

**CITY OF BARDSTOWN, KENTUCKY  
CITY COUNCIL SPECIAL MEETING MINUTES**

**05/12/2020**

**6:00 PM**

The City Council met in special session via video teleconference with Mayor Heaton and the following Council Members:

Councilman Joe Buckman  
Councilman David Dones (absent)  
Councilwoman Betty Hart  
Councilman Franklin Hibbs IV  
Councilman Bill Sheckles  
Councilman Roland E. Williams

Others present: City Attorney Audrey Haydon, HR Director/Risk Manager Greg Ashworth, Fire Chief Billy Mattingly, Police Chief Kim Kraeszig, City Civil Engineer Jessica Filiatreau, Chief Financial Officer Aaron Boles, Chief Information Officer Nahom Ayele, Assistant City Clerk Lisa Burdett, City Clerk Gary Little and EMS Director Joe Prewitt.

Due to the COVID-19 State of Emergency, pursuant to KRS 61.823 (3) (4) and (5), and in accordance with Opinion 20-05 of the Kentucky Attorney General, there was no physical location designated for the public and/or media to view the meeting. This special meeting was broadcast for public viewing on Bardstown Cable TV Channels 19.2, 20 and 20.1 and on the City of Bardstown YouTube channel.

Mayor Heaton called the meeting to order at 6:00 PM.

**PARKWAY DRIVE WATERLINE EXTENSION – PHASE 1**

City Civil Engineer Jessica Filiatreau reviewed the bids to install a 16” water line under the Bluegrass Parkway from Parkway Baptist Church to Filiatreau Lane. She recommended that the Council accept the low bid submitted by Hubert Excavating.

**COUNCILMAN HIBBS MADE A MOTION TO APPROVE THE BID SUBMITTED BY HUBERT EXCAVATING FOR THE PARKWAY DRIVE WATERLINE EXTENSION PROJECT IN THE AMOUNT OF TWO HUNDRED TWENTY-THREE THOUSAND DOLLARS AND NINE CENTS (\$223,000.09) WITH AN “ALTERNATE A” BID OF NINETEEN THOUSAND NINE HUNDRED NINETY-NINE DOLLARS AND NINETY-EIGHT CENTS (\$19,999.98). THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 5-0.**

**DOWNTOWN WATER AND SEWER IMPROVEMENTS – PHASE 1**

City Civil Engineer Jessica Filiatreau discussed the capital improvement project bids for replacing aging infrastructure in the City’s downtown area. She recommended accepting the low base bid from Seven Seas along with the Alternate “A” bid of \$16,800.00 and \$18,712.00 of the Alternate “B” bid for a total of \$1,095,707.00.

**COUNCILMAN SHECKLES MADE A MOTION TO APPROVE THE BID SUBMITTED BY SEVEN SEAS FOR THE DOWNTOWN WATER AND SEWER IMPROVEMENTS IN THE AMOUNT OF ONE MILLION NINETY-FIVE THOUSAND SEVEN HUNDRED SEVEN DOLLARS (\$1,095,707.00). THE MOTION INCLUDES A BASE BID OF \$1,060,195.00, THE ALTERNATE “A” BID OF \$16,800.00 AND \$18,712.00 OF THE ALTERNATE “B” BID. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 5-0.**

**JOHN ROWAN BOULEVARD SIDEWALK PROJECT**

The four bids for the John Rowan Boulevard Sidewalk Project were presented by City Civil Engineer Jessica Filiatreau. The City of Bardstown will excavate the path and place the stone in preparation for the sidewalk, and the bid contract will cover the placement of the concrete and/or asphalt for the sidewalk, ramps and access points. The sidewalk will extend from Mago Construction along Highway 245 to Highway 31E. Alternate #1 will extend it to the entrance of Kentucky Home Square at Padgett Way. Alternate #2 will extend the sidewalk to Chambers Boulevard. The lowest bid was submitted by Churchill McGee, but the State is reviewing it and it appears that they will not accept this bid because it may not meet their requirements. City Civil Engineer Jessica Filiatreau proposed that the second lowest bid which was submitted by EZ Construction be approved in the motion just in case the State doesn’t approve the bid from Churchill McGee. She noted that both bids were below the estimated cost of the project.

**COUNCILMAN BUCKMAN MADE A MOTION TO APPROVE THE BID SUBMITTED BY CHURCHILL MCGEE FOR THE JOHN ROWAN BOULEVARD SIDEWALK PROJECT IN THE AMOUNT OF FOUR HUNDRED NINETY-THREE THOUSAND SEVEN HUNDRED THIRTY DOLLARS AND THIRTY-FIVE CENTS (\$493,730.35) WITH THE STIPULATION THAT THEIR BID MUST MEET THE STATE’S REQUIREMENTS FOR THIS TYPE OF WORK AND IF IT DOESN’T THEN THE NEXT LOWEST BID SUBMITTED BY EZ CONSTRUCTION IN THE AMOUNT OF FIVE HUNDRED TWENTY-SEVEN THOUSAND TWO HUNDRED NINETY-SIX DOLLARS AND NINETY-EIGHT CENTS (\$527,296.98) WILL BE ACCEPTED. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 5-0.**

### **ROWAN CREEK TRUNK SEWER CONTRACT 3**

City Civil Engineer Jessica Filiatreau stated that this contract is for the trunk sewer line replacement from the Pottershop pump station to the existing line that serves the Nelson County Industrial Park. The apparent low bidder was Norris Brothers Excavating but they did not submit a complete bid package, they requested a disproportionate amount of up-front money, and they weren't recommended by HDR Engineering who reviewed their bid in detail. The next lowest bid submitted by Grants Excavating was recommended by both Filiatreau and HDR Engineering, and it was below the construction estimate as well.

**COUNCILWOMAN HART MADE A MOTION TO APPROVE THE BID SUBMITTED BY GRANTS EXCAVATING FOR THE ROWAN CREEK TRUNK SEWER LINE REPLACEMENT IN THE AMOUNT OF FOUR MILLION FOUR HUNDRED TWENTY-SIX THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS (\$4,426,125.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 5-0.**

### **FIRE DEPARTMENT RENOVATION CHANGE ORDER PR #23**

Fire Chief Billy Mattingly explained that the door frame in room 115 is 36" wide but needs to be expanded to 48" to avoid having to dismantle and repair the door frame if the larger appliances or the water heater need to be replaced in the future.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE CHANGE ORDER PR #23 FOR WIDENING THE EXISTING DOORWAY TO ROOM 115 IN THE AMOUNT OF NINE HUNDRED EIGHTY-SIX DOLLARS (\$986.00). THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED BY A VOTE OF 5-0.**

### **REVIEW OF MINUTES**

**THE MINUTES FOR THE 4/28/2020 AND 4/29/2020 CITY COUNCIL SPECIAL SESSIONS WERE APPROVED BY UNANIMOUS CONSENT.**

### **FINANCIAL REPORT APRIL 2020**

Chief Financial Officer Aaron Boles reviewed the financial report for April and noted that although revenue is down primarily due to deferred quarterly occupational tax payments and deferred net profit tax payments, expenses are down as well.

### **SMALL BUSINESS RELIEF GRANT PROGRAM**

Mayor Heaton announced that over \$120,000.00 has been distributed to 94 businesses throughout Bardstown. The checks were hand-delivered by the council members and the business owners were extremely appreciative to receive their grant from the City.

### **RESOLUTION R2020-02**

Mayor Heaton explained that a resolution approving the acceptance of a revised Municipal Aid Co-op Program Contract was being presented for the fiscal year beginning July 1, 2020. He then asked City Attorney Audrey Haydon to read Resolution R2020-02.

**COUNCILMAN SHECKLES MADE A MOTION TO APPROVE RESOLUTION R2020-02 WHICH AUTHORIZES THE MAYOR TO SIGN THE MUNICIPAL AID CONTRACT BETWEEN THE CITY AND THE KENTUCKY DEPARTMENT OF RURAL AND MUNICIPAL AID. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 5-0.**

### **NELSON COUNTY E-911 BUDGET PROPOSAL FY20/21**

The budget proposal for Nelson County E-911 was presented by Mayor Heaton with no major changes to the previous year's budget.

**COUNCILMAN BUCKMAN MADE A MOTION TO APPROVE THE NELSON COUNTY E-911 BUDGET PROPOSAL FOR FY 2021. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 5-0.**

### **CEMETERY DEEDS**

**THE MOTION TO APPROVE THE CEMETERY DEED FOR JANICE SMOTHERMAN WAS APPROVED BY UNANIMOUS CONSENT.**

### **MAYOR'S UPDATE**

Mayor Heaton stated that he and Chief Financial Officer Aaron Boles had discussed the upcoming budget for fiscal year 2020/21 and that he expects that the General Fund will be presented to the Council at the next meeting. The first reading of the budget ordinance will be June 9<sup>th</sup> with the second reading scheduled for the 23<sup>rd</sup> of June.

The Recovery Task Force met last week via Zoom teleconference and they were able to find a reliable and affordable source for protective masks to be distributed to businesses throughout Bardstown and Nelson County. CFO Aaron Boles reported that over 26,000 masks have been ordered by 67 businesses as of today. Each order will include hand sanitizer produced and supplied by local distilleries.

**MAYOR'S UPDATE (cont.)**

Councilwoman Hart reported that one of the six locations for the Blessings Boxes is yet to be determined but that she has already received a box of food and \$150 in donations at City Hall to start the project. Councilman Hibbs stated that he's been working on painting the boxes and has almost all of them assembled.

Mayor Heaton said that he had spoken with Governor Beshear last week about setting up a Covid-19 testing site in Bardstown and he was pleased to announce that one will be begin operation on Friday, May 15<sup>th</sup> at Walmart. It will be open on Mondays, Wednesdays and Fridays, by appointment only and there will be no cost for the test. Mayor Heaton commented that being able to acquire and distribute masks to local businesses, and securing a testing site is exactly the types of things that the Task Force set out to accomplish.

**ADJOURNMENT**

**COUNCILMAN BUCKMAN MOVED TO ADJOURN THE MEETING AT 7:12 PM. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED BY A VOTE OF 5 TO 0.**

**CITY OF BARDSTOWN**

\_\_\_\_\_  
J. Richard Heaton, Mayor

**ATTEST:**

\_\_\_\_\_  
Gary Little, City Clerk