

## 2024-25 Work Plan: Gates, Property and Patrol Committee

Revised 01/11/2024

**Pillar: Traffic, Speed Monitoring and Control. Research and review new relevant technology and products.**

*Strategy:* Work with ACCCA staff and Security Manager to review and improve speed enforcement procedures, both passive and active, as necessary.  
*Task:* Assigned to Community Manager and Bryan Vaughn.  
*Starting date:* January 1, 2024  
*Review:* Every six months.

### **Pillar: Administration**

*Strategy:* Ensure gate personnel are properly trained to ACCCA standards. Improve customer service standards at the gates.

*Task:* Assigned to Community Manager.  
*Starting date:* January 1, 2024  
*Review:* Annually

*Strategy:* Review Security Services Addendum when the current Security Services contract expires.

*Task:* Assigned to Community Manager.  
*Starting date:* 3 months prior to the expiration of the then existing contract.  
*Completion date:* The date of the expiration of the then existing contract.

*Strategy:* Improve volunteer effectiveness through better matching of their experience and skills to the required tasks.

*Task:* Assigned to GGP Chair and Community Manager.  
*Starting date:* January 1, 2024  
*Completion date:* Ongoing  
*Review:* Semi-annually

*Strategy:* Identify, solicit and retain capable volunteers whose background, expertise and skills would be a benefit to the GPP Committee.

*Task:* Assigned to all committee volunteers and the Community Manager.  
*Starting date:* TBD when there are openings to fill vacancies.  
*Completion date:* TBD when there are openings to fill vacancies.  
*Review:* N/A

**Pillar: Communication**

*Strategy:* Ensure the Fast Pass QR code tutorials are made available to residents.  
*Task:* Assigned to Community Manager.  
*Starting date:* January 1, 2024  
*Completion date:* March 31, 2024  
*Review:* Annually

*Strategy:* Improve effectiveness of ACCCA and Invited Clubs Communication/Cooperation.  
*Task:* Assigned to Community Manager  
*Starting date:* January 1, 2024  
*Completion date:* Ongoing  
*Review:* Annually

**Pillar: Financials and Budget**

*Strategy:* Work with the Finance Committee to evaluate actual needs, both near term and long term, and the financial impact. Improve resource allocation through ongoing budget improvements. Utilize the Reserve Study for future planned asset replacement. Review when a new Reserve Study should be undertaken given current inflation and higher product and labor costs then when the last one was completed.  
*Task:* Assigned to Community Manager and GPP Chair.  
*Starting date:* January 1, 2024  
*Completion date:* Ongoing  
*Review:* Semi-annually

**Pillar: Property Management**

*Strategy:* Update entrance Signage, which would focus on making our entrance signage more consistent, effective, and more representative of our community's design standards.  
*Task:* Assigned to Community Manager and GPP Committee members Bryan Vaughn and Marc Kritzer.  
*Starting date:* January 1, 2024. An RFP has gone out to three companies for the new gate signs.  
*Completion date:* June 30, 2024  
*Review:* Annually

*Strategy:* Monitor road maintenance plan with consultant and ACCCA. Monitor Road Consultant for the quality and cost of their services. Review road consultant Services RFP when the current contract expires and seek to improve all provisions of the contract.  
*Task:* Assigned to Community Manager and Marc Kritzer.

Starting date: 3 months prior to the expiration of the then existing contract.  
Completion date: The date of the expiration of the then existing contract.

*Strategy: Monitor Landscaping Vender for the quality and cost of their services.  
Review Landscaping Services RFP when the current contract expires and  
seek to improve all provisions of the contract.*

Task: Assigned to Community Manager.  
Starting date: 3 months prior to the expiration of the then existing contract.  
Completion date: The date of the expiration of the then existing contract.