

# anthem

community council

## Committee Reports

Planning Committee  
May 10, 2021  
Civic Building, 9 a.m.

### MEETING MINUTES

**Members Present:**

Doug Sutherland, Chair  
Barb Patterson, Director

**Members Absent:**

Chilesa Ready, Director

**Others Present:**

Terry Mullarkey, Executive Director  
Michele DeMichele, Sr. Dir. Operations  
Kristi Northcutt, Sr. Dir. Community Relations

#### CALL TO ORDER

- Chair Sutherland called the meeting to order at 9 a.m.

#### NEW BUSINESS

- **Planning Committee Structure and Timeline**
  - **Committee Construct:** Three ACC Board members previously appointed; will invite an appointee from each of the three HOA Boards; up to two members of local high schools; and up to six members from community at large. ACC staff will do a Call for Volunteer interest through ACC communications channels; staff will update Volunteer Interest form online to include Planning Committee.
  - **Timeline:** Call for Volunteers will last through May; the Committee Board members will conduct short interviews with the youth and adult respondents to select members by the middle of June. First committee meeting will be mid-July and mid-August. Public meetings for initial ideas will be mid-September and mid-October, with rollout of the educational packet at Autumnfest (Oct. 23-24). Formal proposals will be due mid-January 2022, with monthly reviews by the committee and final recommendations to the ACC Board in May 2022.
  - **Selection Process:** The general approach from the 2016-2017 Master Plan process will be implemented; Committee to determine if feedback/recommendations are needed before finalizing.
  - **Committee Expectations:** Committee members will not be allowed to submit proposals; conversely, community members who wish to submit proposals may not serve on the Committee.

#### ADJOURNMENT

- There being no further business to discuss, the meeting adjourned at 10 a.m.

Respectfully Submitted,  
Doug Sutherland, Chair