

**CITY OF BARDSTOWN, KENTUCKY  
CITY COUNCIL REGULAR MEETING MINUTES**

**5/25/2021**

**6:00 PM**

The City Council met in regular session via video teleconference with Mayor Heaton and the following Council Members:

Councilman Joe Buckman  
Councilman David Dones  
Councilwoman Betty Hart  
Councilman Franklin Hibbs IV  
Councilman Bill Sheckles  
Councilman Roland E. Williams

Others present: Assistant Chief of Police Kevin Thompson, Fire Chief Billy Mattingly, City Attorney Audrey Haydon, City Civil Engineer Jessica Filiatreau, Chief Information Officer Nahom Ayele, Electrical Engineer Eric Richter, City Clerk Gary Little, Assistant City Clerk Lisa Burdett, Recreation Director Daniel Jeffries, Chief Financial Officer Aaron Boles and Samantha Brady.

Due to the COVID-19 State of Emergency, pursuant to KRS 61.823 (3) (4) and (5), and in accordance with Opinion 20-05 of the Kentucky Attorney General, there was no physical location designated for the public and/or media to view the meeting. This video conference was broadcast for public viewing on Bardstown Cable TV Channels 19.2, 20 and 20.1 and on the City of Bardstown YouTube channel.

Mayor Heaton called the meeting to order at 6:00 PM.

**FY22 BUDGET - TOURIST COMMISSION**

The Executive Director of the Bardstown-Nelson County Tourist Commission, Samantha Brady, presented their FY22 budget.

**COUNCILWOMAN HART MADE A MOTION TO APPROVE THE FY22 BUDGET SUBMITTED BY SAMANTHA BRADY FOR THE TOURIST COMMISSION. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6-0.**

**CHANGE ORDER NO. 2 – ROWAN CREEK WASTEWATER IMPROVEMENTS**

City Civil Engineer Jessica Filiatreau presented Change Order No. 2 for Contract No. 3 of the Rowan Creek Wastewater Improvements Project. Additional rock removal is necessary for lowering the bore pits and sewer line segments crossing Filiatreau Lane.

**COUNCILMAN HIBBS MADE A MOTION TO APPROVE CHANGE ORDER NO. 2 FOR CONTRACT NO. 3 OF THE ROWAN CREEK WASTEWATER IMPROVEMENTS PROJECT IN THE AMOUNT OF TWENTY-THREE THOUSAND TWO HUNDRED FIFTY DOLLARS (\$23,250.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.**

**HURSTLAND WATER TANK REPAIR AND PAINTING PROJECT**

City Civil Engineer Jessica Filiatreau explained that Currens Construction Services, LLC submitted an estimate to add three additional gold paint bands to the Hurstland Drive water tank for a cost of \$4,000.00.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE ADDITIONAL COST FOR GOLD BANDS IN THREE DIFFERENT COLORS AROUND THE PERIMETER OF THE HURSTLAND DRIVE WATER TANK IN THE AMOUNT OF FOUR THOUSAND DOLLARS (\$4,000.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 6-0.**

**HISTORICAL REVIEW BOARD MEETING MAY 18, 2021**

The following recommendations from the Bardstown Historical Review Board were presented by City Attorney Audrey Haydon:

- (a) COA-21-84. Sam Lacy & Nika Mathis, Applicant, Revelation Exchange LLC., Owner, requests to demolish a small 1970s addition to the property at 111 South Third Street.  
Recommendation: Approval to demolish the proposed addition.
- (b) COA-21-83. Physicians to Children and Adolescents, Applicant/Owner, requests to add signage to the property at 201 South Fifth Street.  
Recommendation: Approval to install the proposed signage.
- (c) COA-21-81. Tom & Sheila Hurst, Applicant/Owner, requests to install a brick and metal fence to the property at 211 South Third Street.  
Recommendation: Approval to install the proposed fence with the following conditions:  
**Conditions: The fence will stop according to the City, County regulations 30 feet from the sidewalk, meet all requirements from the City and County, and the fence will be under 4.5 ft.**

- (d) COA-21-82. Guthrie Wilson, Applicant/Owner, requests to remove trees to the property at 501 North Third Street.  
Recommendation: Approval to remove the proposed trees with the following conditions:  
**Conditions: The two trees will be replaced by two large growth trees in a variety to be staff approved for the final trees.**
- (e) COA-21-79. Cindy K Mouser, Applicant/Owner, requests to extend the roof over the patio to the property at 208 East Stephen Foster Avenue.  
Recommendation: Approval to extend the roof as proposed with the following conditions:  
**Conditions: If the roof material is the standing seam, it will be 16 inches seam to seam with a 1-inch rise, and it will be completely flat in between the seams with no ridges. If any changes are necessary, those will be staff approved.**
- (f) COA-21-72. James Noe, Applicant/Owner, requests to reconstruct the front entrance sidewalk and form & pour a replacement to the property at 208 South Third Street.  
Recommendation: Approval to reconstruct the front sidewalk with the following conditions:  
**Conditions: The finish of the concrete will be a brushed finish.**
- (g) COA-21-73. James Noe, Applicant/Owner, requests to remove and replace rear side entry walk and concrete steps to the property at 208 South Third Street.  
Recommendation: Approval to remove and replace the entry walk and concrete steps as proposed in the application.
- (h) COA-21-74. James Noe, Applicant/Owner, requests to remove and pour a new concrete walkway from the porch to the driveway and the Patio at 208 South Third Street.  
Recommendation: Approval to remove and pour the new concrete walkway with the following conditions:  
**Conditions: that the actual form of the walkway is more organic in nature and will be approved at staff level specifically not to be highly geometric.**
- (i) COA-21-75. James Noe, Applicant/Owner, requests to Form and pour concrete patio adjacent to the garage to the property at 208 South Third Street.  
Recommendation: Approval to form the concrete patio as proposed in the application.
- (j) COA-21-76. James Noe, Applicant/Owner, requests to replace current wire fence with wooden privacy fence to the property at 208 South Third Street.  
Recommendation: Approval to install a fence with the following conditions:  
**Conditions: The fence will be a 6 foot natural wood privacy fence and the final design will be staff approved.**
- (k) COA-21-85. Sam Lacy & Nika Mathis, Applicant, Revelation Exchange LLC., Owner, requests to install French doors to the back of the property at 111 South Third Street.  
Recommendation: Approval to install back doors with the following conditions:  
**Conditions: the final design of the doors will be staff approved.**
- (l) COA-21-86. Sam Lacy & Nika Mathis, Applicant, Revelation Exchange LLC., Owner, requests to remove storm windows to the property at 111 South Third Street.  
Recommendation: Approval to remove the storm windows as proposed in the application.
- (m) COA-21-87. Sam Lacy & Nika Mathis, Applicant, Revelation Exchange LLC., Owner, request to paint window frames, metal roof, and gutters to the property at 111 South Third Street.  
Recommendation: Approval for the proposed paint colors.
- (n) COA-21-88. Ryan and Beth Clark, Applicant/Owner, request to add an addition to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to install the proposed addition with the following conditions:  
**Conditions: The addition will meet all of the requirements for the Planning and Zoning regulations. Also for the tree that will be removed, the replacement tree will be in a landscape plan that will be submitted.**
- (o) COA-21-89. Ryan and Beth Clark, Applicant/Owner, request to add an addition and windows to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to install the proposed windows on the addition with the following conditions:  
**Conditions: The windows for the addition are aluminum clad on the exterior and the interior finishes will be wood. The new windows will match the existing windows. The existing windows on the main structure will not be replaced.**
- (p) COA-21-90. Ryan and Beth Clark, Applicant/Owner, request to add an addition and siding to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to add the proposed siding to the addition.
- (q) COA-21-91. Ryan and Beth Clark, Applicant/Owner, request to add an addition and roof to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to replace the roof on the house and the addition with the color presented in the meeting (Georgetown Gray) with the following condition:  
**Condition: the metal standing seam roof portion that will be included on the addition will be staff approved for the final design and color.**

- (r) COA-21-92. Ryan and Beth Clark, Applicant/Owner, request to add an addition and shutters to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to install shutters with the following conditions:  
**Conditions: The bottom portion of the shutter will have a slightly larger rail than the top rail.**
- (s) COA-21-93. Ryan and Beth Clark, Applicant/Owner, request to add an addition and doors to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to install doors with the following conditions:  
**Conditions: The final design of the slider doors and other doors will be staff approved.**
- (t) COA-21-94. Ryan and Beth Clark, Applicant/Owner, request to add an addition and paint to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval of the proposed paint colors.
- (u) COA-21-95. Ryan and Beth Clark, Applicant/Owner, request to open up the front porch to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to open the front porch up as proposed with the following conditions:  
**Conditions: All railing designs on the porches will be staff approved.**
- (v) COA-21-97. Ryan and Beth Clark, Applicant/Owner, request to add foundation to the addition to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to install the proposed foundation.
- (w) COA-21-96. Ryan and Beth Clark, Applicant/Owner, request to build a garage to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to build a garage with the following conditions:  
**Conditions: The garage must meet all requirements by Planning and Zoning. The columns and the doors will also be staff approved.**

**Councilman Williams and Councilman Sheckles recused themselves at 6:24**

**COUNCILMAN DONES MADE A MOTION TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA'S #21-88, #21-89, #21-90, #21-91, #21-92, #21-93, #21-94, #21-95, #21-96 AND #21-97 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED BY A VOTE OF 4 TO 0.**

**Councilman Williams and Councilman Sheckles returned at 6:25**

**Councilwoman Hart recused herself at 6:25**

**COUNCILMAN BUCKMAN MADE A MOTION TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA #21-81 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN SHECKLES AND CARRIED BY A VOTE OF 5 TO 0.**

**Councilwoman Hart returned at 6:26**

**COUNCILMAN BUCKMAN MADE A MOTION TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA'S #21-84, #21-83, #21-82, #21-79, #21-72, #21-73, #21-74, #21-75, #21-76, #21-85, #21-86 AND #21-87 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 4 TO 0.**

**REVIEW OF MINUTES**

**THE MINUTES FOR THE 5-11-2021 CITY COUNCIL REGULAR SESSION WERE APPROVED BY UNANIMOUS CONSENT.**

**RECREATION COMMITTEE MEETING MINUTES 3/23/2021**

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE MINUTES FOR THE MARCH 23, 2021 RECREATION MEETING. THE MOTION WAS DULY SECONDED BY COUNCILMAN DONES AND CARRIED BY A VOTE OF 6-0.**

**FIRE DEPARTMENT TRUCK UPDATE**

Fire Chief Billy Mattingly displayed photographs of the progress that was being made on the new fire truck and said that it should be completed ahead of schedule. He's expecting delivery sometime this fall.

**FY22 BUDGET AND ANNUAL REPORT – HUMAN RIGHTS COMMISSION**

**COUNCILMAN SHECKLES MADE A MOTION TO APPROVE THE FY22 BUDGET SUBMITTED BY MARY SPALDING FOR THE HUMAN RIGHTS COMMISSION. THE MOTION WAS DULY SECONDED BY COUNCILMAN DONES AND CARRIED BY A VOTE OF 6-0.**

**FIREWORKS PERMIT APPLICATION – BLOOMFIELD CHURCH OF GOD - LEWIS ENTERPRISE**

**COUNCILWOMAN HART MADE A MOTION TO APPROVE THE FIREWORKS PERMIT APPLICATION SUBMITTED BY THE BLOOMFIELD CHURCH OF GOD. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 6-0.**

**CITY COUNCIL MEMBER COMMENTS**

Councilman Williams stated that eight years ago today, the City of Bardstown lost Police Officer Jason Ellis. Mayor Heaton asked for a moment of silence in his remembrance. Councilwoman Hart mentioned that the Fire Department is going to host the Chamber of Commerce Business Connect on June 23, 2021.

**MAYOR’S UPDATE**

Mayor Heaton reported that the City pool will be opening Saturday, May 29<sup>th</sup>. He also said that there will be a Memorial Day event at the City cemetery on North Third Street. The City Council meeting scheduled for June 8<sup>th</sup> will be an in-person meeting and attendees will need to be vaccinated or wear a mask.

**FY22 GENERAL FUND BUDGET UPDATE**

Chief Financial Officer Aaron Boles discussed edits that had been made to the FY22 General Fund Budget that was presented in the previous City Council meeting.

**FY22 BUDGET WORKING SESSION – COMBINED UTILITIES**

Chief Financial Officer Aaron Boles presented the FY22 Combined Utilities Budget for discussion. He highlighted several items within each department and answered questions from the Councilmembers. The final version of the General Fund and Combined Utilities annual budget will be presented at a special meeting of the City Council at noon on Thursday, May 27<sup>th</sup>.

**ADJOURNMENT**

**COUNCILMAN BUCKMAN MADE A MOTION TO ADJOURN THE MEETING AT 7:57 PM. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED WITH A VOTE OF 6-0.**

**CITY OF BARDSTOWN**

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J. Richard Heaton, Mayor

**ATTEST:**

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Gary Little, City Clerk