

# **NOTICE OF SPECIAL COMMITTEE MEETINGS**

Scheduled for  
Tuesday, January 29, 2019,  
beginning at 6:30 p.m. in

Kallsen Center  
Village Hall of Tinley Park  
16250 S. Oak Park Avenue  
Tinley Park, Illinois

**Special Administration & Legal Committee**  
**Special Economic Development & Marketing Committee**  
**Special Finance Committee**

A copy of the agendas for these meetings is attached hereto.

Kristin A. Thirion  
Clerk  
Village of Tinley Park

# **NOTICE OF SPECIAL COMMITTEES MEETINGS**

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Kristin A. Thirion  
Clerk  
Village of Tinley Park

**NOTICE OF SPECIAL MEETING OF THE  
ADMINISTRATION & LEGAL COMMITTEE**

Notice is hereby given that a special meeting of the Administration & Legal Committee of the Village of Tinley Park, Cook and Will Counties, Illinois, will begin at 6:30 p.m. on Tuesday, January 29, 2019, in Kallsen Center at the Village Hall of Tinley Park, 16250 S. Oak Park Avenue, Tinley Park, Illinois.

The agenda is as follows:

1. OPEN THE MEETING
2. CONSIDER THE APPROVAL OF THE MINUTES OF THE ADMINISTRATION AND LEGAL COMMITTEE MEETING HELD ON NOVEMBER 27, 2018.
3. DISCUSS CLASS EV LIQUOR LICENSE FOR MICKEY'S RIBS AND GYROS LOCATED AT 17432 OAK PARK AVENUE.
4. DISCUSS CLASS A AND CLASS S LIQUOR LICENSES FOR BANGING GAVEL BREWS, 6811 W. HICKORY STREET.
5. DISCUSS CLASS AV LIQUOR LICENSE FOR SIP LOCATED AT 17424 OAK PARK AVENUE.
6. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION  
VILLAGE CLERK

**MINUTES**  
**Administration and Legal Committee**  
**November 27, 2018 – 6:30 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

Members Present: M. Pannitto, Chairman  
J. Curran, Village Trustee

Members Absent: C. Berg, Village Trustee

Other Board Members Present: K. Thirion, Village Clerk

Staff Present: D. Niemeyer, Village Manager  
P. Carr, Assistant Village Manager  
B. Bettenhausen, Village Treasurer  
M. Zonsius, Assistant Village Treasurer  
D. Spale, Village Attorney  
R. Boling, Computer Technician  
T. Ketchum, FOIA Coordinator  
L. Carollo, Commission/Committee Secretary

**Item #1** - The Administration and Legal Committee meeting was called to order at 6:32 p.m.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE ADMINISTRATION AND LEGAL COMMITTEE MEETING HELD ON OCTOBER 23, 2018** – Motion was made by Trustee Curran, seconded by Chairman Pannitto, to approve the minutes of the Administration and Legal Committee meeting held on October 23, 2018. Vote by voice call. Chairman Pannitto declared the motion carried.

**Item #3 – DISCUSS SEXUAL HARASSMENT POLICY ORDINANCE UPDATE** – The Policy Prohibiting Sexual Harassment, adopted by Ordinance 2018-O-001 on January 9, 2018, regarding retaliation for reporting sexual harassment allegations needs to be updated, reflecting a 300-day time limit for filing a claim of sexual harassment in accordance with Public Act 100-1066. The Administration and Legal Committee received a draft ordinance for recommendation and approval.

Motion was made by Trustee Curran, seconded by Chairman Pannitto, to recommend Sexual Harassment Policy Ordinance Update be placed on the agenda for the Village Board meeting for approval. Vote by voice. Chairman Pannitto declared the motion carried.

**Item #4 – REVIEW RAFFLES MEMO FROM VETERANS' ORGANIZATIONS** – The Village received a letter from American Legion Post 615 and VFW Bremen Post 2791, stating both organizations are struggling to comply with the current Village ordinances concerning raffle and gaming permits. They state the biggest issues relate to the Queen of Hearts raffles, which both organizations currently run. They are also interested in making changes to the ordinances concerning other raffles as well.

Per American Legion and VFW, suggested solutions to the raffle and gaming permit restrictions are noted below:

- Annual permits for Queen of Hearts for nonprofit organizations.

- Two permits to run raffles continuously.
- Pending Village Board approval, the Clerk's Office could issue a provisional permit to allow raffles to continue without interruption.
- One permit should be all that is required for all raffles run as part of the Queen of Hearts.
- Queen of Hearts raffle boards bearing a serial number.
- Raffle permits covering pool-type raffles.
- Monthly permits covering all raffles and games of chance per calendar month.
- Queen of Hearts raffles held only at the location of permit holder, no third party locations.

Chairman Pannitto asked D. Spale, Village Attorney if he has seen other communities having the same challenges regarding the Queen of Hearts raffles. Mr. Spale stated he has, primarily because the Queen of Hearts raffles are very popular and the model allows for the raffles to be repeated and extended.

Chairman Pannitto asked Mr. Spale how the Village can support the American Legion and VFW within reason in relation to raffles within the community. Mr. Spale stated the Village Board can decide to allow multiple raffles under one license or decide to change the Village Code of having a license holder conduct a raffle drawing within the first 120 days of holding the raffle license.

After discussion, K. Thirion, Village Clerk suggested if the Administration and Legal Committee would be amendable to discussing with the Village Board removing the 120-day time limit as set forth in the Village Code. It was discussed a time limit requirement would need to be in place and could be determined by calculating the average time of past raffles. Trustee Curran suggested one license be obtained for multiple raffles with the condition that the subsequent raffle would begin within 120 days upon awarding the first raffle, which would not require a Village Code change.

The Administration and Legal Committee gave direction for an administrative change regarding raffle licenses. One raffle license may be obtained for multiple raffles with the condition that the subsequent raffle needs to begin within 120 days upon awarding the first raffle.

**Item #5 – RECEIVE COMMENTS FROM THE PUBLIC** - No comments from the public.

#### **ADJOURNMENT**

Motion was made by Trustee Curran, seconded by Chairman Pannitto, to adjourn this meeting of the Administration and Legal Committee. Vote by voice call. Chairman Pannitto declared the motion carried and adjourned the meeting at 6:52 p.m.

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# Interoffice Memo

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**Date:** January 22, 2019

**To:** Finance Committee

**From:** Rob Zimmer

**Subject:** Awarding a Class AV Liquor License to “Mikey’s Ribs & Gyros”

## **Awarding a Class EV Liquor License to “Mikey’s Ribs & Gyros”**

The purpose of this memo is to raise the cap of Class EV Liquor Licenses in Tinley Park by one and then award a Class EV Liquor License to “Mikey’s Ribs & Gyros”.

Karol Kruszecki and Andrzej Bezener of Mikey’s Ribs & Gyros, located 17432 Oak Park Ave, has approached the liquor commissioner’s office about obtaining a Class EV liquor license.

Mikey’s Ribs & Gyros is a fast service restaurant that has been a staple of Tinley Park since 1985, 34 years. This establishment has long served the residents of Tinley Park and is in good standing with the liquor commissioner’s office.

The liquor license requested by Mikey’s Ribs & Gyros will allow them to sell beer & wine at retail for consumption on the premises as well as operate up to five (5) video gaming machines.

The area in which the video gaming machines will be placed is a separate room off of the main dining area.

Mikey’s Ribs & Gyros has been in the Village of Tinley Park for 34 years. As a result of this long standing in the community, it has been shown that video gaming would not be the main source of revenue of this establishment.



# Interoffice Memo

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**Date:** January 22, 2019

**To:** Finance Committee

**From:** Rob Zimmer

**Subject:** Awarding a Class A Liquor License to “Banging Gavel Brews”

## **Awarding a Class A Liquor License to “Banging Gavel Brews”**

The purpose of this memo is to raise the cap of Class A Liquor Licenses in Tinley Park by one and then award a Class A Liquor License to “Banging Gavel Brews”.

The petitioner, James Richert, has been working extensively with the Building Department over the last year to renovate the historic Vogt Building and turn it into a microbrewery and restaurant with a full bar.

The petitioner is already in the process of working with the building department and is planning on being located at 6811 W. Hickory Street. This location is next to the future site of “Sip”. The petitioner is planning on operating “Banging Gavel Brews” as a microbrewery and restaurant with a full bar with the possibility of serving speciality cocktails or high end spirits, which the Class A Liquor License would allow them to do. With the future site of “Sip” being located next to petitioner’s planned site, the two businesses would greatly benefit from the close proximity to each other while not cannibalizing the other’s customer base.

During the course of the renovations, the petitioner has strived to maintain the historic status of the Vogt Building and has worked in partnership with the Building Department to ensure this.

The petitioner has also stated that they are not currently interested in obtaining a video gaming license.



# Interoffice Memo

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**Date:** January 22, 2019

**To:** Finance Committee

**From:** Rob Zimmer

**Subject:** Awarding a Class S Liquor License to “Banging Gavel Brews”

## **Awarding a Class S Liquor License to “Banging Gavel Brews”**

The purpose of this memo is to raise the cap of Class S Liquor Licenses in Tinley Park by one and then award a Class S Liquor License to “Banging Gavel Brews”.

The petitioner, James Richert, has been working extensively with the Building Department over the last year to renovate the historic Vogt Building and turn it into a microbrewery and restaurant with a full bar.

The petitioner is already in the process of working with the building department and is planning on being located at 6811 W. Hickory Street. This location is next to the future site of “Sip”. The petitioner is planning on operating “Banging Gavel Brews” as a microbrewery and restaurant with a full bar. With the future site of “Sip” being located next to petitioner’s planned site, the two businesses would greatly benefit from the close proximity to each other while not cannibalizing the other’s customer base.

During the course of the renovations, the petitioner has strived to maintain the historic status of the Vogt Building and has worked in partnership with the Building Department to ensure this.

As the petitioner is planning on operating a microbrewery they would like to brew beer on site and a Class S liquor license would allow them to brew beer on site, provided they do not sell more than 50,000 gallons of beer for off-site consumption per year.

The petitioner has also stated that they are not currently interested in obtaining a video gaming license.





# Interoffice Memo

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**Date:** January 22, 2019

**To:** Finance Committee

**From:** Rob Zimmer

**Subject:** Awarding a Class AV Liquor License to “Sip”

## Awarding a Class AV Liquor License to “Sip”

The purpose of this memo is to raise the cap of Class AV Liquor Licenses in Tinley Park by one and then award a Class AV Liquor License to “Sip” located at 17424 S. Oak Park Ave.

The petitioner, Neal Hummitsch, approached the Mayor Vandenberg’s Office about opening up a wine bar in town, to be called “Sip”. This would be the first of its kind in Tinley Park.

On October 2, 2018 the petitioner was approved by the Village Board for a Class A Liquor License. However, since that time the petitioner has contacted the Mayor’s office to inquire about receiving a video gaming license. The petitioner explained to the Mayor’s Office that the costs of the project had increased and they were looking to add video gaming as another revenue source as a result.

As a recap of the memo back in October 2018, the petitioner described the business model as one built on innovation and efficiency of service. The petitioner described that the wine bar would operate using machines commonly known as “Wine Dispensors and Coolers”. These machines are a new approach to the wine bar business that combines technology with customer service. From what the petitioner described to the Mayor’s Office, the machines are preferred by the wine bar industry as they allow the business to open a bottle of wine, keep it cool and fresh for a much longer period than traditional wine storage techniques. This increased shelf-life translates to less waste which in turn allows the business owner to offer a greater selection of rare and high-end wines.

Each machine would operate using a “key tag” system. Upon arrival to “Sip” each customer/bill, of legal drinking age, would be given a “key tag” that would track their usage over the course of their time at Sip. When a customer would like to try a specific wine, they would approach the “Wine Dispensor and Cooler” and swipe their “key tag” at the machine, this would then pull up their bill and automatically add the cost of their latest purchase to the bill. By using these machines to track each customer’s bill, it allows the business to serve samples of wine in much smaller quantities, more appropriate for a wine tasting rather than a traditional five (5) ounce pour. The Mayor’s Office expressed concerns about monitoring customers to ensure this new service method does not result in overserving customers to which the petitioner assured the Mayor that the business would be staffed with BASSET certified servers who would ensure no customer was overserved.

The petitioner is currently interested in obtaining a video gaming license and that is the reason for the requested license change from Class A to Class AV.

**PUBLIC  
COMMENT**

**ADJOURNMENT**