

MINUTES
Special Meeting of the Administration and Legal Committee
January 9, 2018 - 6:30 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: M. Pannitto, Chair
C. Berg, Village Trustee
M. Mangin, Village Trustee

Members Absent: None

Other Board Members Present: None

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
S. Neubauer, Police Chief
F. Reeder, Fire Chief
D. Riordan, Deputy Fire Chief
P. Wallrich, Interim Community Development Director
K. Workowski, Public Works Director
J. Urbanski, Assistant Public Works Director
R. Zimmer, Executive Assistant to the Mayor
L. Valley, Executive Assistant to the Manager & Trustees
L. Godette, Deputy Village Clerk
L. Carollo, Commission/Committee Secretary

Item #1 - The Special Meeting of the Administration and Legal Committee was called to order at 6:33 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL ADMINISTRATION AND LEGAL COMMITTEE MEETING HELD ON NOVEMBER 28, 2017 – Motion was made by Trustee Berg, seconded by Trustee Mangin, to approve the minutes of the Special Administration and Legal Committee Meeting held on November 28, 2017. Vote by voice call. Chairman Pannitto declared the motion carried.

Item #3 – DISCUSS SEXUAL HARASSMENT POLICY ORDINANCE - Public Act 100-0554 (the Act) amends the State of Officials and Employees Ethics Act, including Section 70-5, which pertains to government entities. The Act mandates all governmental units adopt, within 60 days after the effective date of November 16, 2017, which is January 15, 2018, an ordinance or resolution establishing a policy prohibiting sexual harassment.

The Administration and Legal Committee was given a copy of the Policy Prohibiting Sexual Harassment, a model ordinance and the Act via the Illinois Municipal League (IML) for review. Trustee Mangin inquired as to the difference between these new mandates in comparison to the

sexual harassment policy previously in place by the Village. D. Niemeyer, Village Manager stated the Village's sexual harassment ordinance was similar. The new mandates involve reporting and reinforcing procedures related to sexual harassment. The Village followed the model ordinance given by the IML in compliance to the new mandates. In future, the staff will ask the Village Board to consider training regarding sexual harassment.

Chairman Pannitto asked the Committee if there were further questions or comments. No one came forward.

Item #4 – DISCUSS GEOGRAPHIC INFORMATION SYSTEM (GIS) ANNUAL RENEWAL CONTRACT

- In December 2011, the Village of Tinley Park entered in an agreement to join a GIS consortium with seventeen (17) other communities, which has presently grown to thirty-five (35) communities. On an annual basis, the GIS service provider Municipal GIS Partners (MGP) needs to be approved by the Village Board. The current agreement expires on April 30, 2018. Funding for the GIS budget via Fiscal Year 19/20 budget is \$258,014. The cost of the renewal agreement for Fiscal Year 18/19 is not to exceed the amount of \$198,892.90. The Committee received a copy of the 2015 contract for reference and the annual renewal agreement for MGP. Staff requests the Committee to discuss approval of the MPG agreement for final Village Board approval and direct staff as necessary.

Mr. Carr stated additional funds budgeted for the GIS would be utilized for updates as well as the GIS consultant employed on site. Funding for the GIS has never exceeded the projected amount budgeted.

Motion was made by Trustee Mangin, seconded by Trustee Berg, to recommend renewal of the GIS annual contract be brought forward for future Village Board approval. Vote by voice. Chairman Pannitto declared the motion carried.

Item #5 – RECEIVE COMMENTS FROM THE PUBLIC - No comments from the public.

ADJOURNMENT

Motion was made by Trustee Mangin, seconded by Trustee Berg, to adjourn this Special Meeting of the Administration and Legal Committee. Vote by voice call. Chairman Pannitto declared the motion carried and adjourned the meeting at 6:38 p.m.

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