

CITY OF BARDSTOWN, KENTUCKY
CITY COUNCIL SPECIAL MEETING MINUTES
05/26/2020
6:00 PM

The City Council met in special session via video teleconference with Mayor Heaton and the following Council Members:

Councilman Joe Buckman
Councilman David Dones
Councilwoman Betty Hart
Councilman Franklin Hibbs IV
Councilman Bill Sheckles
Councilman Roland E. Williams

Others present: City Attorney Audrey Haydon, HR Director/Risk Manager Greg Ashworth, Fire Chief Billy Mattingly, Police Chief Kim Kraeszig, City Civil Engineer Jessica Filiatreau, Chief Financial Officer Aaron Boles, Chief Information Officer Nahom Ayele, Recreation Director Daniel Jeffries, Assistant City Clerk Lisa Burdett and City Clerk Gary Little.

Due to the COVID-19 State of Emergency, pursuant to KRS 61.823 (3) (4) and (5), and in accordance with Opinion 20-05 of the Kentucky Attorney General, there was no physical location designated for the public and/or media to view the meeting. This special meeting was broadcast for public viewing on Bardstown Cable TV Channels 19.2, 20 and 20.1 and on the City of Bardstown YouTube channel.

Mayor Heaton called the meeting to order at 6:00 PM.

CHANGE ORDER #5 – ROWAN CREEK SYSTEM IMPROVEMENTS POTTERSHOP CONTRACT #2

City Civil Engineer Jessica Filiatreau explained that time delays due to adjustments being made for the COVID-19 pandemic have interrupted the expected completion date of the Pottershop Pump Station Project, and Change Order No. 5 will allow an additional 57 days to complete the project.

COUNCILMAN DONES MADE A MOTION TO APPROVE CHANGE ORDER NO. 5 THAT EXTENDS THE CONTRACT TIME FOR THE ROWAN CREEK WASTEWATER SYSTEM IMPROVEMENTS CONTRACT NO. 2 BY FIFTY-SEVEN (57) DAYS. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0.

HRB RECOMMENDATIONS

Mayor Heaton explained that COA #20-37 will be tabled because some of the retaining wall will be on the City right of way and further discussion between the property owners and the City's engineering staff will be necessary.

The following recommendations from the Bardstown Historical Review Board were presented by City Attorney Audrey Haydon:

- (a) COA- 20-22. Victor Hall, Hall & Hall Construction, Applicant, Thomas & Kelsie Hamilton, Owners, request to replace the railing at 218 East Stephen Foster Ave.
Recommendation: Approval to install the proposed railing with wood material.
- (b) COA- 20-36. Victor Hall, Hall & Hall Construction, Applicant, Thomas & Kelsie Hamilton, Owners, request to remove a tree at 218 East Stephen Foster Ave.
Recommendation: Approval to remove the proposed tree with the following conditions:
Conditions: The tree and the landscaping alterations will be staff approved.
- (c) COA- 20-37. Fred and Pat Hagan, Applicants/Owners, request to install a retaining wall at 215 East Flaget Avenue.
Recommendation: Approval to install the proposed retaining wall.
- (d) COA- 20-38. Jayme Haslam and Patrick Whelan, Applicants/Owners, request to install a fence at 111 East John Fitch Avenue.
Recommendation: Approval to install the proposed fence.
- (e) COA- 20-39. One Stop Signs, Applicant, Riptesh Patel, Owner, requests to install signs at 450 East Stephen Foster Avenue.
Recommendation: Approval to install the proposed signs as discussed in the meeting.
- (f) COA- 20-40. Pikey Conway, Applicant/Owner, requests to install landscaping at 105 South Fifth Street.
Recommendation: Approval to install the proposed landscaping.

COUNCILWOMAN HART MADE A MOTION TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA #20-22, #20-36, #20-38, #20-39 and #20-40 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0.

CORRESPONDENCE TO THE CITY OF BARDSTOWN – THANK YOU LETTERS

Mayor Heaton read a thank you letter from Laura Sedlatschek, Executive Director of the Tri-County Kentucky United Way that thanked the City for their generous contribution of \$20,000 which helped address the needs in the local community resulting from the COVID-19 pandemic. Mayor Heaton also read other letters thanking the City of Bardstown for the Small Business Relief Grant funding that they had received as business owners.

REVIEW OF MINUTES

THE MINUTES FOR THE 5/12/2020 CITY COUNCIL SPECIAL SESSION WERE APPROVED BY UNANIMOUS CONSENT.

CITY AUDIT REQUEST FOR PROPOSAL

Chief Financial Officer Aaron Boles presented a proposal from RFH, PLLC for financial auditing services for the City of Bardstown to replace the previously contracted firm of Percy and Grey. He researched other firms by calling cities around the state and gathering their information. Boles recommended RFH on the basis that they're very well-versed in dealing with cities of similar size and complexity.

COUNCILMAN SHECKLES MADE A MOTION TO APPROVE THE RECOMMENDATION BY CFO AARON BOLES FOR THE PROPOSAL SUBMITTED BY RFH, PLLC TO PROVIDE AUDITING SERVICES TO THE CITY OF BARDSTOWN FOR THE NEXT THREE YEARS AND TO INCLUDE AN OPTION FOR TWO ADDITIONAL YEARS. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6-0.

ELECTRIC AND CABLE COMMITTEE MINUTES 4-14-2020

Councilman Dones reviewed the minutes from the recent Electric and Cable TV meeting and thanked Chief Information Officer Nahom Ayele and his team for all the hard work that they have done in their efforts to install improved services to rural areas of the county. He also discussed the progress of the electric projects throughout the city.

THE MOTION TO APPROVE THE ELECTRIC AND CABLE TV COMMITTEE MEETING MINUTES WAS APPROVED BY UNANIMOUS CONSENT.

HRB AND BIDC BOARD APPOINTMENTS

COUNCILMAN HIBBS MADE A MOTION TO APPROVE THE THREE-YEAR APPOINTMENT OF DUSTY MCCOY TO THE BARDSTOWN INDUSTRIAL DEVELOPMENT CORPORATION (BIDC) BOARD AND THE THREE-YEAR APPOINTMENT OF JOSH BLACKMON TO THE HISTORICAL REVIEW BOARD (HRB) BOTH BEGINNING JUNE 30, 2020. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0.

GENERAL FUND WORK SESSION FY21 PROPOSED BUDGET

Mayor Heaton introduced the proposed General Fund Budget for Fiscal Year 2021 and opened the discussion by thanking the department heads for their efforts in making the necessary reductions that allowed the budget to remain in balance during this difficult time of decreased revenue. He would like to revisit the budget in six months to see if any adjustments can be made. Chief Financial Officer Aaron Boles stated that the Occupational Tax and the Net Profits Tax will be separate line items in this budget which will assist with accurately tracking both revenue sources in the future. Each department head discussed their respective section of the General Fund Budget and answered questions from the Council. Talking points included an increase in insurance costs, funding a designated K-9 Officer and training a new dog, Police Department body cameras, Police and Fire Department vehicle needs and a new Public Works building. Overall, the proposed budget has total revenues of \$100,000.00 over total expenses.

CEMETERY DEEDS

THE MOTION TO APPROVE THE CEMETERY DEED FOR DAVID MANIGOLD WAS APPROVED BY UNANIMOUS CONSENT.

CENSUS UPDATE

Mayor Heaton said that Bardstown's number of responses to the 2020 Census is at 73-74% and that Nelson County is in the top twelve counties in the state with 75% responding. He emphasized the importance of completing the census survey and stated that about \$2,000 in funding per person is allotted annually by the federal government, with that potentially being close to ninety million dollars for Nelson County.

MAYOR'S UPDATE

Mayor Heaton centered his update on the COVID-19 relief efforts taking place throughout Bardstown and Nelson County. He also noted that Kentucky is one of only a few states with declining COVID-19 cases. Nelson County has reported 36 cases with 32 of those having recovered. He recommended wearing a mask in public to continue the efforts to reduce the spread of the disease. Testing at Walmart has been going well and they will expand their testing hours in the near future. Police Chief Kim Kraeszig reported that Nelson County Sherriff Ramon Pineiroa hosted a bike ride from Bardstown to the gravesite of fallen police officer Jason Ellis.

ADJOURNMENT

COUNCILMAN WILLIAMS MOVED TO ADJOURN THE MEETING AT 7:40 PM. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0.

CITY OF BARDSTOWN

J. Richard Heaton, Mayor

ATTEST:

Gary Little, City Clerk