

## **Crime Free Multi-Housing FAQs**

**The program is called Crime Free Multi-Housing, but I own a single-family home or individual unit. Do I still need to take the 8-hour Crime Free Multi-Housing class?**

The term Crime Free Multi-Housing is a copywriter term and is used universally throughout the United States and abroad for this type of program. The Village of Addison ordinance requires anyone with a rental license to take the 8-hour class. This includes owners of multi-units, single-units, and single-family homes.

**If I have attended the Crime Free Multi-Housing class in another town, will I be required to attend Addison's class as well?**

If you have attended a Crime Free Multi-Housing class in another town, please send a copy of your certificate of completion to Officer Carl Bauer at the Addison Police Department. Officer Bauer will advise if you will be exempt from attending Addison's class.

**I already paid my license renewal fee and completed an inspection of my property. Do I still need to attend the Crime Free Multi-Housing class?**

Yes, you are still required to attend the class. Per the Crime Free ordinance, a property owner has three months to attend the class. If the class is not taken within three months, the license shall be void.

**What if I live out of state or a significant distance from Addison, or I travel often, and am unable to attend a seminar?**

If you do not live in Illinois, or if you live a significant distance from Addison, it is recommended that you appoint an "agent" for your property. An agent does not necessarily mean you need to hire a property manager; you can simply ask a close friend or family member who is willing to help. The purpose of having an agent is so the Village and Police Department have a contact person in close proximity that can assist if there is an emergency on your property.

**What will I learn in the Crime Free Multi-Housing class?**

The Crime Free Multi-Housing Program was developed in 1992 by the Mesa, Arizona Police Department. Over 2,000 communities in 44 states and 4 Canadian provinces have been trained in Crime Free Multi-Housing. The information contained in the seminar is a compilation of

experience and proven methods from professional rental property managers, lawyers, and police officers. Class topics include:

- Explanation of the Village of Addison's Residential Rental Ordinance
- CPTED (Crime Prevention Through Environmental Design) Overview
- Crime Free Lease Addendum
- Nuisance Abatement
- Premise Liability
- Applicant Screening, Rental Agreements, and Federal Fair Housing Act
- Active Property Management and Working With the Police
- Recognizing Gang and Drug Activity

### **What if I do not comply with the Crime Free Ordinance?**

By not complying with the ordinance, you may subject yourself to being cited by the Village. If a citation is issued, you will be required to appear in court for an adjudication process and could be subject to fines. You will still be required to take the 8-hour Crime Free Multi-Housing class.

### **When are the 8-hour Crime Free Multi-Housing classes held?**

In an effort to provide the rental property owner, agent (manager), or the owner's designee an opportunity to attend the seminar with the least amount of difficulty, we offer several classes throughout the year. A registration form listing the class dates can be found on our website under "Crime Free Housing."

### **Is Addison the only Illinois town participating in this program?**

There are approximately 55 towns in Illinois participating in the Crime Free Multi-Housing Program and several have ordinances similar to Addison's ordinance. Some of the local towns include Aurora, Bolingbrook, Carol Stream, Des Plaines, Glendale Heights, Naperville, Palatine, Schaumburg, and Villa Park.

**For additional information, contact Officer Carol Bauer at (630) 693-7918.**