

**MINUTES**  
**Special Public Safety Committee Meeting**  
**October 10, 2017 – 6:45 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

Members Present: W. Brady, Chair  
B. Younker, Village Trustee  
M. Glotz, Village Trustee

Members Absent: None

Other Board Members Present: M. Pannitto, Village Trustee  
C. Berg, Village Trustee  
M. Mangin, Village Trustee

Staff Present: D. Niemeyer, Village Manager  
P. Carr, Interim Assistant Village Manager  
S. Neubauer, Police Chief  
F. Reeder, Fire Chief  
K. Workowski, Public Works Director  
J. Urbanski, Assistant Public Works Director  
K. Mulqueeney, Streets Superintendent  
D. Framke, Marketing Director  
P. Hoban, Economic Development Manager  
P. Connelly, Village Attorney  
R. Zimmer, Executive Assistant to the Mayor  
L. Valley, Executive Assistant to the Manager & Trustees  
L. Godette, Deputy Village Clerk  
L. Carollo, Commission/Committee Secretary

Others Present: C. King, Robinson Engineering

**Item #1** - The meeting of the Public Safety Committee was called to order at 6:56 p.m.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL JOINT PUBLIC WORKS AND PUBLIC SAFETY COMMITTEE MEETINGS HELD ON AUGUST 8, AUGUST 29 AND SEPTEMBER 19, 2017** – Motion was made by Chairman Brady, seconded by Trustee

Younker, to approve the minutes of the Special Joint Public Works and Public Safety Committee Meeting held on August 8, August 29, and September 19, 2017. Vote by voice call. Chairman Brady declared the motion carried.

**Item #3 – DISCUSS AMBULANCE CONTRACT** – Pat Carr stated that the current ambulance contract with Kurtz expires July 31, 2018. He then summarized the current emergency management system program including:

1. Five Advanced Life Support Ambulances stationed in each fire house;
2. One Supervisor Paramedic per shift;
3. EMD dispatched from Tinley Park;
4. Review of Invoicing and receivables;

**Minutes**  
**Meeting of Public Safety Committee**  
**October 10, 2017**

5. Percentage of billing;
6. Day to day operational control by Fire Department shift commander; and
7. Automated Dispatch.

The Village currently receives EMS calls in excess of 6,000 requests per year with an average response time of four minutes.

Staff requests direction from the Committee on the following four options for EMS service in Tinley Park:

1. Two year extension of current contract;
2. RFP;
3. In house service; and
4. Blended contracted and In house service.

Motion was made by Trustee Glotz, seconded by Trustee Brady, to recommend a two year extension of Kurtz Contract to the Board. Vote by voice. Trustee Younker voted Nay. Chairman Brady declared the motion carried.

After discussion by the Committee a motion was made by Trustee Brady, seconded by Trustee Glotz to amend the original motion and to provide information on all four options to the Committee. Vote by voice call. Trustee Younker voted Nay. Chairman Brady declared the motion carried.

Motion was made by Trustee Brady, seconded by Trustee Glotz, to approve the motion as amended. Vote by voice call. Trustee Younker voted Nay. Chairman Brady declared the motion carried.

**Item #4 – DISCUSS POLICE DEPARTMENT STAFF STUDY** – Chief Neubauer presented an overview of the Police Department Staffing Study. He stated that in August of 2017 a Request for Proposal (RFP) was sent out for the purpose of establishing a contract with a qualified firm to provide consulting services for a police department staffing analysis. Six companies responded to the RFP. The proposals were reviewed and the following three companies were chosen for interviews: Northwestern Center for Public Safety; Alexander Weiss; and Resource Management Associates. Alexander Weiss withdraw their proposal. After interviews were conducted, staff determined that Northwestern Center for Public Safety was best suited to conduct a staffing study. This organization has conducted numerous staffing studies, and their methodology is taught throughout the nation at their police executive course. The timeline for the Northwestern Center to complete the study is approximately 90 days. Northwestern Center for Public Safety proposed a fee of \$30,250 to conduct the staffing study, \$25,000 has been budgeted in the Fiscal Year 2018 Budget.

After discussion by the Committee, staff was directed to contact Northwestern Center for Public Safety and get references from the State of Illinois and present staffs findings at a Public Safety Committee before this study is present to the Board.

**Item #5 – PUBLIC SAFETY FACEBOOK PAGE** – Chief Neubauer presented an update on the Public Safety Facebook Page. He stated that Police, Fire, 911 Center, IT and Marketing Departments are developing a Public Safety Facebook Page. This group has been working to develop a policy, criteria and training for his Facebook Page. Once developed, the policy will be brought before the Public Safety Committee. Chief Neubauer noted that those in the Neighborhood Watch program have also given their input to this plan. After discussion the Committee directed Staff to continue working on this Facebook Page.

## **Minutes**

### **Meeting of Public Safety Committee**

**October 10, 2017**

**Item #6 – VILLAGE SECURITY CAMERAS** – John Urbanski presented an overview of the License Plate Recognition (LPR) and Security Camera Replacement Project. He noted that Public Works, Police and IT departments were tasked with evaluating the existing and possibilities of new camera locations at the main roadway intersections into the Village. At the August 29, 2017 Committee meeting Public Works staff was tasked with the research of the requirements at 183<sup>rd</sup> Street and Harlem Avenue and the newly constructed 191<sup>st</sup> Street and Harlem Avenue/Oak Park Avenue intersections.

The intersections of 191<sup>st</sup> Street and Harlem/Oak Park Avenues will be recommended to coincide with the IDOT project which will extend 191<sup>st</sup> Street to Oak Park Avenue. Staff recommends the utilization of existing construction permit to install cameras and infrastructure along with the lighting adjustments on the original scope.

Based on the recommended locations, quantity of standard and LPR cameras, and required communication and power infrastructures, Public Works requested Committee approval to proceed in soliciting a quote from the F.H. Paschen (Job Order Contracting) for installation of Security Camera Replacement at the initial intersections. This work will consist of the removal and/or replacement of new installation of eight cameras at each intersection with required communication devices, LPR technology locations will be determined by Police Command staff. Work will also include verification that existing materials are up to current electrical code standards, necessary repairs and replacement of cameras with specified wireless communication devices and fiber optic. Also included will be related repairs as necessary to complete the work to meet current technology. The initial estimate per intersection is \$150,000.

Motion was made by Trustee Younker, seconded by Trustee Glotz, to direct Staff to seek quotes from Job Order Contract for the installation of LPR and Security Cameras and presenting a contract to the Board for approval. Vote by voice. Chairman Brady declared the motion carried.

### **Item #7 – RECEIVE COMMENTS FROM THE PUBLIC** –

Mike Stuckly asked if TIF funds could be used to hire Police Officers. Pat Connelly stated TIF funds could not be used.

Diane Galante stated concerns about outsourcing the Ambulance contract; she would like to see this service kept in-house. She also noted that she is pleased with the Public Safety Facebook Page program.

Nancy O'Connor stated her concerns regarding the use of Northwestern Center for Public Safety to do the Police Staffing Study. She also would like to see TIF funds used for the security cameras and asked if she could get a total amount of that is in each TIF fund. Dave Niemeyer stated the Village would get this amount for her. He also stated TIF 101 presentation will be held in November of this year.

### **ADJOURNMENT**

Motion was made by Trustee Brady, seconded by Trustee Younker, to adjourn this meeting of the Public Safety Committee. Vote by voice call. Chairman Brady declared the motion carried and adjourned the meeting at 7:52 p.m.

lg