

**CITY OF BARDSTOWN, KENTUCKY**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**2/23/2021**  
**6:00 PM**

The City Council met in regular session via video teleconference with Mayor Heaton and the following Council Members:

Councilman Joe Buckman  
Councilman David Dones  
Councilwoman Betty Hart  
Councilman Franklin Hibbs IV  
Councilman Bill Sheckles  
Councilman Roland E. Williams

Others present: Police Chief Kim Kraeszig, Fire Chief Billy Mattingly, Chief Financial Officer Aaron Boles, City Civil Engineer Jessica Filiatreau, Assistant City Clerk Lisa Burdett, City Clerk Gary Little, City Attorney Audrey Haydon, HR Director/Risk Manager Greg Ashworth and Chief Information Officer Nahom Ayele.

Due to the COVID-19 State of Emergency, pursuant to KRS 61.823 (3) (4) and (5), and in accordance with Opinion 20-05 of the Kentucky Attorney General, there was no physical location designated for the public and/or media to view the meeting. This video conference was broadcast for public viewing on Bardstown Cable TV Channels 19.2, 20 and 20.1 and on the City of Bardstown YouTube channel.

Mayor Heaton called the meeting to order at 6:00 PM.

**CHANGE ORDER NO. 1 – ROWAN CREEK WASTEWATER SYSTEM CONTRACT NO. 3**

City Civil Engineer Jessica Filiatreau explained that additional work was needed to avoid conflicts with existing utilities, and that an additional forty-five days to complete the contract was given to Grant's Excavating.

**COUNCILMAN DONES MADE A MOTION TO APPROVE CHANGE ORDER NO. 1 FOR THE ROWAN CREEK WASTEWATER SYSTEM CONTRACT NO. 3 IN THE AMOUNT OF TEN THOUSAND SEVEN HUNDRED TWENTY-FIVE DOLLARS (\$10,725.00) WITH AN ADDITIONAL TIME ALLOWANCE OF FORTY-FIVE (45) DAYS. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED WITH A VOTE OF 6-0.**

**AMENDMENT NO. 4 – ROWAN CREEK WASTEWATER ENGINEERING SERVICES AGREEMENT**

City Civil Engineer Jessica Filiatreau presented Amendment #4 to the Rowan Creek Engineering Services Agreement. HDR Engineering will provide additional construction services for contract administration and resident project representation. The amendment will add an additional forty-five days of contract time, revising the contract to 410 days.

**COUNCILMAN DONES MADE A MOTION TO APPROVE AMENDMENT NO. 4 TO THE ROWAN CREEK ENGINEERING SERVICES AGREEMENT FOR FORTY-FIVE ADDITIONAL DAYS AND ADDITIONAL SERVICES IN THE AMOUNT OF THIRTEEN THOUSAND TWO HUNDRED DOLLARS (\$13,200.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED WITH A VOTE OF 6-0.**

**HISTORICAL REVIEW BOARD**

The following recommendations from the Bardstown Historical Review Board were presented by City Attorney Audrey Haydon:

- (a) COA-21-05. Julie and Guthrie Wilson, Applicants/Owners, request to add a window at the rear of their property at 501 North Third Street.
- (b) COA-21-12. Jennifer Cissel/Roger Carey, Applicant/Owner, requests to add a sign at 127 North Third Street.
- (c) COA-21-02. Bourbon Capital Brewing LLC., Applicant/Owner, requests to install outdoor trash cans at 112 West Flaget Avenue.
- (d) COA-21-04. Bourbon Capital Brewing LLC., Applicant/Owner, requests to install roofs for two existing pergolas at 112 West Flaget Avenue.
- (e) COA-21-11. Bourbon Capital Brewing LLC., Applicant/Owner, requests to add a sign at 112 West Flaget Avenue.

Provisional approval (staff approved):

- (f) COA-20-161 AMENDED. Beth Clark & Kate Bowling/Catherine Clements, Applicants/Owners request to alter the approved sign design at 122 North Third Street.

**COUNCILMAN BUCKMAN MADE A MOTION TO ACCEPT THE RECOMMENDATION FROM THE HISTORICAL REVIEW BOARD FOR COA'S #21-05, #21-12 AND #20-161 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0.**

**Councilman Dones recused himself at 6:14 pm.**

**COUNCILMAN HIBBS MADE A MOTION TO ACCEPT THE RECOMMENDATION FROM THE HISTORICAL REVIEW BOARD FOR COA'S #21-02, #21-04 AND #21-11 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED BY A VOTE OF 5 TO 0.**

**Councilman Dones returned at 6:14 pm.**

**REVIEW OF MINUTES**

**THE MINUTES FOR THE 2-9-2021 CITY COUNCIL REGULAR SESSION WERE APPROVED BY UNANIMOUS CONSENT.**

**FIRST READING B2021-02 ANNUAL BUDGET OF NON-MAJOR FUNDS**

Chief Financial Officer Aaron Boles explained that non-major funds, although budgeted, haven't been included in the budget ordinance in the past. Ordinance B2021-02 was introduced by Councilman Sheckles and read by City Attorney Audrey Haydon.

**R2021-02 ORBIS TAX INDUCEMENT RESOLUTION**

Mayor Heaton explained that Orbis Corporation had previously requested an occupational tax inducement in 2017 for expansion of their operations in Bardstown. Councilman Hibbs introduced Resolution R2021-02 and it was read by City Attorney Audrey Haydon.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE RESOLUTION R2021-02 FOR A ONE-HALF PERCENT (0.5%) OCCUPATIONAL TAX INDUCEMENT FOR FIFTY-FIVE JOBS AT ORBIS CORPORATION. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0.**

**CITY COUNCIL MEMBER COMMENTS**

Councilman Hibbs reported that over 500 bags of items valued at \$3,600.00 have been donated through Save-A-Lot to the Blessings Boxes program. Councilwoman Hart added that a Bethlehem High School student has adopted the box located at the Recreation Center and that a third grade class at Foster Heights Elementary School has adopted the box at the COBEC building. Councilman Dones commented about how House Bill 207 would affect utility franchise fees if it passes.

**CEMETERY DEEDS**

**THE MOTION TO APPROVE THE CEMETERY DEEDS FOR ANITA KEY, MARY ANNE CROWE AND FRANK AND CONNIE TATE WAS APPROVED BY UNANIMOUS CONSENT.**

**MAYOR'S UPDATE**

Mayor Heaton complimented the Public Works crew and the Electric Department staff for the long hours and hard work they did during the recent snow and ice events in the city. He said that customer service representatives spent the night at City Hall to answer the phones in response to power outages. City Attorney Audrey Haydon was a finalist for Circuit Court Judge and Mayor Heaton expressed his gratitude for the work she does for the City.

**ADJOURNMENT**

**COUNCILMAN BUCKMAN MADE A MOTION TO ADJOURN THE MEETING AT 6:50 PM. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED WITH A VOTE OF 6-0.**

**CITY OF BARDSTOWN**

\_\_\_\_\_  
J. Richard Heaton, Mayor

**ATTEST:**

\_\_\_\_\_  
Gary Little, City Clerk