

**CITY OF BARDSTOWN, KENTUCKY**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**10/13/2020**  
**6:00 PM**

The City Council met in regular session via video teleconference with Mayor Heaton and the following Council Members:

Councilman Joe Buckman  
Councilman David Dones  
Councilwoman Betty Hart  
Councilman Franklin Hibbs IV  
Councilman Bill Sheckles  
Councilman Roland E. Williams

Others present: Fire Chief Billy Mattingly, Chief Financial Officer Aaron Boles, Chief Information Officer Nahom Ayele, Assistant City Clerk Lisa Burdett, City Clerk Gary Little, City Attorney Audrey Haydon, HR Director Greg Ashworth, City Civil Engineer Jessica Filiatreau, Recreation Director Daniel Jeffries, Assistant Chief of Police Joe Seelye, Shawn Gaither, Linda Gray, Tommy Reed and Matt Bowman.

Due to the COVID-19 State of Emergency, pursuant to KRS 61.823 (3) (4) and (5), and in accordance with Opinion 20-05 of the Kentucky Attorney General, there was no physical location designated for the public and/or media to view the meeting. This video conference was broadcast for public viewing on Bardstown Cable TV Channels 19.2, 20 and 20.1 and on the City of Bardstown YouTube channel.

Mayor Heaton called the meeting to order at 6:00 PM.

**PROCLAMATION BETHLEHEM BANSHEES GIRLS SOCCER TEAM**

Councilwoman Hart read a proclamation in honor of the 2020 Bethlehem Banshees Girls Soccer Team winning the Kentucky All "A" Classic State Championship Tournament.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE PROCLAMATION FOR THE BETHLEHEM BANSHEES GIRLS SOCCER TEAM STATE CHAMPIONSHIP. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED WITH A VOTE OF 6-0.**

**E911 DISPATCH DIRECTOR RECOMMENDATION - SHAWN GAITHER**

Assistant Chief of Police Joe Seelye introduced Shawn Gaither as the E911 Board of Directors' recommendation for the vacant Nelson County Dispatch Director position. He is the current Dispatch Director for the Lebanon, Kentucky Police Department where he has worked for the last six and a half years. Mr. Gaither stated that he has several goals, including the renovation of the dispatch center by implementing new policies and procedures. He would like the dispatch center to be ACA certified and ICE accredited within 18 months.

**COUNCILMAN DONES MADE A MOTION TO APPROVE THE RECOMMENDATION FROM THE E-911 DISPATCH BOARD TO HIRE SHAWN GAITHER AS THE NELSON COUNTY DISPATCH DIRECTOR. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED WITH A VOTE OF 6-0.**

**FY 2019 AUDIT PRESENTATION**

Pearcy and Gray CPA and Auditor, Linda Gray, presented a report on the audit for the fiscal year ending June 30, 2019. During her presentation, she stated that management override of controls is the most common cause of fraud. Mrs. Gray detailed the areas that noted inconsistencies and requested that any questions about the report be emailed to her. Chief Financial Officer Aaron Boles said that he and Mayor Heaton have gone through the eleven comments on the report and that many internal changes have already been made. Moving forward, he will be as transparent as possible and keep the Mayor and City Council informed with monthly reports.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE FISCAL YEAR 2018 AUDIT REPORT AS PRESENTED. THE MOTION WAS DULY SECONDED BY COUNCILMAN DONES AND CARRIED WITH A VOTE OF 6-0.**

**WATER AND SEWER SERVICE REQUEST OAK RIDGE SUBDIVISION**

City Civil Engineer Jessica Filiatreau reviewed a request by Horizon Engineering for water and sewer service in Oak Ridge Subdivision. This will serve a 51-lot subdivision located at Willow Oak Drive.

**COUNCILMAN DONES MADE A MOTION TO APPROVE THE WATER AND SEWER SERVICE REQUEST SUBMITTED BY HORIZON ENGINEERING FOR OAK RIDGE SUBDIVISION. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED WITH A VOTE OF 6-0.**

**BID TAB PUBLIC WORKS BUILDING LETTER OF RECOMMENDATION**

City Civil Engineer Jessica Filiatreau presented the bid tabulation for the new public works building. Four companies submitted bids for the project and the lowest bid was from BCD Construction in the amount of \$1,084,000.00, with a completion time of 180 days. Keyes Architects & Associates reviewed all bids and recommended that the city enter into a contract with BCD, Inc., who is a local contractor with many local suppliers & sub-contractors, and submitted the fastest completion time.

**COUNCILMAN BUCKMAN MADE A MOTION TO APPROVE THE BID FOR CONSTRUCTION OF THE NEW PUBLIC WORKS BUILDING SUBMITTED BY BCD, INC. IN THE AMOUNT OF ONE MILLION EIGHTY-FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$1,084,800.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED WITH A VOTE OF 6-0.**

**DONATION REQUEST BETHANY HAVEN ROOM IN THE INN**

Matt Bowman detailed a request for a donation in the amount of \$8,028.00 to help sustain operations at the Bethany Haven homeless shelter throughout the winter. This donation would qualify for reimbursement through the CARES Act and would not come out of the Community Development Grant funds. Nelson County Fiscal Court also approved \$8,028 for the shelter.

**COUNCILMAN HIBBS MADE A MOTION TO APPROVE THE DONATION REQUEST IN THE AMOUNT OF EIGHT THOUSAND TWENTY-EIGHT DOLLARS (\$8,028.00) SUBMITTED BY BETHANY HAVEN ROOM IN THE INN. THE MOTION WAS DULY SECONDED BY COUNCILMAN SHECKLES AND CARRIED WITH A VOTE OF 6-0.**

**DONATION REQUEST BARDSTOWN ROTARY CLUB**

Tommy Reed requested a donation in any amount for the Bardstown Rotary Club Clothe-A-Kid effort and discussed how the inability to host fundraisers due to COVID-19 has negatively impacted their income. Councilman Williams recommended a donation of \$2,000 to assist in covering the lost revenue.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE A DONATION REQUEST FOR THE BARDSTOWN ROTARY CLUB IN THE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN DONES AND CARRIED WITH A VOTE OF 6-0.**

**REVIEW OF MINUTES**

**THE MINUTES FOR THE 9/22/2020 CITY COUNCIL REGULAR SESSION, 9/22/2020 SPECIAL SESSION, AND THE 9/29/2020 SPECIAL SESSION WERE APPROVED BY UNANIMOUS CONSENT.**

**RECREATION COMMITTEE MINUTES 9-29-2020**

Councilman Dones reviewed the minutes for the Recreation Committee meeting that was held on September 29, 2020 and discussed the progress that was being made in the renovation of the recreation building.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE RECREATION COMMITTEE MINUTES FOR SEPTEMBER 29, 2020. THE MOTION WAS DULY SECONDED BY COUNCILMAN DONES AND CARRIED WITH A VOTE OF 6-0.**

**M2020-10 TAX MORATORIUM 111 SOUTH THIRD STREET**

**COUNCILMAN BUCKMAN MADE A MOTION TO APPROVE THE TAX MORATORIUM REQUEST FOR 111 SOUTH THIRD STREET. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED WITH A VOTE OF 6-0.**

**MOBILE FOOD VENDOR APPLICATION - MR. BOOGAWOOS - SPENCER BURKHEAD**

The council reviewed a mobile food vendor application submitted by Spencer Burkhead and decided to table the discussion until further information could be gathered regarding operation of the mobile unit, as well as to clarify the mobile food sales ordinance.

**COUNCILWOMAN HART MADE A MOTION TO TABLE THE MOBILE FOOD VENDOR APPLICATION SUBMITTED BY SPENCER BURKHEAD. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED WITH A VOTE OF 6-0.**

**CITY COUNCIL MEMBER COMMENTS**

Councilman Hibbs reported that \$1285.00 in community donations for the Blessings Boxes had been distributed so far throughout the six locations. The Bardstown Capital Community Alliance has designed a license plate with a bourbon theme that has been approved and will be available in late 2021 or early 2022, making Bardstown the first city in Kentucky to have a specialty license plate approved.

Councilwoman Hart has been working on promoting Red Ribbon Week with Officer Tom Blair and Fire Chief Billy Mattingly. Red Ribbon Week brings attention to drug prevention education.

**CEMETERY DEEDS**

**THE MOTION TO APPROVE THE CEMETERY DEEDS FOR JEAN BIGIRIMANA AND ANNA MARIE FREY WAS APPROVED BY UNANIMOUS CONSENT.**

**MAYOR'S UPDATE**

Mayor Heaton explained that the last two meetings were in person because the nature of those meetings would have made them difficult to do as video teleconferences. He reported that COVID cases were on the rise and that there were 59 cases last week in Nelson County, with the overall number of cases at 616. He said all residents should continue to be diligent about wearing masks and social distancing.

Mayor Heaton said that early voting started today at the Nelson County Library and will continue every day, except Sundays, through Election Day.

**ADJOURNMENT**

**COUNCILMAN HIBBS MADE A MOTION TO ADJOURN THE MEETING AT 8:10 PM. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.**

**CITY OF BARDSTOWN**

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J. Richard Heaton, Mayor

**ATTEST:**

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Gary Little, City Clerk