



ADA TRANSITION PLAN

Village of Addison

1 Friendship Plaza

Addison, IL 60101-2786

Tel: (630) 543-4100 Fax: (630) 543-5593

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INTRODUCTION

The Village of Addison is dedicated to ensuring and protecting the rights of all in compliance with the Americans with Disabilities Act (ADA) and the Illinois Accessibility Code (IAC). The Village also adheres to the ADA Accessibility Guidelines (AADAG) and more recently, the proposed Public Right-of-Way Accessibility Guidelines (PROWAG). All applicable accessibility codes and guidance is part of the Village ADA Transition Plan implementation. The Village does not discriminate in the provision of its services, programs, and activities, and makes reasonable accommodations for persons with disabilities such as the removal of architectural, transportation, and communication barriers. All contracts, which result in the delivery of service, programs and activities, include requirements that such services, programs and activities be delivered without discrimination on the basis of disability and shall be consistent with the ADA and local ordinances.

To ensure ADA compliance, the Village Manager appointed the Director of Human Resources/Risk Management to serve as the Village of Addison's ADA Compliance Coordinator. The Director of Human Resources/Risk Management is responsible for the coordination of the Village's efforts to ensure compliance with the ADA and to investigate any complaint against the Village alleging noncompliance with the ADA.

The Village has adopted rules and procedures for compliance to the ADA, and has developed a grievance procedure in order to ensure prompt resolution of any complaint against the Village for alleged noncompliance. This ADA Transition Plan contains the Village's ADA notice, procedures, and forms for filing a complaint or grievance. Information is also available on the Village of Addison website at www.addisonadvantage.org.

If you believe the Village is noncompliant with the ADA, please contact the Village ADA Compliance Coordinator:

- Donald Pinson, Director of Human Resources/Risk Management
Village of Addison
1 Friendship Plaza
Addison, IL 60101
(630) 543-4100
(630) 543-5593 (Fax)
DPinson@addison-il.org

This Transition Plan is being written in conformance to the Section 504 of the Rehabilitation Act of 1973 (Section 504) (29 U.S.C. §794) and Title II of the Americans with Disabilities Act of 1990 (ADA) (42 U.S.C. §§ 12131-12164) and supersedes any previous Transition Plan that may have been in effect prior to this plan.

The purpose of this transition plan is to:

- Provide background information concerning how the Village will incorporate and implement the requirements for accessibility as required in the ADA and IAC.
- Layout a schedule to conduct ongoing accessibility self-assessments of Village-Owned properties and to inventory current accessibility needs.
- Update and codify the Village's policy and procedures for sidewalk inspection, repair, and replacement, and develop an implementation prioritization policy relative to public walks and curb ramps.
- Incorporate new federal and state DOT accessibility guidelines and design changes into Village policy whenever available.
- Solicit public input to increase awareness and effectiveness of the plan.
- Develop priorities, plans, and a budget for the next five (5) years for curb ramp, public walk, and Village - Owned public building compliance improvements.

PROGRAM RESPONSIBILITY

The official responsible for implementation of the Village of Addison's ADA Transition Plan for Communications:

- Donald Pinson, Director of Human Resources/Risk Management or Current
Village of Addison
1 Friendship Plaza
Addison, IL 60101
Phone: (630) 543-4100 Fax: (630) 543-5593
email: DPinson@addison-il.org

The officials responsible for implementation of the Village of Addison's ADA Transition Plan for Public Walks and Public Rights-of-Way:

- Rick Federighi, Director of Public Works or Current
Public Works Department
1491 Jeffrey Drive
Addison, IL 60101
Phone: (630) 620-2020 Fax: (630) 705-1669
email: RFederighi@addison-il.org
- Kai T. Liu, P.E., Village Engineer or Current
Department of Community Development – Engineering Division
1 Friendship Plaza
Addison, IL 60101
Phone: (630) 543-4100 Fax: (630) 543-3967
email: KLiu@addison-il.org

The official responsible for implementation of the Village of Addison's ADA Transition Plan for Village-Owned buildings and facilities:

- Michael Crandall, Assistant Director of Community Development or Current
Department of Community Development – Building Division
1 Friendship Plaza
Addison, IL 60101
Phone: (630) 543-4100 Fax: (630) 543-3967
email: MCrandall@addison-il.org

GRIEVANCE PROCEDURE UNDER THE ADA

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Village of Addison. The Village's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing identifying the name, address, and phone number of complainant and contain information about the alleged discrimination such as a description of the problem, location and date of occurrence. Alternative means of filing complaints, such as personal interviews or a recording of the complaint can be arranged for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible, but not later than 30 calendar days after the alleged violation to the ADA Compliance Coordinator listed above:

Within 15 calendar days after receipt of the complaint, the ADA Compliance Coordinator, or his designee, will contact (either via regular mail, phone, email, or in person) the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of contact, the ADA Compliance Coordinator, or his designee, will contact (either via regular mail, phone, email, or in person) the complainant with a response. Where appropriate, contact will be made in a format accessible to the complainant, such as large print, Braille, or recorded audio. The response will explain the position of the Village of Addison and offer options for substantive resolution of the complaint.

If the response by the ADA Compliance Coordinator does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Village Manager or his designee.

Within 15 calendar days after receipt of the appeal, the Village Manager or his designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Village Manager or his designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

For Complaint/Grievance forms refer to Appendix A and B.

BACKGROUND

The Village of Addison utilizes three departments working to meet the ADA and IAC requirements for public walks, right-of-ways, Village-Owned buildings and facilities, and Communications, namely

1. **The Department of Public Works.** This department is involved in the inspection and repair of public walk throughout the Village. Each year the Streets Division will repair or replace a budgeted amount of public walk sections that are either distressed, a trip hazard, or do not meet ADAAG or proposed PROWAG. The work will be prioritized and performed as described in Appendix E.
2. **The Department of Community Development.** This department consists of two divisions that will ensure ADA compliance and adherence to the ADAAG, IAC, and the proposed PROWAG. The two divisions are Engineering and Building.
 - a. The Engineering Division is responsible for reviewing and inspecting improvements in the public right-of-way. Specific to the transition plan, the division reviews plans and coordinates installation of curb ramps when new street and sidewalk is constructed or when resurfacing projects are initiated with curb and gutter replacement. Proposed public walk and curb ramps are reviewed and constructed to comply with the Village Subdivision Control Ordinance (SCO), the standards issued by the Illinois Department of Transportation (IDOT), and the proposed PROWAG.

In 1993 when the Village passed its SCO, it reflected the ADA requirements at the time. When the SCO was revised in 2005, changes were again made to reflect the then current ADA accessibility guidelines and IDOT standards. As a result of the changing ADA accessibility guidelines and IDOT standards, the Village currently has different types of curb ramps and detectable warnings installed throughout the Village.
 - b. The Building Division is responsible for the reviewing of building plans, the issuance of building permits and the conducting of onsite inspections to ensure compliance with the IAC and the 2010 ADA Standards for Accessible Design for all Village-Owned buildings and facilities.
3. **The Administration Department.** To ensure compliance with the ADA, the Village Manager appointed the Director of Human Resources/Risk Management to serve as the Village of Addison's ADA Compliance Coordinator. The Director of Human Resources/Risk Management is responsible for the coordination of the Village's efforts to ensure compliance with the ADA, and to investigate any complaint against the Village alleging noncompliance with the ADA.

The Village has adopted rules, procedures and forms in order to ensure prompt resolution of any complaint against the Village for any alleged noncompliance.

SELF-EVALUATION

Each Department is individually responsible for budgeting and planning for the removal of structural and non-structural obstacles or barriers that exist or may arise in the future within their respective jurisdictions.

1. **The Department of Public Works - Streets Division** has developed a sidewalk inspection / repair program / procedure / policy and is attached to this document as Appendix E.
2. **The Department of Community Development - Engineering Division** continues to improve curb ramps and associated public walk to comply with the current ADA accessibility guidelines and proposed PROWAG. The division is also implementing a program to survey and inventory existing intersection corners to determine the presence or non-presence of curb ramps and gather curb ramp condition and geometric data. The pertinent data gathered at these intersection corners will be recorded on Field Evaluation Forms (APPENDIX F) that will be used to compile a database and inputted into the Village GIS. The division has established seven (7) zones for the self-evaluation survey; they are shown on the ADA Self Evaluation Map (APPENDIX G).

Because there are different types of curb ramps built at different times within the Village, and there is no reliable record of such available, the Engineering Division determined that it would be best to start a new curb ramp self-evaluation for all intersections shown in the ADA Self Evaluation map. The self-evaluation effort begun in June of 2013, and given that this type of inventory will take some time, work is expected to continue for a few years until all curb ramp intersections are completed. The curb ramp data will then be categorized and prioritized for future improvements. However, the Village had been proactive in adapting current ADA standards every time new standards are introduced and had been incorporating the replacement of all curb ramps on their annual resurfacing program to conform to these new standards including replacements of those installed in 1993 and 2004, if these ramps are part of that annual resurfacing program. In addition, as changes in the ADA accessibility guidelines and standards evolves as it had throughout the years and due to limited funding, specific needed curb ramps and improvements to the curb ramps within areas of road, utility, and public walk work will be prioritized first. The removal, alteration or repair of these ramps will be coordinated between the Department of Public Works and the Engineering Division. A dedicated budget item for this work is incorporated to the annual Village Budget and Fiscal Plan.

3. **The Community Development Department - Building Division** will also undertake an evaluation survey and inventory of all buildings and facilities owned by the Village.
4. **The Administration Department** will review and revise, as necessary, the Village's ADA policy as it is identified in the Village's website under "ADA Policy" on an annual

basis. This review will be done in order to stay in compliance with the ADA and with any modifications or revisions made thereto.

PUBLIC INVOLVEMENT

Engaging the public is a very important element in the preparation of this transition plan. The Village has contacted citizen groups including some that represent the disabled populace (Ray Graham Association and Northeast DuPage Special Education Recreation Association) to solicit citizen input. Comments have been positive and any requests or recommendations from engaging the Public will be reviewed by staff for inclusion in the transition plan if there is a specific need or if it meets guidelines.

IMPLEMENTATION

The Village will utilize the appropriate IDOT standards and proposed PROWAG to ensure access to public walks and public rights-of-way, primarily:

New Construction - All new subdivisions or major developments shall require public walk and sidewalk, and curb ramps constructed to current guidelines.

Roadway Alterations - All roadway alterations including asphalt overlays and major utility work will require construction of curb ramps to current guidelines.

Remodel and Redevelopment - Remodeling will require that accommodations be made where practicable or alternate means of access be provided. Redevelopment will require public walk and sidewalk, and curb ramps constructed to current guidelines.

Maintenance - Maintenance operations will follow the Village Public Works Department policy to determine reasonable criteria for requiring public walk repair and maintenance. Curb ramps adjacent to replaced public walk will be evaluated and constructed to current guidelines when required.

Construction Zones - A safe accessible route should be designated in all construction zones within the right-of-way for the duration of the construction.

Right-of-way Parking - Where on street parking is marked, accessible on street parking will be made available adjacent to curb ramps and accessible routes.

Transit Stops and Shelters - Transit stops located within the Village of Addison on State Right-of-Way are the under the jurisdiction of the State. Refer to the State's ADA transition plan. Any complaints received by the Village on those routes will be forwarded to the State and respective Transit Agency. Designated transit stops along right-of-way under the jurisdiction of the Village will be forwarded to the respective Transit Agency for input, action, evaluation, or programming in order to meet accessibility guidelines.

PROGRAM TO CORRECT

The Village establishes the following priorities in addressing the needs, physical (geometric) conditions and the requirements to act to attain the ADA goals on Village-Owned properties, to wit:

Priorities for public walks, public rights-of-way, and public buildings will be set by addressing either (1) a need or (2) a physical (geometric) condition or a combination of both.

(1) Addressing a need where there is a

- a. Presence of a disabled population or specific request from a disabled person or advocacy group.
- b. High volume of pedestrian traffic, such as near a school, employment hub, commercial area, etc...
- c. Group of public buildings serving the general public.
- d. Current lack of public walks and curb ramps.

(2) Addressing a physical (geometric) condition where the

- a. Existing curb ramp is unsafe due to deterioration, excessive slopes, or abrupt changes in the surface elevations.
- b. Intersection currently has no existing curb ramp at a pedestrian crossing in an area with adjacent public walk.
- c. Curb ramps are generally safe and in good condition, but do not fully comply with the proposed PROWAG because it lacks appropriate detectable warnings, has easily correctable slopes, differential settlement, etc...
- d. Public walk has minimal differential settlement.

Requirement to Act for Public Rights-of-Way and Public Walks

The Engineering Division will ensure that all new construction or reconstruction, such as new subdivisions or new or reconstructed roads, will have accessible public walks and curb ramps in full compliance with the ADAAG and proposed PROWAG.

The Department of Public Works and the Engineering Division will work together to prioritize immediate and future alterations of facilities in the public right-of-way and will make changes to public walk and curb ramps to meet current standards and guidelines. Alterations are defined as changes which affect the usability of a facility and are broadly interpreted to include work such as road reconstruction, sidewalk repairs, street overlays, or significant utility repairs or replacement.

When public walk or utility work involves only one corner of an intersection only that corner will have the curb ramps improved to meet current standards and guidelines. All public walk work, greater than 10 feet in length that is adjacent to an existing non-compliant curb ramp will

be extended to include the curb ramp and will be improved to current IDOT standards and proposed PROWAG.

Requirements to Act for Public Buildings

The Building Division will ensure the construction of all new Village-Owned buildings and facilities, alterations of existing Village-Owned buildings and facilities and additions to existing Village-Owned Buildings and Facilities will be reviewed and inspected for compliance with the Illinois Accessibility Code and the 2010 ADA Standards for Accessible Design.

The Building Division will conduct a self-evaluation of all existing Village-Owned buildings and facilities identifying all physical barriers. The Building Division will prepare a summary of all physical barriers and create a list identifying which barriers are “readily achievable” and which are not. “Readily achievable” barrier removal is defined as “easily accomplishable and able to be carried out without much difficulty or expense”. The Building Division will work with the Director of Community Development to create a budget and timeline for physical barrier removal.

Requirement to Act for Communications for the Deaf and Hearing Impaired

The Human Resources Department will be in charge of handling all requests for accommodation from those visually, hearing and/or otherwise physically impaired at (630) 543-4100, attention Donald C. Pinson.

DOCUMENT MAINTENANCE

Self-evaluation forms produced by each department will be kept in their respective department for use in preparing a plan to prioritize implementation of the transition plan.

All written complaints received by the ADA Compliance Coordinator, appeals to the Village Manager or designee, and responses will be retained by the Village of Addison in the ADA Compliance Coordinator’s office for at least three (3) years.

A copy of the final transition plan and any amendments will be considered for approval by the Village Board and will be posted on the Village Website at www.addisonadvantage.org.

LIST OF ATTACHMENTS

Appendix A – ADA Complaint/Grievance Form

Appendix B – Request for Appeal of Decision

Appendix C – Design Standards

Appendix D – References

Appendix E – Public Works Inspection/Repair Program/Procedure Policy

Appendix F – Field Evaluation Form

Appendix G – ADA Self Evaluation Map

APPENDIX A – ADA COMPLAINT / GRIEVENCE FORM

Village of Addison
ADA Complaint/Grievance Form

Date Received:_____

Received by:_____

Complainant's Name:_____

Address:_____Phone:_____

Nature of Complaint:_____

Signature:_____

(By the complainant or by someone authorized to do on his/her behalf)

Action taken:_____

ASSISTANCE IN FILING – IF AN INDIVIDUAL'S DISABILITY IMPEDES HIS/HER COMPLETION OF THE FORM, PLEASE NOTIFY THE ADA COMPLIANCE COORDINATOR, SO THAT APPROPRIATE ASSISTANCE CAN BE PROVIDED.

Appealed:_____

REVISED 7/11

APPENDIX B – REQUEST FOR APPEAL OF DECISION

Village of Addison
ADA Complaint/Grievance
Request for Appeal of Decision

Date Received: _____

Received by: _____

Complainant's Name: _____

Address: _____ Phone: _____

Nature of Complaint: _____

Signature: _____

(By the complainant or by someone authorized to do on his/her behalf)

Action taken: _____

ASSISTANCE IN FILING – IF AN INDIVIDUAL'S DISABILITY IMPEDES HIS/HER COMPLETION OF THE FORM, PLEASE NOTIFY THE ADA COMPLIANCE COORDINATOR, SO THAT APPROPRIATE ASSISTANCE CAN BE PROVIDED.

Appealed: _____

REVISED 7/11

APPENDIX C – DESIGN STANDARDS

- The Americans with Disabilities Act (ADA)
- Section 504 of the Rehabilitation Act
- The Illinois Environmental Barriers Act
- IDOT Standard Details (latest revision)
 - Perpendicular Curb Ramps for Sidewalks (424001-07)
 - Diagonal Curb Ramps for Sidewalks (424006)
 - Corner Parallel Curb Ramps for Sidewalks (424011)
 - Mid-Block Curb Ramps for Sidewalks (424016)
 - Depressed Corner for Sidewalks (424021)
 - Entrance / Alley Pedestrian Crossings (424026)
 - Median Pedestrian Crossings (424031)

APPENDIX D - REFERENCES

- U.S. Department of Justice - 2010 ADA Standards for Accessible Design
www.ada.gov/2010ADASTandards_index.htm
- United States Access Board
www.access-board.gov
- Public Rights of Way Accessibility Guidelines (PROWAG) Draft, July 26, 2011
www.access-board.gov/prowag/nprm.pdf
- Federal Highway Administration
www.fhwa.dot.gov
- Illinois Attorney General's Office
www.illinoisattorneygeneral.gov
- IDOT Bureau of Local Roads and Streets Chapter 41, Section 6 - Requirements for Accessible Public Rights of Way
dot.state.il.us/blr/manuals/Chapter%2041.pdf
- ADA Transition Plans: A guide to Best Management Practices, Jacobs Engineering Group, Baltimore MD, May 2009

VILLAGE OF ADDISON

SIDEWALK INSPECTION / REPAIR PROGRAM / PROCEDURE / POLICY

I. SIDEWALK INSPECTION/REPLACEMENT POLICY

It is the Village's policy to insure for reasonably safe condition of its sidewalks and other public walkways. To insure the provision of this service and in order to reduce or prevent injuries to pedestrians and the resulting claims and losses, the village has established a sidewalk maintenance program, which offers inspection, evaluation, temporary repair, and replacement services. The objectives of the program are:

1. To gain information concerning the structural condition of sidewalks throughout the village.
2. To acquire data that will aid in selecting those sidewalks that are in need of immediate action being temporary repair, or short and long term scheduling for replacement.
3. To decrease the risk of litigation that may result from the failure to inspect, evaluate or follow up of temporary repair or replacement of hazardous sidewalks.
4. To identify all Sidewalk and Curb needing improvement to comply with the (ADA) Americans with Disabilities Act.

II. SIDEWALK EVALUATION PROCESS

The means from which the Village of Addison will attempt to learn of hazardous situations is by citizen notification, employee's observation while performing other duties, and as a result of the systematic Village-wide inspection.

Citizen's notification of hazardous situations may be made to any department. Anyone receiving complaints on sidewalk related hazards shall transfer the phone call to the Public Works Department or submit a work order to the Public Works Department. When the Public Works Department receives a complaint, a work order will be completed and the sidewalk will be temporarily repaired by one of the following methods: grinding, patching, mud-jacking, removing, or replacing the hazardous sidewalk. The employee completing the work order should identify what repair, if any, is done, include date of repair, and return the work order to the front office to be included in the sidewalk file. The front office should then enter this information on the computer for permanent repair on our annual sidewalk repair program.

The inspections should be performed in such a time frame as to develop so that cost projections can be included in the annual budget.

The basic criterion for selecting sidewalk sections for removal, replacement, or repair is the identification of potential tripping hazards. Sidewalks which have conditions warranting a rating of 4 (see rating categories on page 3-4) due to vertical displacement or settlement, or a rating of 5 or 6, are to be considered for inclusion in a replacement program by the Director of Public Works and/or any others to whom this responsibility may be delegated, taking into consideration, the size of the area in question, the location of the area in question, budget constraints, personal constraints, contractor availability, and all other factors. When a potential tripping hazard is being repaired, any adjacent section of sidewalk with defects warranting a rating of 4 will also be repaired.

The evaluation form should indicate the name of the street, the side of the street that is being surveyed, the sidewalk width and the exact location by either using station 0+00 to designate the beginning of each block, or by use of GIS/GPS point collection. Utilizing the criteria on the attached “Sidewalk Evaluation Rating Category Description” denote the rating in each of the categories listed: surface cracking, spalling, joint deterioration, vertical displacement, side slopes, and other dangerous imperfections.

Each day, submit the completed evaluations to the individual designated as the sidewalk inventory project manager. Any questions concerning this procedure should be directed to the street department foreman, the Superintendent, or the Director of Public Works.

III. SIDEWALK INSPECTION PROGRAM

Annually, the street supervisor will schedule a team of employees to canvas a geographical area of the village to insure all municipal walkways or parkways are inspected at a minimum of once every three years.

- Year 1:** All streets East of Addison Rd (Map Area #1)
- Year 2:** West of Addison Rd to Lalonde, South of Army Trail, and including the industrial park (Map Areas #2 and #3)
- Year 3:** All streets North of Lake, and between Addison Rd. and Mill Rd. (Map Area #4)
- Year 4:** All streets south of Lake, between Mill Rd. and Lombard Rd. (Map Area #5)
- Year 5:** All streets in Farmwood, Foxdale, Goldengate, and Kings Point (Map Areas #6 and #7)

THE ENTIRE COMMUNITY WILL BE INSPECTED ON A FIVE-YEAR CYCLE WITH THE EXCEPTION OF HIGH PEDESTRIAN USE AREAS WHICH SHALL BE INSPECTED ANNUALLY. HIGH PEDESTRIAN USE AREAS INCLUDE SCHOOLS, PRIMARY BUSINESS DISTRICTS, THE VILLAGE/LIBRARY CAMPUS, AND NURSING OR OTHER SPECIAL CARE FACILITIES.

IV. COST-SHARING PROGRAM

The Village also offers a cost sharing program where residents can replace unsightly, uneven sidewalks, running through their driveway while doing driveway replacement.

The Village will reimburse the property owner for a portion of the cost. However, due to budget constraints we ask that all reimbursements for sidewalk work be approved prior to the work being completed by calling the Public Works Department at 630-620-2020.

The Village of Addison has the right to deny sidewalk reimbursement if funding is unavailable.

V. SIDEWALK EVALUATION RATING CATEGORY DESCRIPTIONS

CONDITION 1 - New/Excellent

No Action

CONDITION 2 - Good Condition

Cracking	Shrinkage type cracks, no separation or displacement
Joint Deterioration	None
Vertical Displacement and Settlement	None
Spalling	None or very minor; up to 25% of surface of sidewalk chipping away

CONDITION 3 - Aged and Minor Defects

Cracking	Structural cracks separated up to ¼ inch
Joint Deterioration	Separation up to ¼ inch
Vertical Displacement and Settlement	Up to ½ inch displacement
Spalling	25% to 35% of surface section chipped away, or more than 8 craters in a square foot

CONDITION 4 - Eminent Failure

Cracking	Severe structural defects, map cracking with no loose pieces, separation up to ¼ inch to ½ inch
Joint Deterioration	Chipped or cracked separation more than ¼ inch to ½ inch
Vertical Displacement and Settlement	More than ¼ inch to ½ inch
Spalling	35 to 50% of surface chipped away

CONDITION 5 - Structural Failure

Cracking	Major cracks with chunks of loose concrete
Joint Deterioration	Major chips or cracks with separation more than ½ inch
Vertical Displacement and Settlement	Over ½ inch
Spalling	Over 50% of surface chipped away
Cross Slope	Over ¼ inch per foot or 2% (only along driveways or other paved structures)

CONDITION 6 - Other Trip Hazard/Obstacles: Parkways

Inspectors shall be watchful for other hazards near or immediately adjacent to the public walkways such as severe side slopes, height of buffalo boxes, unsecured manholes, overhead tree limbs and wires knocked down, road signs and other similar conditions. Such hazards needing prompt correction shall be given a rating of 5.

CONDITION "NONE"

In cases where no sidewalk exists, the condition should be noted as "None". Width would be "0". Stationing would begin and end as if it were constructed the future.

VI. BIKEWAY EVALUATION RATING CATEGORY DESCRIPTIONS

CONDITION 1 - New/Excellent

No Action

CONDITION 2 - Good Condition

Cracking	Transverse, longitudinal, edge and shrinkage type cracks, no separation or displacement
Surface Deterioration	Map cracking, raveling, weed intrusion, no separation, loose asphalt or pop-out
Vertical Displacement and Settlement	None
Side Slope	2% (¼ inch per foot)

CONDITION 3 - Aged and Minor Defects

Cracking	Structural cracks separated up to ¼ inch
Surface Deterioration	Cracks up to ¼ inch, loose areas of asphalt with depths ¼ to ½ inch, pop-outs up to ½ inch
Vertical Displacement and Settlement	Up to ½ inch displacement or 1 inch settlement
Side Slope	¼ to ½ inch per foot (without evidence of a continued slope accentuation)

CONDITION 4 - Eminent Failure

Cracking	Severe structural defects, separation up to ¼ inch to ½ inch
Surface Deterioration	Cracks from ¼ inch to ½ inch, loose areas of asphalt with depths ½ to 1 inch, pop-outs from ½ to 1 inch
Vertical Displacement and Settlement	½ inch to 1 inch displacement or 1 to 4 inches settlement
Side Slope	¼ to ½ inch per foot (with evidence of continuing slope accentuation)

CONDITION 5 - Structural Failure

Cracking	Major cracks greater than ½
Surface Deterioration	Cracks greater than ½ inch, loose areas of asphalt with depths over 1 inch, pop-outs greater than 1 inch
Vertical Displacement and Settlement	Over ½ inch
Side Slope	¼ to ½ inch per foot (with evidence of continuing slope accentuation)

CONDITION 6 - Other Trip Hazard/Obstacles: Parkways

Inspectors should be watchful for other hazards near or immediately adjacent to the public bikeways/walkways such as height of buffalo boxes, unsecured manholes, overhead tree limbs, wires knocked down, road signs and other similar conditions. Hazards needing prompt correction shall be given a rating of 5. (A WORK ORDER SHALL BE COMPLETED AND GIVEN TO THE APPROPRIATE DIVISION AND ACTED UPON ASAP.)

VII. FORMS, MAPS, AND OTHER SUPPLEMENTAL INFORMATION

(Reserved)

APPENDIX F – FIELD EVALUATION FORM

Verizon LTE 2:57 PM 95%

ADA Inspections

Curb Ramp Inspection

Addison

Curb Ramp Inspection

Photo 1

No Content

Photo 2

No Content

Photo 3

No Content

Site Description & Details

Audio

No Content

Date Created
Feb 21, 2013, 2:57 PM

Date Modified

Inspection Zone

Zoning

Intersection Type

North/South Street Name

East/West Street Name

Quadrant

Direction To Street

GPS Coordinates

Double Tap to add location

Curb Ramp Alignment

Curb Ramp Obstruction

Detectable Warning (DW)

DW Condition

DW Area

Curb Ramp Condition

Differential Settlement?

Drainage?

Curb Lip

Does DW Abut Curb?

Sidewalk Width (ft)

Curb Ramp Length (ft)

Slope Before DW (%)

Curb Ramp Slope (%)

Landing Slope (%)

Running SW Slope (%)

Running CG Slope (%)

Notes, Comments, Observations

APPENDIX G – ADA SELF EVALUATION MAP

