility Fund

Fiscal Year 2024

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed 04/10/23

000 - Non Applicable

2 - Utility Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Operating Revenue				
Public Works	60			
Water	620			
Miscellaneous Reimbursement	4390	0	0	0
Insurance Claims	4395		0	
Water Service Fee	4500	524,844	900,000	950,000
Water Connection Fee	4505		0	
Water Restoration Fee	4510		0	
Water Late Payment	4515	38,771	45,000	50,000
Water Other Fees	4517	0	3,000	0
Water Standpipe Rental	4520	76,691	134,580	142,000
Water Miscellaneous	4530		0	
Water Benefit Assessment	4535	256	0	0
EnerNoc Capacity Payments	4572		0	
Interest Income - Savings	4605	4,190	6,000	100,000
Total Water		644,752	1,088,580	1,242,000
Sewer	630			
Miscellaneous Reimbursement	4390		0	0
Sewer Service Fee	4550	1,002,219	1,725,000	1,950,000
Sewer Connection Fee	4555	0	0	0
Sewer Benefit Assessment	4570		0	0
Interest Income Investment CD- GO Bonds	4606		0	0
Utility Fund Grants & Loans	4725	0	0	0
Total Sewer		1,002,219	1,725,000	1,950,000
Total Public Works		1,646,971	2,813,580	3,192,000
Budgeted Use of Fund Balance	4999	0	4,351,949	3,796,213
Total Operating Revenue		1,646,971	7,165,529	6,988,213

City of Taneytown

Utility Fund

Fiscal Year 2024

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed 04/10/23

000 - Non Applicable

2 - Utility Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Expenditures				
Public Works	60			
Water	620			
Salaries	5000	103,898	247,701	261,031
Salaries Overtime	5005	11,641	12,044	12,515
Payroll Taxes	5100	8,662	19,870	20,926
Fringe Benefits	5105	28,224	53,217	63,165
Pension-Employer Contribution	5110	23,963	24,324	26,613
Workers Compensation	5115	3,078	6,000	6,750
Advertising	5200		500	500
Service Charges	5203	1,140	0	0
Dues & Subscriptions	5210	788	1,000	1,000
Insurance	5215	9,357	9,500	9,500
Materials & Supplies	5220	14,884	60,000	60,000
Water Meters, MXU's and Batteries	5221	37,341	100,000	100,000
Postage	5230	4,114	7,000	9,000
Printing	5235	0	900	900
Travel, Training & Education	5240	170	3,000	8,000
Electric/Fuel	5305	18,289	55,000	55,000
Equipment Purchase	5312	0	0	0
Gasoline	5315	0	5,000	5,000
Maintenance & Repairs	5320	17,811	110,000	110,000
Telephone/Communication	5325	7,674	13,000	13,000
Uniforms	5470	921	3,000	3,200
Water Standpipe Fund	5475	1,717	0	1,750
Software Support	5502	0	2,500	2,500
Consulting/Engineering	5505	6,022	30,000	30,000
Contractual	5510	6,806	30,000	30,000
IT/Computer	5515	2,148	3,000	5,000
Printers and Cartridges	5516		25	25
Equipment - IT	5518		125	18,000
Legal	5520	2,249	5,000	5,000
Professional - Other	5525	269	725	700
Interest Expense	5550		70,860	64,273
Total Water		311,166	873,291	923,348

City of Taneytown

Utility Fund

Fiscal Year 2024

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed 04/10/23

000 - Non Applicable

2 - Utility Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Sewer	630			
Salaries	5000	132,230	284,964	301,249
Salaries Overtime	5005	13,792	20,464	21,344
Payroll Taxes	5100	10,914	23,365	24,678
Fringe Benefits	5105	38,214	71,135	79,285
Pension-Employer Contribution	5110	26,568	27,983	30,719
Workers Compensation	5115	3,916	7,500	8,200
Advertising	5200	0	500	500
Dues & Subscriptions	5210	250	600	600
Insurance	5215	22,784	45,000	45,000
Materials & Supplies	5220	130,678	170,000	200,000
Postage	5230	0	1,500	1,500
Printing	5235	0	50	50
Travel, Training & Education	5240	768	2,500	5,000
Inflow and Infiltration	5301	0	20,000	20,000
Electric/Fuel	5305	49,098	140,000	140,000
Equipment Purchase	5312	40,096	20,000	20,000
Gasoline	5315	4,325	7,000	10,000
Maintenance & Repairs	5320	87,251	150,000	170,000
Telephone/Communication	5325	1,892	5,500	5,500
Vehicle Repairs	5330	3,654	10,000	10,000
Uniforms	5470	546	1,050	1,200
Software Support	5502	0	2,500	2,500
Consulting/Engineering	5505	18,862	35,000	35,000
Contractual	5510	50,625	163,000	163,000
IT/Computer	5515	652	2,000	2,000
Printers and Cartridges	5516	0	500	500
Equipment - IT	5518	4,678	18,000	10,000
Legal	5520	2,327	10,000	10,000
Professional Misc	5521			0
Professional - Other	5525	269	500	700
Interest Expense	5550	85,144	237,034	223,054
Gain/Loss on Disposal of Assets	5740		0	0
Total Sewer		729,533	1,477,645	1,541,579
Total Public Works		1,040,699	2,350,936	2,464,927

City of Taneytown

Utility Fund

Fiscal Year 2024

for the period July 1, 2023 to June 30, 2024

Ordinance No. 01-2023 introduced March 8, 2023 and passed 04/10/23

000 - Non Applicable

2 - Utility Fund

(In Whole Numbers)

	GL Code	FY 2023 Current Year Actual at 12/31/2022	FY 2023 Total Budget	FY 2024 Budget Request
Total Water and Sewer Expenditures		1,040,699	2,350,936	2,464,927
Net Revenue Over Expenditures (prior to Capital Outlay)		606,272	4,814,593	4,523,286
Capital Outlay				
Debt Service - (Water) Principal	5999	63,000	285,279	291,117
Debt Service - (Sewer) Principal	5999	22,837	518,903	536,328
Capital Outlay - (Water) Robts Mill	5999	34,580	770,627	725,000
Capital Outlay - (Water) Equipment	5999		75,000	0
Capital Outlay - (Water)WE Standpipe	5999			
Capital Outlay - (Water)	5999		0	100,000
Capital Outlay - (Sewer) meadowbk	5999	23,713	500,000	190,841
Capital Outlay - (Sewer) Dewatering	5999	451,909	1,428,000	925,000
Capital Outlay - (Sewer) Equipment	5999	50,745	40,000	165,000
Capital Outlay - (Sewer) CV Pumping	5999			35,000
Capital Outlay - (Sewer) Sewer replacement	5999		451,800	800,000
Capital Outlay - (Sewer)	5999		0	50,000
Capital Outlay - (Sewer) Robts Mill	5999	34,580	744,984	705,000
Total Capital Outlay		681,364	4,814,593	4,523,286
Net Revenue Over Expenditures (including Capital Outlay)		(75,092)	0	0