



Election 2023 Combined ACC and ACCCA Elections Information

Dear Anthem Country Club Community Homeowner,

The Anthem Country Club Community Association (ACCCA) is sponsoring a combined election process to select representatives for the open seats on the ACCCA Board of Directors and the Anthem Community Council (ACC).

Your Board has opted to change the election process from paper to digital. AAM eVoting allows you to submit your biography (if applicable), read submitted biographies, and cast your vote electronically. Be on the lookout for the NEW POSTCARD NOTIFICATION instead of a traditional mailing.

Please review the enclosed information describing each of the organizations, the qualifications to run for office and the timeline for this election.

In order to be a candidate for one of the open Board positions, please complete the Candidate Declaration Form online at www.HomeownerResources.com/candidate. If you require a photo for your submission, please come into the HOA office and the staff will take one for you. All photos **must** be taken before the Jan 23rd, 5:00pm deadline.

Following the declaration process, homeowners will be able to view candidate information online at www.onlineatanthem.com and view instructions for voting electronically. To comply with our governing documents, paper ballots will also be mailed out.

The 2023 election process will include a **“Meet the Candidates”** hybrid forum (In-person and Zoom) on Thursday, February 9th at 6:30pm. Candidates will have an opportunity to present information and answer questions; and participants will be able to hear from their potential Board representatives before voting. *Please note date and meeting forum are subject to change.*

Please consider running for a seat on one of the Boards. We encourage all homeowners to vote in these elections. If you have any questions about the process, the responsibilities of the open positions or about filing your application as a candidate, contact our staff at 623-742-6030 or Staff@accchoa.com.

Sincerely,

Margaret Troyer

Margaret Troyer,
ACCCA Community Manager

2023 Election Information and Timeline

Important Election Information

- Number of lots in the Country Club community: 2,866
- Number of homes in the community: 2,866
- Quorum requirement for ACCCA and ACC elections: 10 percent
- Participation required fulfilling quorum for the ACCCA and ACC elections (including mail-in ballots and e-voting): 287
- One (1) vote per household (one Owner) for ACCCA and ACC elections.
- Signature requirement - Arizona legislation requires all mailed ballots include the homeowner signature and property address. As our ballots are secret, the homeowner is required to sign the ballot envelope and provide the property address. Envelopes received without a homeowner signature and property address will be counted toward the quorum, but the cast ballot enclosed will not be counted toward any candidate.

Election 2023 Timeline

Dates subject to change

Tues, Jan 3	Official mailing for Call for Candidates.
Mon, Jan 23	5:00pm - Deadline to file candidacy using the Candidate Application Form. ACCCA staff will take candidate photo upon filing the application form. Photos must be secured by Jan 23 rd , 5:00pm deadline or they will not be included in published biographies.
Tues, Jan 24	Candidate verification.
Feb	Post biographies and photos on OnlineAtAnthem.com/ACCCA .
Thurs, Feb 9	"Meet the Candidates" Hybrid Event – 6:30pm Location TBD
Wed, Feb 15	Voting begins for electronic and paper ballots.
Fri, Mar 10	Election closes at 5:00pm for paper ballots and midnight for electronic voting.
Mon, Mar 13	Election is verified.
Wed, Mar 15	Announce results of each election; elected candidates will take their seats at the next scheduled meeting of each organization.
Thu, Apr 27	ACCCA Board of Directors Meeting/Town Hall at Anthem Civic Building, 6:30pm. Newly-elected ACCCA Board Directors will take their seats, vote to assign officer positions, and establish Committee liaison roles.

Anthem Community Council

Board Qualifications and Responsibilities

Candidates are asked to review the respective Board responsibilities PRIOR to returning candidate declaration.

Qualifications to serve on the Anthem Community Council (ACC) Board

Any homeowner interested in serving as a Director of the ACC Board must be:

- At least 18 years of age;
- A homeowner in good standing and current on both the Anthem Country Club Community Association and the Anthem Community Council assessments with no current violations of the governing documents; **and either:**
 - Listed on the Deed as a legal Owner of the property (ACCCA Bylaws); or
 - A resident residing with a legal property Owner(s) who has written permission from the legal property Owner(s) listed on the Deed (ACC Bylaws).

The ACC Board Responsibilities

Open Seats: One (3-year term)

The ACC is the umbrella organization established for the greater good of the overall Anthem community (*if Anthem were incorporated, this organization would be similar to the City Council*). The ACC's seven elected volunteer directors represent the Country Club (3), Parkside (3) and the Village (1) and make decisions on behalf of the community as a whole, including residents and businesses. The ACC Board meets monthly.

The ACC is responsible for the collection and distribution of monetary assessments for all residential and commercial properties in Anthem and employs a staff to manage the day-to-day operation of the community at the direction of the Board.

The ACC owns and operates the community assets on behalf of all Anthem residents, including the following:

- Anthem Community Center, including Lap Pool, Diving Well and Big Splash Water Park;
- Community Park, Liberty Bell Park and Opportunity Way Park;
- Athletic fields and facilities;
- The Anthem Veterans Memorial;
- Main entrance monuments and waterfalls;
- Trails and all common area landscaping;
- Maintenance of perimeter walls and view fencing;
- The official community website OnlineAtAnthem.com and social media sites; and
- The Anthem Civic Building.

Among other responsibilities and duties, the ACC Board:

- Holds monthly meetings of the ACC Board of Directors;
- Oversees community-owned property (as aforementioned);
- Provides direction to the ACC's Community Executive Officer and staff;
- Sets the budget and overall policy for the community; and
- Is charged in the regulation and compliance of all of the commercial properties in Anthem.

The Country Club representatives on the ACC Board each serve three-year rotating terms. If you are interested in serving as a Country Club representative on the ACC Board, contact our staff at: Staff@acccha.com.

Anthem Country Club Community Association Board

Board Qualifications and Responsibilities

Candidates are asked to review the respective Board responsibilities PRIOR to returning candidate declaration.

Qualifications to serve on the Anthem Country Club Community Association (ACCCA) Board

Any homeowner interested in serving as a Director of the ACCCA Board must be:

- At least 18 years of age;
- A homeowner in good standing and current on both the Anthem Country Club Community Association and the Anthem Community Council assessments with no current violations of the governing documents;
and:
 - Listed on the Deed as a legal Owner of the property (ACCCA Bylaws)

The Anthem Country Club Community Association Board Responsibilities

Open Seats: Two (2-year terms)

The ACCCA is the homeowners' association for the Anthem Country Club community. The Board oversees the homeowners' association for the Owners of the 2,866 homes in the Anthem Country Club. The ACCCA Board of Directors is composed of five elected volunteer Directors. The ACCCA contracts a management company, Associated Asset Management (AAM), to assist in overseeing the Country Club property.

The ACCCA is responsible for the following:

- Maintenance of Anthem Country Club community gates and staffing of the gate personnel;
- Maintenance of roads and bridges in the Anthem Country Club community (with the exception of the access/service road and roads immediately adjacent to the Anthem Golf & Country Club Clubhouses);
- Maintenance of the wash drains, street dividers, entry areas, undeveloped desert and washes and open land near homes;
- Enforcement of the Covenants, Conditions and Restrictions (CC&Rs); and
- Maintenance of the Governing Documents such as the Residential Design Guidelines and Fine Policy and Schedule.

Pursuant to the Bylaws, the ACCCA Board will:

- Hold regular quarterly meetings of the Board and one annual meeting of the membership.
- Elect officers of the Board annually.
- Establish ACCCA Committees, relevant charters and appoint the chairs and members. Monitor Committee work done on behalf of the Board.
- Cooperate with the ACC in the performance of its rights and obligations under the Community Covenant and the Governing Documents and provide for the election of members to serve on the ACC Board.
- Adopt the annual operating and reserve budget to establish each Owner's share of Association expenses and establishing the annual assessment billed to each Owner.
- Establish policies for the operation, care and upkeep of the Association common areas and ensure these policies are carried forth by contracting for required services.
- Make available to any prospective purchasers and existing owners copies of the Declaration, the Articles, the Bylaws, rules and all other books, records and financial statements of the Association.
- Enforce the provisions described in the Governing Documents and the rules adopted by the Board, including approval of sanctions for infractions associated with violations of such provisions and rules.