

MINUTES

Members Present:

Darrin Francom, Chair
Carolynn Hiron, Vice Chair
Doug Sutherland, Treasurer
Barb Patterson, Director
Bob McKenzie, Director
Gina Richard, Director

Members Absent:

Chilesa Ready, Secretary

Others Present:

Aaron Baker, Executive Director
Paul Conley, Sr. Director of Finance
Scott Newell, Director of Programs & Aquatics
Mike Krask, Director of Parks & Facilities
John Safin, Communications Director
Jonathan Ebertshauser, Legal Counsel
Gay Johnson, Recording Secretary

CALL TO ORDER

Chair Francom called the meeting to order at 6:30p.m. and recognized those in attendance.

ESTABLISH QUORUM

Chair Francom established a quorum with six Board members present.

CONSENT AGENDA/APPROVAL

Director McKenzie made a motion to approve the consent agenda. Director Patterson seconded. Voting took place; the motion passed unanimously.

PRESENTATION

Chair Francom introduced David DalCerro who gave a presentation summarizing the Anthem Neighborhood Watch as a volunteer nationally recognized crime prevention program that enlists the active participation of residents in cooperation with law enforcement to reduce crime in Anthem. He gave an explanation and duties of approximately 180 Block Captains, information on how residents can get involved in the 500 neighborhoods throughout the community, ways to contact the program, and availability at Anthem Days and AutumnFest. With no questions or comments, Chair Francom expressed his appreciation of the program on behalf of the Board and the residents of Anthem.

STAFF REPORTS/FINANCIALS

i. Executive

Executive Director Aaron Baker supplied information regarding an area project by ADOT to install a noise barrier west of I-17, referencing available information on the ADOT website; availability of two \$1,000 Jim Martin Scholarship to high school students interested in a STEM college program; upcoming Public Safety Roundtable on 3/7 at 2p.m. with local area agencies presenting and discussing some safety matters within the community.

ii. Programs

Director of Programs & Aquatics Scott Newell gave the report of activities including pool use for a triathlon on 3/11, lifeguard classes, spring swim team, swim lessons and dive team registration in Aquatics; winter indoor sports is wrapping up with spring soccer, lacrosse and other sports registration starting in Fitness; SK8 Park usage continues to be busier as the weather gets nicer with incidents down since the March 2022 opening, and field usage is increasing in Parks/Fields and Security; great turnout for the 10th Annual Father Daughter Dance on 2/17, Presidents Day Camp, and upcoming Spring Break Camp in Youth/Family Programs; update on second Market in the Park with 50 vendors and will be running next on 3/12 and the second Sunday of every month.

iii. Operations

Director of Parks & Facilities Mike Krask gave the report of Facilities, Parks and Landscaping projects completed, in progress, and upcoming.

iv. Financials

Sr. Director of Finance Paul Conley spoke on status of accounts, CPA audit fieldwork completed and presenting reports to the Finance Committee in March to present to the Board in April and an update on the audio-visual system in the Civic Building, which still anticipated to finish under budget during the fourth quarter, as anticipated. Full disclosure financial statements are posted at *OnlineAtAnthem.com* as part of the documents supporting the open meeting.

v. Communications

Communications Director John Safin reported the upcoming Anthem Days business expo on 3/25 & 26, with carnival rides starting the evening of 3/23, Go Green recycling event on 4/15, Music in May is currently securing bands and encouraged residents to attend, Community Resources Fair was excellent with further information available on the website of agencies who are able to assist, postponed Anthem Job Fair due to weather forecast and future date to be determined by the Anthem Area Chamber, Anthem Activity Guide sent to mailboxes, with digital version available online, and Friends of Daisy Mountain Town Hall free ZOOM session on 3/10 at 9am will feature Executive Director Aaron Baker.

Director McKenzie made a motion to approve the Staff Reports and Financials as presented. Vice Chair Hiron seconded. Voting took place; the motion passed unanimously.

COMMITTEE REPORTS

A. Finance Committee

Committee Chair Doug Sutherland stated that there was a full quorum at the meeting on 2/21, reviewing our investment program, determining per instruction from investment advisor to begin making investments to maximize returns in a minimal risk arena; time was spent walking through the total budget, outline profit and loss of the different amenities. A resident posed a question about the SK8 Park fees, which was explained as daily and monthly passes purchased by non-residents and residents are able to use the park as part of their community membership.

Director McKenzie made a motion to Accept the Finance Committee Report. Director Richard seconded. Voting took place; the motion passed unanimously.

NEW BUSINESS

A. 2023 Mailbox Replacement

Executive Director Baker provided background on the mailbox replacement in multiple neighborhoods, the exercised oversight authority of the USPS to shut down those that were failing due to vandalism and age-related wear, and pick-up of resident mail at the local post office. Staff worked with the USPS to prevent the shut-down. Mr. Baker provided that this \$210,000 expenditure is coming before the Board as it exceeds the Reserve funding source for this project and due to reoccurrence over multi-years, approval is required at the beginning of each year. Discussion took place regarding notifications and who, how and when they are sent, 10-14 days kiosk replacement, and the USPS generated list of neighborhoods for mailbox replacement.

Director McKenzie made a motion to approve the expenditure of \$210,000 for mailbox replacement. Director Patterson seconded. Voting took place; the motion passed unanimously.

B. Bid and Professional Services Procurement Policy

Executive Director Baker provided background of staff drafting proposed updates to combine the current policy, best practices and include clarity to define policies and procedures for Board submission of budgeted and unbudgeted expenses, procurement and RFQ procedures, who approves what and when, which should establish approval protocols, and recognizes there will be deviations from the policy if necessary in the best interest of the community. Chair Francom thanked staff taking action on areas where the Board thought more precise language and application were needed. Concern from a resident was expressed about what instigated the need, which Chair Francom supplied that current policy recently created two incidents that the Board had to request that it go out to bid and differing interpretations led to the attempt to clarify and more tightly define the policy.

Director McKenzie made a motion to approve Resolution 2023-R-01. Treasurer Sutherland seconded. Voting took place; the motion passed unanimously.

OPEN DISCUSSION

Prior to taking the number of Public Comments on Hastings Field or Liberty Bell Park, Chair Francom informed those in attendance that this is will be a discussion item specifically on the March 22 agenda and the reason for that is to make sure there is clarity and understanding about the project simply as it was defined by the Facilities Master Plan Committee and the community that was involved at that time, to make sure there is an understanding and not any type of discrepancy between the definition of the project and to talk about the process followed once the Board has the Facilities Master Plan Project and ready to start moving forward. To define the process taken to continue to receive input into the project, moving forward how we are modifying the communication stance of any large capital project, any enhancement fund, Facilities Master Plan project, with outreach to the community.

Residents presented a petition with roughly 500, and counting, responses capturing the opinion and concern of the surrounding neighborhoods for removal of the project from the plan. Additional comments to retain the open green space, preservation of the park setting, respect neighborhood character and appeal, and redundancy of an additional park restroom. Chair Francom clarified that this will be a discussion only agendized item for March 22.

Residents expressed their concern about the 5G cell phone towers in the Community Park, health concerns, communication in the park and on the website for awareness.

And lastly, resident inquiry regarding the Growth Committee report and an update of the Strategic Initiatives due to chip plant opening within a year and impending growth to the area. Chair Francom provided that he will have staff investigate the publishing of the Strategic Initiatives.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 7:55p.m.

Respectfully Submitted,



Chilesa Ready, Secretary
On Behalf of the Anthem Community Council Board of Directors