

**CITY OF BARDSTOWN, KENTUCKY**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**6/22/2021**  
**6:00 PM**

The City Council met in regular session in the Council Chambers with Mayor Heaton and the following Council Members:

Councilman Joe Buckman  
Councilman David Dones  
Councilwoman Betty Hart  
Councilman Franklin Hibbs IV  
Councilman Bill Sheckles  
Councilman Roland E. Williams

Others present: Chief of Police Kim Kraeszig, Fire Chief Billy Mattingly, City Attorney Audrey Haydon, City Civil Engineer Jessica Filiatreau, City Clerk Gary Little, Assistant City Clerk Lisa Burdett, Chief Financial Officer Aaron Boles, Nelson County Gazette reporter Jim Brooks, PLG reporter Matt Gordon, Kentucky Standard reporter Denis House and citizens Pat Whelan, Kevin Rogers and Joey Sheckles.

Mayor Heaton called the meeting to order at 6:00 PM and asked for a moment of silence for the passing of Councilman Hibbs' father.

**CHANGE ORDER NO. 1 – AMERICAN GREETINGS PUMP STATION CONTRACT NO. 1**

City Civil Engineer Jessica Filiatreau presented Change Order #1 for the American Greetings Pump Station Replacement Project to replace a manhole to accommodate the elevation of an existing sewer line.

**COUNCILMAN SHECKLES MADE A MOTION TO APPROVE CHANGE ORDER NO. 1 TO THE AMERICAN GREETINGS PUMP STATION REPLACEMENT CONTRACT NO. 1 IN THE AMOUNT OF FIVE THOUSAND THREE HUNDRED FIFTY-FIVE DOLLARS AND SEVEN CENTS (\$5,355.07). THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED WITH A VOTE OF 6-0.**

**HISTORICAL REVIEW BOARD**

The following recommendations from the Bardstown Historical Review Board were presented by City Attorney Audrey Haydon:

- (a) COA-21-103. M&D Construction, Applicant/Owner, requests to demolish the deck/porch on the property at 114 East John Fitch Avenue.  
Recommendation: Approval to demolish the deck/porch with the following conditions:  
**Conditions: The demolition is contingent upon the approval of the new construction of the deck/porch.**
- (b) COA-21-102. M&D Construction, Applicant/Owner, requests to demolish an outbuilding at the rear of the property at 114 East John Fitch Avenue.  
Recommendation: Approval to demolish the rear outbuilding.
- (c) COA-21-105. Ryan & Beth Clark, Applicants/Owners, request to demolish a shed on the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to demolish the proposed shed.
- (d) COA-21-106. Ryan & Beth Clark, Applicants/Owners, request to replace shingles to the property at 210 East Stephen Foster Avenue.  
Recommendation: Approval to install the proposed shingles.
- (e) COA-21-108. Paulette Braden - Korody, Applicant/Owner, requests to install a sign to the property at 512 North Third Street.  
Recommendation: Approval to install the proposed sign with the following conditions.  
**Conditions: The font shall be limited to two fonts, the size of the letters are subject to final approval by staff, the key message on the sign will be limited to the name of the business, the use being a bed-and-breakfast, and the telephone number for reservations.**
- (f) COA-21-109. Amy Downs Hurst, Applicant/Owner, requests to install a sign to the property at 315 North Third Street.  
Recommendation: Approval to install the proposed sign.
- (g) COA-21-121. Lauren Key, Applicant/Owner, requests to install a sign to the property at 96 Court Square.  
Recommendation: Approval to install the proposed sign.
- (h) COA-21-110. Nick Kipper / Sabra Mattingly, Applicant/Owner, requests to install landscaping to the property at 107 West Muir Avenue.  
Recommendation: Approval to install the proposed landscaping plan.

- (i) COA-21-101. Talbott Tavern Inc., Applicant/Owner, requests to install a handrail to the property at 107 West Stephen Foster.  
Recommendation: Approval to install the proposed handrail.
- (j) COA-21-47. Just Jane, Applicant/Owner, requests to paint the trim and doors of the property at 107 West Flaget.  
Recommendation: Approval to paint the building with the following conditions:  
**Conditions: That none of the brick on the building will be painted, the body of the building is Chelsea Gray and not Kendall Charcoal, and everything else will be as proposed in the application.**
- (k) COA-21-122. Sam Lacy & Nika Mathis, Applicants/Owners, request to paint the trim, window frames, and columns of the property at 111 South Third Street.  
Recommendation: Approval to paint the proposed paint colors.
- (l) COA-21-119. M&D Construction, Applicant/Owner, requests to add a front porch to the property at 114 East John Fitch Avenue.  
Recommendation: Approval to add the proposed front porch.
- (m) COA-21-120. M&D Construction, Applicant/Owner, requests to add columns to the front porch to the property at 114 East John Fitch Avenue.  
Recommendation: Approval to add the columns to the front porch with the following conditions:  
**Conditions: Staff approval on the final design, size, and materials of the columns.**
- (n) COA-21-111. Caitlin & Joe Ballard, Applicant/Owner, requests to remove trees on the property at 505 North Third Street.  
Recommendation: Approval to remove the proposed trees with the following conditions:  
**Conditions: There will be a future landscape plan that will be approved by HRB showing the trees that will be planted back.**
- (o) COA-21-112. Caitlin & Joe Ballard, Applicant/Owner, requests to replace the rear vinyl windows to the property at 505 North Third Street.  
Recommendation: Approval to replace the rear vinyl windows with the following conditions:  
**Conditions: Any original windows will not be replaced this is only specific to the Windows subject in this application.**
- (p) COA-21-114. Caitlin & Joe Ballard, Applicant/Owner, requests to paint the trim, house, doors, and shutters to the property at 505 North Third Street.  
Recommendation: Approval for the proposed paint colors with the following conditions:  
**Conditions: the final paint colors chosen will be staff approved based on the color palette presented in the application.**
- (q) COA-21-115. Caitlin & Joe Ballard, Applicant/Owner, requests to move garage doors to the property at 505 North Third Street.  
Recommendation: Approval to move the garage doors with the following conditions:  
**Conditions: The final approval must be given by Planning and Zoning along with the approved site plan.**
- (r) COA-21-116. Caitlin & Joe Ballard, Applicant/Owner, requests to install a driveway to the property at 505 North Third Street.  
Recommendation: Approval to install a driveway with the following conditions:  
**Conditions: The driveway must meet all Planning and Zoning requirements along with the site plan approval.**
- (s) COA-21-117. Caitlin & Joe Ballard, Applicant/Owner, requests to install and replace a fence to the property at 505 North Third Street.  
Recommendation: Approval for the proposed fence with the following conditions:  
**Conditions: The fence is either left natural or the stain color chosen is left to be staff approved.**
- (t) COA-21-118. Caitlin & Joe Ballard, Applicant/Owner, requests to replace lights on the garage and house at 505 North Third Street.  
Recommendation: Approval to install the proposed light fixtures.
- (u) COA-21-99. Gene F Wright, Applicant/Owner, requests to install a light fixture to the property at 201 West Flaget Avenue.  
Recommendation: Approval for the proposed light fixture.

**Councilwoman Hart recused herself at 6:15 PM**

**COUNCILMAN BUCKMAN MADE A MOTION TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA'S #21-101 AND #21-109 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 5 TO 0.**

Councilwoman Hart returned at 6:18 PM

Councilman Buckman recused himself at 6:18 PM

COUNCILMAN SHECKLES MADE A MOTION TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA #21-121 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 5 TO 0.

Councilman Buckman returned at 6:19 PM

COUNCILMAN WILLIAMS MADE A MOTION TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA'S #21-103, #21-102, #21-105, #21-106, #21-108, #21-110, #21-47, #21-122, #21-119, #21-120, #21-111, #21-112, #21-114, #21-115, #21-116, #21-117, #21-118 AND #21-99 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN SHECKLES AND CARRIED BY A VOTE OF 6 TO 0.

BUTTERMILK DAYS FRIDAY, AUGUST 27<sup>TH</sup> AND SATURDAY AUGUST 28<sup>TH</sup>, 2021

COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE ROAD CLOSURE REQUEST FOR BUTTERMILK DAYS ON FRIDAY AUGUST 27<sup>TH</sup> AND SATURDAY AUGUST 28<sup>TH</sup>, 2021. THE MOTION WAS DULY SECONDED BY COUNCILWOMAN HART AND CARRIED BY A VOTE OF 6-0.

COUNCILMAN DONES MADE A MOTION TO APPROVE THE DONATION REQUEST SUBMITTED ON BEHALF OF THE BUTTERMILK DAYS FESTIVAL IN THE AMOUNT OF TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00). THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 5-0. Councilman Sheckles abstained.

REVIEW OF MINUTES

THE MINUTES FOR THE 6-8-2021 CITY COUNCIL REGULAR SESSION WERE APPROVED BY UNANIMOUS CONSENT.

FIRST READING OF ORDINANCE B2021-07 ANNUAL BUDGET AMENDMENT FY21

Councilman Dones introduced Ordinance B2021-07 for the FY21 Annual Budget Amendment and asked that it be read by City Attorney Audrey Haydon. The second reading is scheduled for June 23, 2021.

FIRST READING OF ORDINANCE B2021-08 NON-MAJOR FUNDS BUDGET AMENDMENT FY21

Councilman Dones introduced Ordinance B2021-08 for the FY21 Non-Major Funds Budget Amendment and asked that it be read by City Attorney Audrey Haydon. The second reading is scheduled for June 23, 2021.

SECOND READING OF ORDINANCE B2021-06 FY22 ANNUAL BUDGET

City Attorney Audrey Haydon read Ordinance B2021-06 for the FY22 Annual Budget.

**SUMMARY OF ORDINANCE NO. B2021-06  
ANNUAL BUDGET FOR THE FISCAL YEAR, JULY 1, 2021, THROUGH JUNE 30, 2022**

**AN ORDINANCE ADOPTING THE CITY OF BARDSTOWN, KENTUCKY, ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022, ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT.**

WHEREAS, an annual budget proposal and message has been prepared and delivered to the City Council; and,

WHEREAS, the City Council has received and reviewed the budget proposal and made desired modifications.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY OF BARDSTOWN, COMMONWEALTH OF KENTUCKY:**

Section I - That the annual budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022, is hereby adopted as set forth below:

**CITY OF BARDSTOWN  
BUDGETS BY FUND – FY22**

<b>Fund</b>	<b>Revenues</b>	<b>Expenses</b>	<b>Total Revenue over (under) Expenditures</b>
GENERAL FUND	11,260,930	11,060,930	200,000
COMBINED UTILITIES FUND	48,281,250	49,997,650	** (1,716,400)
SELF INSURANCE FUND	1,472,550	1,472,500	50
MUNICIPAL ROAD AID FUND	261,630	261,630	-

EQUIPMENT FUND	37,500	-	37,500
LAND ACQUISITION FUND	252,500	-	252,500
DEPRECIATION FUND	435,010	475,000	** (39,990)
LAGOON CLEANING FUND	475,000	435,000	40,000
SEWER ENHANCEMENT FUND	239,000	1,300,000	** (1,061,000)
OPERATIONS & MAINTENANCE RESERVE	25,000	-	25,000
ASSET FORFEITURE	15,000	6,250	8,750
CEMETERY FUND	110,050	109,900	150
<b>TOTAL OF ALL FUNDS</b>	<b>62,865,420</b>	<b>65,118,860</b>	<b>** (2,253,440)</b>

\*\* use of unrestricted reserves

Section II - That any and all ordinances inconsistent with this ordinance are hereby repealed; and

Section III - That this ordinance shall take effect July 1, 2021 after its passage and publication as required by law.

This summary was certified by Audrey L. Haydon, City Attorney.

**COUNCILMAN SHECKLES MOVED TO ADOPT ORDINANCE B2021-06 AS READ BY CITY ATTORNEY AUDREY HAYDON. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS.**

**THE MAYOR CALLED THE ROLL AND THE FOLLOWING VOTED:**

COUNCILMAN DONES - AYE  
COUNCILMAN SHECKLES - AYE  
COUNCILMAN WILLIAMS - AYE  
COUNCILMAN BUCKMAN - AYE  
COUNCILWOMAN HART - AYE  
COUNCILMAN HIBBS - AYE

**MAYOR HEATON THEN DECLARED ORDINANCE NO. B2021-06 ADOPTED. IT WILL BE RECORDED IN ORDINANCE BOOK NO. 11, PAGE NO. \_\_\_\_\_.**

**HISTORICAL REVIEW BOARD APPOINTMENT**

**COUNCILMAN DONES MADE A MOTION TO APPOINT NICK KIPPER TO THE HISTORICAL REVIEW BOARD TO FILL THE UNEXPIRED THREE-YEAR TERM OF RICK HILL THROUGH JANUARY 10, 2022. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.**

**MUNICIPAL ORDER M2021-04 TAX MORATORIUM 110 EAST BRASHEAR AVENUE**

**COUNCILMAN SHECKLES MADE A MOTION TO APPROVE MUNICIPAL ORDER M2021-04 FOR A TAX MORATORIUM FOR 110 EAST BRASHEAR AVENUE. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.**

**CITY COUNCIL MEMBER COMMENTS**

Councilman Hibbs thanked the City’s First Responders for their services relating to the recent passing of his father. Councilwoman Hart reported that the Blessings Boxes have surpassed \$5,000 in donations.

**ADJOURNMENT**

**COUNCILMAN BUCKMAN MADE A MOTION TO ADJOURN THE MEETING AT 6:58 PM. THE MOTION WAS DULY SECONDED BY COUNCILMAN SHECKLES AND CARRIED WITH A VOTE OF 6-0.**

**CITY OF BARDSTOWN**

\_\_\_\_\_  
J. Richard Heaton, Mayor

**ATTEST:**

\_\_\_\_\_  
Gary Little, City Clerk