

**CITY OF BARDSTOWN, KENTUCKY**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**03/10/2020**  
**6:00 PM**

The City Council met in regular session in the Council Chambers with Mayor Heaton and the following Council Members:

Councilman Joe Buckman  
Councilman David Dones  
Councilwoman Betty Hart  
Councilman Franklin Hibbs IV  
Councilman Bill Sheckles  
Councilman Roland E. Williams

Others present: Police Chief Kim Kraeszig, Fire Chief Billy Mattingly, Chief Financial Officer Aaron Boles, City Clerk Gary Little, Assistant City Clerk Lisa Burdett, Police Officer Andrew Riley, Ashley Riley, Carson Riley, Amanda Fields, Reese Riley, Crystal Riley, Karlie Fields, Keith Riley, Stacey Phelps, Michelle Ryan, Tim Beck, Kelly Beck, Jeff Decker, Jimmy Adams, Mike Clark, Police Officer Hugh Hall, Kevin Payton, Police Officer Tommy Rosel and Brooke Dadisman.

Media present: Nelson County Gazette Reporter Jim Brooks, Kentucky Standard Reporter Kacie Goode, PLG Reporter Matt Gordon.

Mayor Heaton called the meeting to order at 6:00 PM.

**PROMOTION OF POLICE OFFICER ANDREW RILEY**

Police Chief Kraeszig introduced Officer Riley and provided a summary of his extensive background in law enforcement and training. He is a native of Nelson County and is a 13-year veteran of the Bardstown Police Department. His promotion to Sergeant is the first promotion awarded by Chief Kraeszig. He is also employed as the Student Resource Officer for Bardstown City Schools but will relinquish that role as a result of the promotion. Mayor Heaton congratulated Officer Riley and administered the Oath of Office for his new position as Sergeant, which was followed by a round of applause. Sergeant Riley then thanked those in attendance for the opportunity to continue to serve the community in his new position.

**SITE SELECTION MAGAZINE MARCH 2020 TOP MICROPOLITANS**

Mayor Heaton stated that the publication, Site Selection Magazine, recognized Bardstown as the No. 11 Micropolitan in their March 2020 edition, largely due to the expansion of the bourbon industry, but also due to the growth of other businesses in the area.

**FIRE STATION RENOVATION PROJECT**

Fire Chief Mattingly presented six change orders for the Fire Station renovation project, as follows:

- a. Change Order PR 12R – (\$3,152.00) Relocate a 100-gallon water heater from the mezzanine mechanical room 203 to the ground floor wash room 115.
- b. Change Order PR 13 – (\$3,196.00) Install additional steel angle roof supports in the rear metal building area.
- c. Change Order PR 16 – (\$741.00) Add ground fault breakers for the new water fountain.
- d. Change Order PR 17 – (\$596.00) Add an additional grounding bar in the mezzanine mechanical room.
- e. Change Order PR 18 – (\$1465.00) Add additional power for the new radiant heater burners and thermostat in the apparatus bay area.
- f. Change Order PR 19 – (\$2841.00) Remove and replace existing water-damaged drywall and insulation.

After some discussion, Change Orders 16, 17 and 18 were excluded from consideration pending further review.

**UPON MOTION BY COUNCILMAN DONES, DULY SECONDED BY COUNCILMAN HIBBS, CHANGE ORDERS #12R TO RELOCATE A WATER HEATER, #13 TO INSTALL STEEL ANGLE SUPPORTS AND #19 TO REPLACE DRYWALL, IN THE COMBINED AMOUNT OF NINE THOUSAND ONE HUNDRED EIGHTY-NINE DOLLARS (\$9,189.00) WAS APPROVED. THE MOTION CARRIED 6-0.**

**FIRE STATION ROOF REPAIR/REPLACEMENT**

Fire Chief Mattingly reported that a part of the roof at the Fire Station was leaking and in poor condition, creating the need to remove and replace some of the existing drywall and insulation. A proposal for repairing and/or replacing the roof, and replacing the gutters and downspouts was presented, followed by some discussion. No action was taken although Councilman Dones recommended replacing the 19-year old roof rather than attempting to repair it. Chief Mattingly will request two additional proposals for the replacement work and present those at the next City Council meeting.

**REVIEW OF MINUTES**

**THE MINUTES FOR THE 2/25/2020 CITY COUNCIL REGULAR SESSION WERE APPROVED BY UNANIMOUS CONSENT.**

**FINANCIAL REPORT**

Mayor Heaton stated that in an effort to recover as much of the embezzlement loss as possible, a formal claim for the theft by former CFO Tracy Hudson has been submitted to the insurance company that issued her bond.

Chief Financial Officer Aaron Boles said that he has asked all department heads to submit their budget proposals by March 27, 2020.

**MUNICIPAL ORDER M2020-03**

City Attorney Audrey Haydon explained the change in the organization of the Joint City-County Air Board and read Municipal Order M2020-03 that reduces the number of board members from ten to six. In the municipal order, the word “*Resolved*” will be changed to “*Ordered*”.

**MUNICIPAL ORDER NO. M2020-03**

**WHEREAS:** The City of Bardstown and the Nelson County Fiscal Court jointly established the Bardstown Nelson County Air Board (hereinafter “Air Board”), originally consisting of six (6) members in 1961 by a City of Bardstown Resolution; and

**WHEREAS:** Pursuant to KRS 183.132, the City of Bardstown and the Nelson County Fiscal Court took action to expand the Air Board from six (6) members to ten (10) members; and

**WHEREAS:** Recent retirements and resignations of members of the Air Board have left the Air Board with only six (6) current members, and it is the desire of the Air Board to return to a six (6) member board.

**NOW THEREFORE BE IT RESOLVED:** That the Air Board shall consist of six (6) members, with three (3) members appointed by the City of Bardstown and three (3) members to be appointed by the Nelson County Fiscal Court, as established previously by Resolution dated February 15, 1961.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE MUNICIPAL ORDER M2020-03 AIRPORT BOARD APPOINTEES, WITH THE CHANGE OF THE WORD “RESOLVED” TO “ORDERED”. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.**

**MOBILE FOOD VENDOR APPLICATION COX CATERING AND CONCESSIONS**

**COUNCILMAN SHECKLES MADE A MOTION TO APPROVE THE MOBILE FOOD VENDOR UNIT APPLICATION SUBMITTED BY COX CATERING AND CONCESSIONS. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED BY A VOTE OF 6-0.**

**CITY COUNCIL MEMBER COMMENTS**

Councilman Sheckles said that the Safety Committee will meet Thursday at 5:00pm.

Councilwoman Hart reported that about forty-five people are now involved in the drug coalition and that cooperation with other organizations has been good. They are currently printing a resource booklet and they’re getting a very positive response from others who would like to assist with distributing the booklets.

**ANNOUNCEMENTS**

Mayor Heaton reported that he and other local agency leaders met on Friday, March 6<sup>th</sup> to discuss preparedness for coronavirus infections that may affect the community. He called upon the citizens to help contain the spread of the virus by using good hygienic and social distancing practices.

Mayor Heaton stated that he had signed Phase One of the Transportation and Parking Study Contract that will begin soon. The City will also pursue grant opportunities to assist with the cost of the anticipated improvements.

Mayor Heaton discussed the \$130,000 renovation of the Community Park facilities, including the recent opening of the new and improved walking trails.

**ADJOURNMENT**

**COUNCILMAN SHECKLES MOVED TO ADJOURN THE MEETING AT 6:57 PM. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 6 TO 0.**

**CITY OF BARDSTOWN**

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J. Richard Heaton, Mayor

**ATTEST:**

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Gary Little, City Clerk