

MINUTES
Public Safety Committee
February 20, 2018 - 5:30 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: W. Brady, Chairman
M. Glotz, Village Trustee, arrived 5:38 p.m.
B. Younker, Village Trustee

Members Absent: None

Other Board Members Present: M. Mangin, Village Trustee, arrived at 5:35 p.m.
M. Pannitto, Village Trustee

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
S. Neubauer, Police Chief
L. Mason, Deputy Chief
C. Faricelli, Deputy Chief
Forest Reeder, Fire Chief
K. Workowski, Public Works Director
P. Connelly, Village Attorney
D. Maiolo, Human Resources Director
L. Valley, Executive Assistant
L. Godette, Deputy Village Clerk
L. Carollo, Commission/Committee Secretary

Item #1 - The Public Safety Committee Meeting was called to order at 5:30 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC SAFETY COMMITTEE MEETING HELD ON FEBRUARY 13, 2018 – Motion was made by Trustee Younker, seconded by Chairman Brady, to approve the minutes of the Public Safety Committee Meeting held on February 13, 2018. Vote by voice call. Chairman Brady declared the motion carried.

Item #3 – DISCUSS POLICE STAFFING STUDY – J. Furcon, Northwestern University Center for Public Safety (NUCPS) presented an overview of the Police Staffing Study results. The full report is divided into five (5) sections:

- Section 1: Application of Quantitative Analysis to Define Patrol Headcount.
- Section 2: Analysis of Patrol Deployment.
- Section 3: Analysis of Span of Control and Other Organizational Factors.
- Section 4: Training.
- Section 5: Other recommendations.

Section 1 of the study to determine required headcount in the Patrol Division was based on a formula on how busy the officers are per hour. If an officer is on a call, it is considered obligated time. Other time

when an officer is on patrol is considered unobligated time. Data from years 2015, 2016 and 2017 were used to determine how much obligated time per hour as well as how obligated time is determined. NUCPS recommends an officer have between 25 and 35 minutes of unobligated time per hour to allow for patrol and community policing. The optimum number of patrol officers needed is based on a formula of unobligated time (patrol time) per hour. The study recommendation is 30 minutes of unobligated time per hour per officer.

Recommendation:

- Twenty-four (24) minutes unobligated time per hour – Three (3) officers needed.
- Twenty-five (25) minutes unobligated time per hour – Four (4) officers needed.
- Twenty-six (26) minutes unobligated time per hour – Six (6) officers needed
- Twenty-seven (27) minutes unobligated time per hour – Eight (8) officers needed
- Twenty-eight (28) minutes unobligated time per hour – Nine (9) officers needed
- Twenty-nine (29) minutes unobligated time per hour – Eleven (11) officers needed
- Thirty (30) minutes unobligated time per hour – Thirteen (13) officers needed

Section 2 of the study determined patrol deployment. The Village is divided into seven (7) patrol zones. The study analyzed call load by day of week, time of day, and equity among the zones. The report concluded the current schedule “does an excellent job of deploying officers by time of day and day of week.” However, the report cites some disparity in call volume by zones, with some zones being busier than others.

Recommendation: Based on historic call activity data, Zones F and G should be permanently combined in Will County. To equalize activity, Zones D and E should be split in two, for which call for service activity levels would be approximately 12.5% in six of eight of the new districts.

Section 3 of the study considered span of control, which includes officer supervision and the number of officers given to a supervisor. The study compared Tinley Park Police Department with five (5) other comparable police departments. The study indicated the supervisors supervise twice as many subordinates than comparable towns.

Recommendation is to create an exempt rank of commander and add two (2) patrol commanders and add a commander-level staff to manage investigations.

Section 4 of the study consisted of in-service training and determined that scheduled training days plus outside training through the Mobile Training Units (State of Illinois sponsored training units) are adequate.

Recommendation is to continue the current level of in-service training for all officers.

Section 5 reviewed the Records Division and a recommendation for a study was made to be performed to identify more efficient methods to utilize technology.

Item #4 – RECEIVE COMMENTS FROM THE PUBLIC – None.

ADJOURNMENT

Motion was made by Trustee Younker, seconded by Trustee Glotz, to adjourn this meeting of the Public Safety Committee. Vote by voice call. Chairman Brady declared the motion carried and adjourned the meeting at 5:44 p.m.

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