

Regular Meeting of the Board of Trustees - Minutes

**MINUTES OF THE REGULAR BOARD MEETING OF THE TRUSTEES,
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,
ILLINOIS, HELD MAY 2, 2017**

The regular meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Council Chambers located in the Village Hall of Tinley Park, 16250 S. Oak Park Avenue, Tinley Park, IL on May 2, 2017. President Vandenberg called this meeting to order at 7:30 p.m. and led the Board and audience in the Pledge of Allegiance.

Present and responding to roll call were the following:

Village President:	Jacob C. Vandenberg
Village Clerk:	Kristin A. Thirion

Trustees:	Brian H. Younker Michael J. Pannitto Cynthia A. Berg William P. Brady Michael W. Glotz
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Absent:	None
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Also Present:

Village Manager:	David J. Niemeyer
Village Attorney:	Patrick Connelly
Village Engineer:	Jennifer S. Prinz

Motion was made by Trustee Younker, seconded by Trustee Pannitto, to **APPOINT MICHAEL MANGIN TO FILL THE UNEXPIRED TERM OF TRUSTEE JACOB C. VANDENBERG**. A vacancy in the office of Village Trustee was created as a result of the resignation of Jacob C. Vandenberg as Village Trustee, which was effective May 1, 2017. Pursuant to State law, the vacancy is to be filled by mayoral appointment, subject to the advice and consent of the Board of Trustees. If an appointment is approved by the Village Board, the new Trustee will be sworn in in accordance with State Law. President Vandenberg stated that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Younker, Pannitto, Berg, Brady, Glotz, and President Vandenberg. Nays: None. Absent: None. President Vandenberg declared the motion carried.

At this time, Clerk Thirion swore in Trustee Michael Mangin.

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Motion was made by Trustee Younker, seconded by Trustee Pannitto, to approve the agenda as written or amended for this meeting. Vote by voice call. President Vandenberg declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Pannitto, to approve and place on file the minutes of the regular Village Board meeting held on April 18, 2017. Vote by voice call. President Vandenberg declared the motion carried.

President Vandenberg presented the following Consent Agenda items.

The following Consent Agenda items were read by the Village Clerk:

- A. CONSIDER THE APPOINTMENT OF ROBERT ZIMMER TO THE POSITION OF EXECUTIVE ASSISTANT TO THE MAYOR.
- B. CONSIDER REQUEST FROM UNITED SERVICE ORGANIZATIONS OF ILLINOIS, INC. (USO) TO CONDUCT A RAFFLE THROUGH JULY 15, 2017 WITH THE WINNERS BEING DRAWN ON JULY 15, 2017, AT APPLE CHEVROLET IN TINLEY PARK, ILLINOIS.
- C. CONSIDER REQUEST FROM ANSWERS FOR ANGELS TO CONDUCT A RAFFLE ON JULY 15, 2017, WITH THE WINNERS BEING DRAWN THAT DAY AT MCCARTHY PARK.
- D. CONSIDER THE APPOINTMENT OF PETERSON, JOHNSON AND MURRAY AS CORPORATE COUNSEL FOR PROSECUTION FOR THE VILLAGE OF TINLEY PARK AT AN HOURLY RATE OF \$200 PER HOUR.
- E. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$711,425.15 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED APRIL 21 AND APRIL 28, 2017.

President Vandenberg asked if anyone would like to remove any items from the Consent Agenda. Trustee Brady announced that he would like to remove Consent Agenda Item D.

Motion was made by Trustee Younker, seconded by Trustee Pannitto, to approve the remaining items: A, B, C and E on the Consent Agenda. Vote on roll call: Ayes: Younker, Pannitto, Berg, Glotz, Brady. Nays: None. Abstain: None. President Vandenberg declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Glotz, to approve Consent Agenda Item 4D. Vote on roll call: Ayes: Younker, Pannitto, Berg, Glotz. Nays: None. Abstain: Brady. Trustee Brady abstained out of an abundance of caution, although he does not believe that he has a direct or indirect conflict, he disclosed that he is a part-time employee with Orland Township, a partner in Peterson, Johnson and Murray is Paul O'Grady, is also the Supervisor of Orland Township. Absent: None. President Vandenberg declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Brady, to waive first reading, adopt and place on file **ORDINANCE NUMBER 2017-O-032 GRANTING A VARIATION FROM THE MAXIMUM ALLOWABLE BUILDING HEIGHT TO CONSTRUCT AN ADDITION TO ST. STEPHEN'S CHURCH (ST. STEPHEN'S CHURCH)**. The petitioner, Ken Lindberg of HOH Architects, on behalf of St. Stephen Deacon & Martyr Catholic Church (Archdiocese of Chicago), is requesting a nine foot, ten inch (9'10") Variation from Section V.B.

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Schedule II (Schedule of District Requirements) where thirty-five feet (35') is the maximum building height permitted for structures in the R-3 Zoning District. This Variation would allow the petitioner to construct the proposed addition at a maximum building height of forty-four feet, ten inches (44' 10") tall. The property is located at 17500 84th Avenue and is within the R-3 PD (Single-Family Residential, Planned Unit Development) Zoning District. President Vandenberg stated that this item was in its final adoption stage and asked if anyone cared to address the Board.

- Trustee Pannitto asked if the buildings would be connected. Interim Community Development Director Wallrich stated yes, the buildings are connected.

Vote on roll call: Ayes: Younker, Pannitto, Berg, Brady, Glotz, Nays: None. Abstain: Mangin. Absent: None. President Vandenberg declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Berg, to place on first reading **ORDINANCE NUMBER 2017-O-034 GRANTING A SPECIAL USE TO ALLOW FOR A BREWERY INCLUDING SALES AND TASTING AT 6811 HICKORY IN THE DOWNTOWN CORE (DC) ZONING DISTRICT (BANGING GAVEL PROPERTIES).**

The petitioner, James Richert of Banging Gavel Properties, is requesting a Special Use for a Brewery at 6811 Hickory Street (historic Carl Vogt Building) within the DC (Downtown Core) Zoning District. The proposed brewery will be located in the basement of the Carl Vogt Building. The petitioner also has plans to include a tap room, restaurant, space for private events, and an outdoor patio. The upper floor will continue to have a residential unit.

The Plan Commission held a Public Hearing on April 20, 2017, and after consideration of the Findings of Fact, voted unanimously (7 ayes, 2 absent) in favor of the requested Special Use with the following conditions:

1. Deliveries are limited to between the hours of 7:00 a.m. and 7:00 p.m.;
2. Business must conform with all applicable requirements of the Illinois Liquor Control Act;
3. Provide a waste disposal plan to the Village which identifies whether discharge will be to a municipal sewer or if primary and secondary treatment of the effluent will occur on site;
4. Follow MWRD pretreatment guidelines (as recommended by Public Works);
5. Control odor emissions and provide on-site control methods; and
6. Provide 'clean-in-place' (CIP) methods for decontaminating equipment that utilize the best of industry standards.

President Vandenberg asked if anyone cared to address the Board. No one came forward. Vote by voice call. President Vandenberg declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Brady, to **APPROVE A LETTER OF AGREEMENT WITH ROGER BROOKS INTERNATIONAL FOR THE DEVELOPMENT OF A BRAND STYLE GUIDE.** On March 8, 2016, the Village issued a Request for Qualifications, soliciting a vendor to create a Brand Style Guide which will be a

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detailed document containing graphic design standards for logo identity and slogan use, guidelines for website page layout, and production of printed sales and marketing materials as well as the proper use of key marketing, advertising and promotional messaging. Five proposals were received and evaluated by members of the Marketing Task Force of the Brand Leadership Team. Two firms, Roger Brooks International and Liberty Creative, rose to the top and each was interviewed by the four Task Force members. The Committee has recommended hiring Roger Brooks International to produce the Style Guide at a cost of \$15,000. President Vandenberg stated that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Younker, Pannitto, Berg, Brady, Glotz. Nays: None. Abstain: Mangin. Absent: None. President Vandenberg declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Berg, to **APPOINT GOVERNMENT CONSULTING SERVICES OF ILLINOIS AS THE VILLAGE'S LOBBYIST**. President Vandenberg would like to appoint Government Consulting Services of Illinois (GCSI) as the Village's new lobbyist. GCSI has served a number of local government organizations. Their retainer rate would be \$3000.00 per month, which means they will do as much work as we ask them to do according to what is outlined in the agreement for a fixed price per month. This is similar to our previous lobbyist's retainer; however, GCSI will provide the additional service of lobbying the county in addition to the state, and will also provide the Village Board with quarterly reports. President Vandenberg stated that this item was in its final adoption stage and asked if anyone cared to address the Board.

- Trustee Pannitto asked the Village Attorney if the Village could remove itself from this agreement if they are not happy with the performance. Village Attorney Connelly stated yes.
- Trustee Glotz asked if any comparable lobbies were measured. Village Manager Niemeyer stated that it is not unusual for communities the size of the Village of Tinley Park to have a lobbyist. Some of those communities include Orland Park, New Lenox, and Oak Lawn to name a few.
- Mike Paus asked if that the quarterly reports be posted on the Website and be delivered to all the Trustees. Village President Vandenberg stated that this would happen and Village Clerk Thirion stated that she would see to it that the quarterly reports are posted on the Village website. Mr. Paus asked who would decide what is being lobbied and would this be discussed at a public meeting. The Village Attorney stated that there is no exception for Executive Session to discuss the lobbyist. If the matter were to concern real estate, however, a discussion in Executive Session could be warranted; otherwise, this matter would be entirely open for discussion at an open meeting.
- Lucas Hawley asked if this lobbyist would be paid the same as the previous lobbyist. Village President Vandenberg stated it was the same rate. Mr. Hawley asked how the Board came to the decision to appoint this particular lobbyist. Village President Vandenberg stated several lobbyists were reviewed.

Vote on roll call: Ayes: Younker, Pannitto, Berg, Brady, Glotz. Nays: None. Abstain: Mangin. Absent: None. President Vandenberg declared the motion carried.

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Motion was made by Trustee Younker, seconded by Trustee Pannitto, to **AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH GOVTEMPUSA, LLC FOR PROVISION OF A TEMPORARY ACCOUNTANT.** A key Finance staff member has confirmed that she will be out of the office on an extended medical leave beginning May 12, 2017. This medical leave is expected to span approximately 6-8 weeks. This leave will effectively create a void in the staffing of the Finance Department. This critical period of time includes preparing the closure of the accounting records for fiscal year ending April 30, 2017, preparation of certain year end reporting, and related preparatory work for the annual audit in addition to other daily activities normally required. In order to fill this short-term staffing need as quickly as possible, contract staffing through a temporary service was sought. The Village has utilized temporary staffing services on a number of occasions to fill manpower needs. The Village has previously utilized the services of GovTempUSA, LLC and has been pleased with their services and the staffing candidates they have offered. This agreement would provide a staff accountant with extensive governmental accounting experience for an anticipated 40 hour workweek which will help to fill the immediate staffing needs of the Finance Department without delays that would be associated with the normal hiring process. The agreement covers approximately an eight week period (through June 30, 2017), at a contract hourly rate of \$70. This rate includes the compensation paid by GovTempUSA LLC to the individual, as well as the related payroll taxes and overhead as is customary in such agreements. The agreement has provision for possible extension through August 30, 2017, if needed. Sufficient funds are available in the budget for this purpose. President Vandenberg stated that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Younker, Pannitto, Berg, Brady, Glotz. Nays: None. Abstain: Mangin. Absent: None. President Vandenberg declared the motion carried.

At this time, President Vandenberg asked if anyone from the Board or Staff would care to address the Board.

Village President Vandenberg asked the public to bear with the Board as they iron out the kinks and thanked the Village Staff for their hard work during the Board transition.

Trustee Pannitto congratulated the Board on its inauguration and noted the positive energy and looked forward to working with them to continue to make Tinley Park a great place to live.

Village Manager Niemeyer stated that Staff looks forward to working with the Board and concurred on the positive energy. He also stated that Assistant Village Manager Steve Tilton will be leaving the Village to take the position of Assistant Village Manager in McKinney Texas.

Village President Vandenberg congratulated Assistant Village Manager Tilton, wished he and his family well. He thanked him for all of his hard work in Tinley Park.

Village President Vandenberg introduced to the public the new Public Comment timer and discussed decorum during meetings. He stated he will not impede on anyone's right to address the Village Board but does intend to preserve order during the meeting and will make sure the Board, staff and public follow the proper decorum. Village President Vandenberg also noted that it is very difficult for staff to answer questions on the spot and stated that if the public has questions, he would like staff to take notes and get responses back to the requestor in a reasonable timeframe after the meeting. The Attorney General requires Public Comment time during the meeting. Village President Vandenberg agrees and welcomes comments from the public at this time.

At this time, President Vandenberg asked if anyone from the Public would care to address the Board.

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Michael Paus asked if the inauguration would be presented on YouTube and Cable Channel 4. Village President Vandenberg stated yes. Mr. Paus thanked Clerk Thirion for getting a link to the agendas through the Main Calendar on the front page of the website and thanked the Board for the podium. He asked if the Tinley Park Mental Health Center meeting is cancelled on May 10, 2017. Village President Vandenberg stated yes. Mr. Paus then stated his concerns about the control of the zoning of the Tinley Park Mental Health Center site and comments made by Farr and Associates.

Lucas Hawley congratulated the new Village President and Trustees. Mr. Hawley asked if the hourly rate is the same for all services rendered to the Village. Village Attorney Connelly stated yes. He then asked Village President if he would be continuing the Coffee with Mayor program. Village President Vandenberg stated he was working on a dedicated time to meet with residents and that he is available to meet with residents.

A concerned citizen asked if the public has access to the purchasing policy. Village Manager Niemeyer stated that if it is not already, he will be sure it gets on the Village website.

Bill Burns asked why Trustee Mangin abstained from most items this evening. Trustee Mangin stated it was due to the fact that he is new and was not fully briefed on the items. He also stated concerns about the Amy Connolly lawsuit.

David Dohm stated that he would like to see the Village look into asking Caterpillar Corporation to place its corporate site at 183rd Street and Harlem Avenue.

Motion was made by Trustee Younker, seconded by Trustee Pannitto, at 8:13 p.m. to adjourn to Executive Session to discuss the following:

- A. COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES.


Vote on roll call: Ayes: Younker, Pannitto, Berg, Brady, Glotz. Nays: None. Abstain: Mangin. Absent: None. President Vandenberg declared the motion carried.

Motion was made by Trustee Pannitto, seconded by Trustee Berg, to reconvene the regular Board meeting. Vote by voice call. President Vandenberg declared the motion carried and reconvened the regular Board meeting at 8:52 p.m.

Motion was made by Trustee Berg, seconded by Trustee Pannitto, to adjourn the regular Board meeting. Vote by voice call. President Vandenberg declared the motion carried and adjourned the regular Board meeting at 8:52 p.m.


PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

APPROVED:



 Jacob C. Vandenberg, Village President

ATTEST



 Kristin A. Thirion, Village Clerk