

CITY OF BARDSTOWN, KENTUCKY
REGULAR CITY COUNCIL MEETING MINUTES
11/12/2019
6:00 PM

The City Council met in regular session in the Council Chambers with Mayor Heaton and the following Council Members:

Councilman Joe Buckman
Councilman David Dones
Councilwoman Betty Hart
Councilman Franklin Hibbs IV
Councilman Bill Sheckles
Councilman Roland E. Williams

Others present: City Attorney Audrey Haydon, HR Director/Risk Manager Greg Ashworth, Police Chief Kim Kraeszig, Fire Chief Billy Mattingly, City Civil Engineer Jessica Filiatreau, City Clerk Gary Little, Assistant City Clerk Lisa Burdett, NCEDA President Kim Huston, Bardstown Main Street Executive Director Randi Mouser, and Pat Whelan.

Media present: Nelson County Gazette Reporter Jim Brooks, Kentucky Standard Reporter Randy Patrick, WBRT Reporter Roth Stratton.

Mayor Heaton called the meeting to order at 6:00 pm and asked for a moment of silence for longtime City Councilman Francis G. Lydian who had passed away on October 26, 2019.

LIGHT UP BARDSTOWN

Bardstown Main Street Executive Director Randi Mouser addressed the Council regarding the road closure request for the Light Up Bardstown event scheduled on November 29, 2019. The 100 block of North 3rd Street will be closed and traffic will be routed to East Flaget and 2nd Street as has been done in the past.

UPON MOTION BY COUNCILWOMAN HART, DULY SECONDED BY COUNCILMAN HIBBS, THE ROAD CLOSURE REQUEST FOR LIGHT UP BARDSTOWN ON NOVEMBER 29, 2019 WAS APPROVED BY A VOTE OF 6-0.

NCEDA President Kim Huston requested a \$1,000 donation from the City to be used toward the cost of professional music and lighting services.

COUNCILMAN SHECKLES MOVED TO APPROVE THE DONATION REQUEST BY BARDSTOWN MAIN STREET FOR LIGHT UP BARDSTOWN IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND WAS APPROVED WITH A VOTE OF 6-0.

KIWANIS CLUB CHRISTMAS PARADE

WBRT Managing Partner Roth Stratton presented the route for the 2019 Christmas Parade organized by the Kiwanis Club. The route will be the same as in years past, starting at 5th Street and West Broadway, continuing on West Broadway to 3rd Street, south on 3rd Street to West Stephen Foster and back to West Broadway. The parade will be on Thursday, December 5th at 6:00 pm.

COUNCILMAN BUCKMAN MOVED TO APPROVE THE ROAD CLOSURE REQUEST FOR THE ANNUAL CHRISTMAS PARADE TO BE HELD ON DECEMBER 5, 2019. COUNCILMAN DONES DULY SECONDED THE MOTION AND IT CARRIED WITH A VOTE OF 6-0.

CHANGE ORDER NO. 1 NELSON COUNTY INDUSTRIAL PARK WATER TANK

City Civil Engineer Jessica Filiatreau reviewed Change Order #1 for the Nelson County Industrial Park Water Tank Contract. The existing ladder gate is damaged and a new ladder gate is needed for safety and liability purposes.

UPON MOTION BY COUNCILMAN DONES, DULY SECONDED BY COUNCILMAN HIBBS, CHANGE ORDER NO. 1 FOR THE INSTALLATION OF A NEW LADDER GATE AT THE NELSON COUNTY INDUSTRIAL PARK WATER TANK IN THE AMOUNT OF TWO THOUSAND TWO HUNDRED DOLLARS (\$2,200.00) WAS APPROVED BY A VOTE OF 6-0.

CHANGE ORDER NO. 2 CONTRACT NO. 2 POTTERSHOP PUMP STATION

City Civil Engineer Jessica Filiatreau detailed the need for Change Order #2 to Contract #2 of the Rowan Creek Wastewater System Improvements Contract. This includes re-routing an eight-inch pipeline to avoid conflict with an existing gravity sewer line.

COUNCILMAN WILLIAMS MOVED TO APPROVE CHANGE ORDER NO. 2 FOR THE POTTERSHOP PUMP STATION UPGRADE CONTRACT NO. 2 IN THE AMOUNT OF ONE THOUSAND ONE HUNDRED FORTY DOLLARS AND THIRTY-SIX CENTS (\$1,140.36). COUNCILMAN SHECKLES SECONDED THE MOTION AND IT WAS APPROVED BY A VOTE OF 6-0.

MASTER SERVICES AGREEMENT STANTEC CONSULTING SERVICES, INC.

City Civil Engineer Jessica Filiatreau presented a Master Services Agreement for planning and design services to be provided by Stantec Consulting, Inc. Stantec has previously worked with the City of Bardstown and will provide engineering services for water distribution and wastewater gravity sewer system improvements in the aging downtown area. This is a budgeted expense for FY2019/2020 and Mayor Heaton added that, with this agreement, we are taking a planned approach rather than a reactive approach.

UPON MOTION BY COUNCILMAN SHECKLES, DULY SECONDED BY COUNCILMAN WILLIAMS, THE MASTER SERVICES AGREEMENT WITH STANTEC CONSULTING SERVICES, INC. FOR WATER AND WASTERWATER PROJECT PLANNING AND DESIGN IN THE AMOUNT OF ONE HUNDRED THIRTY SIX THOUSAND NINE HUNDRED THIRTY-EIGHT DOLLARS (\$136,938.00) WAS APPROVED BY A VOTE OF 6-0.

ZONING AMENDMENT

Mayor Heaton explained the Zoning Regulation amendment recommended by the Joint Planning Commission to allow a B-1 PUD with uses not to exceed 10,000 square feet of floor area in ALL Village Community Character Areas rather than just in the Bardstown, Deatsville and Hunter Villages, as the regulation currently states.

COUNCILMAN HIBBS MOVED TO APPROVE THE ZONING REGULATION AMENDMENT AS RECOMMENDED BY THE JOINT PLANNING COMMISSION TO ALLOW B-1 PUD WITH USES NOT TO EXCEED 10,000 SQUARE FEET IN BARDSTOWN AND ALL VILLAGE COMMUNITY CHARACTER AREAS. COUNCILMAN BUCKMAN DULY SECONDED THE MOTION AND IT WAS APPROVED BY A VOTE OF 6-0.

REVIEW OF MINUTES

THE MEETING MINUTES FOR THE 10/22/2019 CITY COUNCIL REGULAR SESSION WERE APPROVED BY UNANIMOUS CONSENT.

FIRST READING OF ORDINANCE B2019-15 CONTRACT WATER SERVICE RATES

City Civil Engineer Jessica Filiatreau addressed the need to adjust the wholesale customer water service rates incrementally over a five-year period. A rate study has been conducted and the City of Bardstown has met with all wholesale customer representatives. Councilman Dones introduced Ordinance B2019-15 CONTRACT WATER SERVICE RATES and asked that it be read by City Attorney Audrey Haydon. A second reading will be scheduled for the next City Council meeting.

ORDINANCE B2019-13 CLASSIFICATION AND COMPENSATION PLAN

HR Director Greg Ashworth further explained the necessary changes in the title and pay grade of the WTP Maintenance Specialist/Operator IV. City Attorney Audrey Haydon read Ordinance B2019-13 CLASSIFICATION AND COMPENSATION PLAN as follows:

SUMMARY OF ORDINANCE B2019-13

CLASSIFICATION AND COMPENSATION PLAN

AN ORDINANCE AMENDING AND ADOPTING AS AMENDED AN ORDINANCE STYLED: “AN ORDINANCE CREATING THE CLASSIFICATION PLAN AND COMPENSATION PLAN.”

This Ordinance amends CHAPTER 35, EMPLOYMENT POLICIES, THE CLASSIFICATION PLAN AND COMPENSATION PLAN of the municipal code by: amending the title and pay grade of Authorized Positions.

The amendments and additions reflecting number of positions, title, and pay grade respectively are:

# of Positions	Exempt	Title	Grade
-------------------	--------	-------	-------

ENGINEERING:

8		WTP Maintenance Specialist/ Operator IV	110 109
		WTP Operator IV	109
		WTP Operator III	106
		WTP Operator II	104
		WTP Operator I	103
		WTP Operator Trainee	102

This ordinance or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

This ordinance shall be in full force and effect following publication in summary as required by law.

This summary was certified by Audrey L. Haydon, City Attorney.

COUNCILMAN BUCKMAN MOVED TO ADOPT ORDINANCE B2019-13 AS READ IN SUMMARY BY CITY ATTORNEY HAYDON. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS.

THE MAYOR CALLED THE ROLL AND THE FOLLOWING VOTED:

COUNCILMAN DONES	-	AYE
COUNCILMAN SHECKLES	-	AYE
COUNCILMAN WILLIAMS	-	AYE
COUNCILMAN BUCKMAN	-	AYE
COUNCILWOMAN HART	-	AYE
COUNCILMAN HIBBS	-	AYE

MAYOR HEATON THEN DECLARED ORDINANCE NO. B2019-13 ADOPTED. IT WILL BE RECORDED IN ORDINANCE BOOK NO. 11, PAGE NO. _____.

ORDINANCE B2019-14 TAKIGAWA TAX ABATEMENT

ORDINANCE NO. B2019-14

AN ORDINANCE EXEMPTING TAKIGAWA CORPORATION AMERICA FROM ALL CITY OF BARDSTOWN REAL AND/OR TANGIBLE PROPERTY TAXES FOR A PERIOD OF FIVE YEARS FROM THE TIME THAT MANUFACTURING ACTIVITIES BEGIN.

WHEREAS: Takigawa Corporation America is located at 1365 Parkway Drive in Bardstown, Kentucky; and

WHEREAS: The City Council may, through Ordinance B2016-04, abate real and/or tangible property taxes for a period of up to five (5) years to induce manufacturing establishments to locate within the City, per Kentucky Revised Statute (KRS) 92.300 (1); and

WHEREAS: Takigawa shall remain in the community for a period of up to ten (10) years after its startup or, alternatively, to repay a *pro rata* share of these incentives based upon the duration of the company's location in the community within that period; and

WHEREAS: Takigawa, in order to qualify for this exemption, has added, at a minimum, twenty-five (25) full-time jobs as certified by the Bardstown Industrial Development Corporation (BIDC).

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Bardstown that:

Takigawa Corporation America, a manufacturing establishment, be exempted from all City Real and/or Tangible Property Taxes for a period of five (5) years from the time that manufacturing activities begin.

All ordinances or parts of ordinances in conflict are hereby repealed to the extent of that conflict.

This ordinance shall be in full force and effect following publication as required by law.

COUNCILMAN SHECKLES MOVED TO ADOPT ORDINANCE B2019-14 AS READ BY CITY ATTORNEY HAYDON. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS.

THE MAYOR CALLED THE ROLL AND THE FOLLOWING VOTED:

COUNCILMAN DONES	-	AYE
COUNCILMAN SHECKLES	-	AYE
COUNCILMAN WILLIAMS	-	AYE
COUNCILMAN BUCKMAN	-	AYE
COUNCILWOMAN HART	-	(ABSTAIN)
COUNCILMAN HIBBS	-	AYE

MAYOR HEATON THEN DECLARED ORDINANCE NO. B2019-14 ADOPTED. IT WILL BE RECORDED IN ORDINANCE BOOK NO. 11, PAGE NO. _____.

CHIEF FINANCIAL OFFICER

HR Director Greg Ashworth stated that approximately thirty applications were received for the vacant Chief Financial Officer position and that the interviews were completed and went very well. The committee consisting of Mayor Heaton, Councilman Sheckles, Councilwoman Hart and Greg Ashworth hope to make a recommendation to the City Council soon and have someone in place by mid-December.

RESOLUTION R2019-09 FRANCIS G. LYDIAN

Councilman Sheckles introduced Resolution R2019-09 and asked that it be read by City Attorney Audrey Haydon. Longtime City Councilman Francis G. Lydian passed away on October 26, 2019. His community service is recognized and forever remembered in the resolution.

RESOLUTION R2019-09

WHEREAS, Francis G. Lydian was the longest serving City Councilman in Bardstown’s history, having served as City Councilman of the City of Bardstown, Kentucky for a period of thirty years between 1984 and 2016; and

WHEREAS, he served in the United States Army and was a member of the American Legion, Post 167; and

WHEREAS, his sound business judgment, sincere Civil interest, his concern for the welfare of his fellow man, and his untiring and faithful service made him a most valuable asset to the City of Bardstown and his associates; and

WHEREAS, Almighty God saw fit to call him to Eternal Rest on Saturday, October 26, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE MEMBERS OF THE CITY COUNCIL OF THE CITY OF BARDSTOWN, KENTUCKY, duly assembled, and speaking for all of the citizens of the City of Bardstown, that they do hereby express their deep and profound sorrow for the death of former City Councilman Francis G. Lydian and the everlasting appreciation of a grateful Citizenry for the faithful and valuable service which he rendered to the City of Bardstown and the Citizens thereof during his many years as City Councilman and as a member of this community, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the permanent official records of this city; that a copy be published in The Kentucky Standard, and a copy be presented to the family of Francis G. Lydian.

COUNCILMAN SHECKLES MOVED TO APPROVE RESOLUTION R2019-09. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED WITH A VOTE OF 6-0.

Additionally, Mayor Heaton informed the Council that the City of Bardstown would like to honor Francis Lydian by naming a community/training room at the new Fire Station on John Rowan Boulevard after him.

UPON MOTION BY COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN HIBBS, NAMING THE COMMUNITY ROOM AT THE NEW FIRE STATION ON HIGHWAY 245 IN HONOR OF FRANCIS G. LYDIAN WAS APPROVED BY A VOTE OF 6-0.

Mayor Heaton stated that the City of Bardstown would also like to name the entrance road to the new Fire Station in honor of former Fire Chief Arch Pendergrass.

COUNCILMAN DONES MOVED TO NAME THE ENTRANCE ROAD TO THE NEW FIRE STATION AFTER ARCH PENDERGRASS. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED WITH A VOTE OF 6-0.

MUNICIPAL ORDER M2019-06 WATER TREATMENT PLANT SPECIALIST

Municipal Order M2019-06 provides a job description for the WTP Maintenance Specialist as amended by Ordinance B2019-13.

COUNCILMAN DONES MADE A MOTION TO APPROVE MUNICIPAL ORDER M2019-06 WATER TREATMENT PLANT MAINTENANCE SPECIALIST. COUNCILMAN HIBBS DULY SECONDED THE MOTION AND IT CARRIED BY A VOTE OF 6-0.

AIRPORT HANGAR SIGNAGE

A new airport hangar sign has been proposed for the side of the hangar and is to read ‘Welcome to Bardstown, Bourbon Capital of the World’. The total cost is \$11,500.00 but will be divided among the Tourist Commission (25%), the Air Board (25%) and the City of Bardstown (50%), with the City’s portion to be \$5,750.00. The airport is seeing increased traffic due in part to its low fuel prices along with the ever-expanding bourbon tourism industry.

COUNCILWOMAN HART MOVED TO APPROVE THE PAYMENT OF FIVE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$5,750.00) TO CAREY SIGN COMPANY FOR THE AIRPORT HANGAR SIGN. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6-0.

HISTORIC REVIEW BOARD APPOINTMENT PAT HAGAN

Mayor Heaton informed the Council that Sarah Ballard will be stepping down from the Historical Review Board and recommended that Pat Hagan fill the unexpired term. Ms. Hagan has dealt with the restoration process in Bardstown and is knowledgeable about historic architecture and the history of our community.

UPON MOTION BY COUNCILMAN BUCKMAN, DULY SECONDED BY COUNCILMAN WILLIAMS, THE APPOINTMENT OF PAT HAGAN TO THE HISTORICAL REVIEW BOARD TO FILL THE UNEXPIRED TERM OF SARAH BALLARD WHICH EXPIRES ON 1/10/2021 CARRIED 6 TO 0.

CEMETERY DEEDS

THE MOTION TO APPROVE THE CEMETERY DEEDS FOR BETTY GILPIN AND FANNIE LYDDANE CARRIED BY UNANIMOUS CONSENT.

ANNOUNCEMENTS

Councilman Sheckles stated that the Cemetery Committee will meet on Wednesday, November 13, 2019. Councilman Buckman added that the committee is expected to readdress the need for a columbarium and that the current budget allows for the expenditure.

Councilwoman Hart said that the newly-formed Steering Committee had their initial meeting to address the drug epidemic. She and Kenny Fogle are co-chairing the committee, one that will take the approach of treating drug addicts as patients rather than criminals.

ADJOURNMENT

COUNCILMAN BUCKMAN MOVED TO ADJOURN THE MEETING AT 7:15 PM. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED BY A VOTE OF 6 TO 0.

CITY OF BARDSTOWN

J. Richard Heaton, Mayor

ATTEST:

Gary Little, City Clerk