



## Village of Tinley Park - Employment Opportunity

The Village of Tinley Park is an Equal Opportunity Employer and a Drug Free workplace.

### Closed Circuit Television (CCTV) Operator (Part-time)

**Posted: April 11, 2018**

**Closing Date: April 25, 2018**

The Village of Tinley Park (population approximately 57,000) seeks qualified applicants for the part-time position of CCTV Operator. This part-time position requires the employee to remain diligent and observant in his/her duties and operates independently, with minimal supervision, making unilateral judgments and decisions regarding activity and behavior observed via the television monitors which he/she will report to the 9-1-1- Center. This position reports directly to the 911 Operations Coordinator. The CCTV center is operated seven (7) days a week, 8pm-1am on most Mondays and Wednesdays; 8pm-3am on all other days of the week as well as holidays and any large Village events.

As part of the Village's law enforcement function, it should be emphasized that any absence from the monitoring station during scheduled hours or failure to recognize serious conditions or criminal activity could compromise the safety of police officers and the public for which this system has been implemented.

**Required Knowledge, Abilities and Skills:** Must be able to accurately and efficiently describe activities, behaviors and conditions displayed on the monitor. Must have good eyesight and depth perception, and ability to distinguish basic colors, key objects and local geography, human figures and other activity and images displayed on television monitor. Must be able to speak English and possess good spelling skills. Must have ability to follow directions, develop and maintain positive working relationships with fellow employees, supervisors and the public.

**Hours of Work:** Part time CCTV operators are scheduled from 14-21 hours per week, which will often include weekends and/or holidays.

#### Minimum Qualifications

- Graduation from High School or GED equivalent;
- Computer operation and software experience;
- Any previous equivalent combination of education and training enabling the employee to adequately operate the CCTV system.

**Start Hourly Pay Rate:** \$11.93

**Application Process:** Interested candidates must submit resume, cover letter and completed Village of Tinley Park Application for Employment obtained at [www.tinleypark.org](http://www.tinleypark.org) or in person at the Village Hall. Submissions must be postmarked, e-mailed or received in the Village Hall night drop by 5:00 p.m. on April 25, 2018.

**Mail to:** Human Resources, Village of Tinley Park, 16250 South Oak Park Avenue, Tinley Park, IL 60477.

**Email to:** [humanresources@tinleypark.org](mailto:humanresources@tinleypark.org)