

CITY OF BARDSTOWN, KENTUCKY
CITY COUNCIL SPECIAL MEETING MINUTES
04/14/2020
6:00 PM

The City Council met in special session via video teleconference with Mayor Heaton and the following Council Members:

Councilman Joe Buckman
Councilman David Dones
Councilwoman Betty Hart
Councilman Franklin Hibbs IV
Councilman Bill Sheckles
Councilman Roland E. Williams

Others present: City Attorney Audrey Haydon, HR Director/Risk Manager Greg Ashworth, Fire Chief Billy Mattingly, Police Chief Kim Kraeszig, City Civil Engineer Jessica Filiatreau, Chief Financial Officer Aaron Boles, Chief Information Officer Nahom Ayele, City Electrical Engineer Eric Richter, Assistant City Clerk Lisa Burdett, City Clerk Gary Little and NCEDA President Kim Huston.

Due to the COVID-19 State of Emergency, pursuant to KRS 61.823 (3) (4) and (5), and in accordance with Opinion 20-05 of the Kentucky Attorney General, there was no physical location designated for the public and/or media to view the meeting. This special meeting was broadcast for public viewing on Bardstown Cable TV Channels 19.2, 20 and 20.1 and on the City of Bardstown YouTube channel.

Mayor Heaton called the meeting to order at 6:00 PM.

SMALL BUSINESS RELIEF PROGRAM

Mayor Heaton presented the details regarding the City of Bardstown Small Business Relief Program and discussed the criteria for eligible applicants. The purpose of this effort is to provide assistance to those businesses that have been forced to close or have been greatly impacted by the Governor's Executive Orders. The City of Bardstown will contribute \$65,000.00 to the program, and several local businesses have said they would like to help by committing another \$15,000.00. NCEDA President Kim Huston further discussed the procedure that will be followed throughout the application and selection process for the relief grants, with each qualified applicant receiving up to \$2,000.00 in aid. She explained a potential Phase II of the recovery plan and how additional funding may be available to help restart the local economy.

UNITED WAY PROJECT

Mayor Heaton detailed the United Way Project and stated that the City of Bardstown will contribute \$20,000 to the United Way for distribution to Bardstown-based non-profit organizations affected by the State of Emergency. The United Way will receive the funding from the City after the second reading of Ordinance B2020-05 which re-appropriates funds within the City's current budget.

Mayor Heaton explained that the United Way will be handling the vetting of the applications.

BARDSTOWN BLESSINGS DONATION BOXES

Councilman Hibbs explained that there will be five Bardstown Blessings Donation Boxes placed around the community for donations of non-perishable food items or other necessities. Councilwoman Hart has been soliciting assistance from local businesses for donations and building materials. Buzick's Lumber has pledged to donate \$1,000.00 in building materials for the boxes. There will also be an additional Blessings Box constructed that will contain art supplies. Those details are yet to be finalized with Judge-Executive Dean Watts and Bardstown for the Arts.

JERRY RILEY WASTEWATER TREATMENT PLANT LINER REPLACEMENT

City Civil Engineer Jessica Filiatreau said that sludge removal at the Jerry Riley Wastewater Treatment Plant will begin soon which will enable the replacement of the deteriorated liner in lagoon #1. Three bids were submitted for the project and the recommendation was to accept the low bid of \$525,612.00 from E-Z Construction. The other two bids were from JAVE, LLC for \$543,300.00 and from Pace Contracting for \$626,500.00.

COUNCILMAN DONES MADE A MOTION TO APPROVE THE BID SUBMITTED BY E-Z CONSTRUCTION FOR THE REPLACEMENT OF THE LINER IN LAGOON NO. 1 AT THE JERRY RILEY WASTEWATER TREATMENT PLANT IN THE AMOUNT OF FIVE HUNDRED TWENTY-FIVE THOUSAND SIX HUNDRED TWELVE DOLLARS (\$525,612.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 6-0.

CORMAN'S CROSSING AND ROYAL CREST PUMP STATION REPLACEMENTS

City Civil Engineer Jessica Filiatreau informed the Council that the existing pump stations located at Corman's Crossing and Royal Crest will need to be replaced with new submersible pump stations. HDR Engineering will provide professional engineering, consulting and related services in connection with the project.

COUNCILMAN SHECKLES MADE A MOTION TO APPROVE THE SERVICE AGREEMENT WITH HDR ENGINEERING, INC. FOR THE CORMAN'S CROSSING AND ROYAL CREST PUMP STATION REPLACEMENTS IN THE AMOUNT OF ONE HUNDRED FIFTY THOUSAND THREE HUNDRED DOLLARS (\$150,300.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.

CHANGE ORDER NO. 4 – ROWAN CREEK CONTRACT NO. 2

City Civil Engineer Jessica Filiatreau presented Change Order No. 4 that extends the time for completion by 15 days for the Pottershop Pump Station Upgrades Contract No. 2.

COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE CHANGE ORDER NO. 4 TO CONTRACT NO. 2 OF THE ROWAN CREEK WASTEWATER SYSTEM IMPROVMENTS TO EXTEND THE CONTRACT COMPLETION TIME BY FIFTEEN DAYS. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.

COPPER FIELDS SUBDIVISION SERVICE REQUEST

City Civil Engineer Jessica Filiatreau said that HDR Engineering had requested water and sewer service for Phase VI of the Copper Fields subdivision which will serve 101 single family residential building lots.

COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE SERVICE REQUEST SUBMITTED BY HORIZON ENGINEERING FOR WATER AND GRAVITY SEWER MAINS IN COPPER FIELDS SUBDIVISION. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED BY A VOTE OF 6-0.

REVIEW OF MINUTES

THE MINUTES FOR THE 3/24/2020 CITY COUNCIL SPECIAL SESSION WERE APPROVED BY UNANIMOUS CONSENT.

ORDINANCE B2020-05 BUDGET AMENDMENT - FIRST READING

Councilman Williams introduced Ordinance B2020-05 and asked City Attorney Audrey Haydon to read the ordinance. B2020-05 amends the current fiscal year budget by reallocating budget line items to allow the City to provide small business relief grants for those most affected by the Covid-19 State of Emergency.

ORDINANCE B2020-06 CLASSIFICATION AND COMPENSATION PLAN - FIRST READING

Councilman Hibbs introduced Ordinance B2020-05 Budget Amendment and asked City Attorney Audrey Haydon to read it in summary. This ordinance creates three new positions for employment with the City of Bardstown, including

a Police Department IT Support Specialist, and Electric Department Groundman, and a Cable/Internet Network Engineer.

TAX MORATORIUM 107 WEST MUIR AVENUE

COUNCILMAN SHECKLES MADE A MOTION TO APPROVE THE TAX MORATORIUM FOR 107 WEST MUIR AVENUE. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6-0.

RESOLUTION R2020-01 KIA REVOLVING LOAN PROGRAM

City Civil Engineer Jessica Filiatreau explained that the State of Kentucky will provide financial assistance to the City of Bardstown in the form of an Infrastructure Revolving Fund Loan Program through the Kentucky Infrastructure Authority. Resolution R2020-01 authorizes Mayor Heaton to execute and submit an application through the KIA to obtain loan assistance for the three pump station upgrades at American Greetings, Corman's Crossing and Royal Crest.

COUNCILMAN HIBBS MADE A MOTION TO APPROVE RESOLUTION R2020-01 AUTHORIZING THE MAYOR AND SUCCESSORS-IN-TITLE TO SUBMIT AN APPLICATION THROUGH THE KENTUCKY INFRASTRUCTURE AUTHORITY TO OBTAIN LOAN ASSISTANCE FROM THE STATE REVOLVING LOAN PROGRAM. THE MOTION WAS DULY SECONDED BY COUNCILMAN SHECKLES AND CARRIED BY A VOTE OF 6-0.

MAYOR'S UPDATE

Mayor Heaton expressed his appreciation of community residents for their efforts in social distancing, and for the private businesses in the area for changing their operations in recognition of the current crisis. He also noted that department heads within City Hall were well-prepared with plans to make operational adjustments and have implemented those changes in an effort to keep City employees and residents healthy. Greenspace areas of the City parks that can accommodate proper social distancing are still open. Mayor Heaton recognized Lowes, Kroger and Walmart for taking steps to limit the number of customers allowed in their stores at a time. He thanked the Council members and the citizens for being proactive in letting him or city employees know if they see something in the community that needs attention. He also acknowledged that Nelson County currently ranks sixth in participation among Kentucky counties in the 2020 Census.

CEMETERY DEEDS

THE MOTION TO APPROVE THE CEMETERY DEEDS FOR BONNIE LEWIS, DARIUS WICKLIFFE, SHIRLEY MADDOX AND CARRIE DILLON WERE APPROVED BY UNANIMOUS CONSENT.

ADJOURNMENT

COUNCILMAN WILLIAMS MOVED TO ADJOURN THE MEETING AT 7:38 PM. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0.

CITY OF BARDSTOWN

J. Richard Heaton, Mayor

ATTEST:

Gary Little, City Clerk