

**CITY OF BARDSTOWN, KENTUCKY  
CITY COUNCIL SPECIAL MEETING MINUTES**

**06/9/2020**

**6:00 PM**

The City Council met in special session via video teleconference with Mayor Heaton and the following Council Members:

Councilman Joe Buckman  
Councilman David Dones  
Councilwoman Betty Hart  
Councilman Franklin Hibbs IV  
Councilman Bill Sheckles  
Councilman Roland E. Williams

Others present: City Attorney Audrey Haydon, HR Director/Risk Manager Greg Ashworth, Fire Chief Billy Mattingly, Police Chief Kim Kraeszig, City Civil Engineer Jessica Filiatreau, Chief Financial Officer Aaron Boles, Chief Information Officer Nahom Ayele, Assistant City Clerk Lisa Burdett, City Clerk Gary Little, City Electrical Engineer Eric Richter, Mike Vittitow and Samantha Brady.

Due to the COVID-19 State of Emergency, pursuant to KRS 61.823 (3) (4) and (5), and in accordance with Opinion 20-05 of the Kentucky Attorney General, there was no physical location designated for the public and/or media to view the meeting. This special meeting was broadcast for public viewing on Bardstown Cable TV Channels 19.2, 20 and 20.1 and on the City of Bardstown YouTube channel.

Mayor Heaton called the meeting to order at 6:00 PM.

**TOURIST COMMISSION BUDGET**

Tourist Commission Executive Director Samantha Brady presented the Annual Tourism Budget for FY 2020-2021. She noted that it has been greatly reduced from the previous year's budget but that the Tourist Commission was optimistic about the City's recovery.

**UPON MOTION BY COUNCILWOMAN HART, DULY SECONDED BY COUNCILMAN HIBBS, THE TOURIST COMMISSION'S ANNUAL BUDGET FOR FISCAL YEAR 2020-2021 WAS APPROVED BY A VOTE OF 6-0.**

**HENRYTOWN PRIDE GARDEN DISTRICT SIGN**

Mayor Heaton discussed a proposed sign for the Henrytown Pride Garden District that is to be hung below the City Park sign on East Halstead Avenue and North Third Street. The sign acknowledges all the hard work by homeowners in the area to revitalize their neighborhood.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE DESIGN AND PLACEMENT OF THE HENRYTOWN PRIDE GARDEN DISTRICT SIGN BELOW THE CITY PARK SIGN ON EAST HALSTEAD AVENUE AND NORTH THIRD STREET. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED WITH A VOTE OF 6-0.**

**RECYCLING CENTER DONATION**

Mayor Heaton stated that he has been getting a lot of calls asking when the recycling center will reopen. He said that Guthrie Opportunity Center CEO Rick McKay thought that he could operate the recycling center for a 9-week period with 3-4 employees at a cost of about \$10,000.00. Mayor Heaton recommended that the City award a relief grant as part of the Phase II Recovery Plan and that the grant would be eligible for reimbursement by the Department for Local Government and the CARES Act.

**COUNCILMAN DONES MADE A MOTION TO APPROVE A TEN THOUSAND DOLLAR (\$10,000.00) GRANT FOR THE GUTHRIE OPPORTUNITY CENTER FOR THE PURPOSE OF HIRING EMPLOYEES TO OPERATE THE RECYCLING CENTER UNTIL SUCH TIME THAT THE FUNDS RUN OUT OR THE COMMUNICARE EMPLOYEES RETURN TO WORK. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED BY A VOTE OF 6-0**

**FIRE DEPARTMENT SIGNAGE**

Fire Chief Billy Mattingly presented two fire department signage options for placement on the new fire station on John Rowan Boulevard. The locations that were discussed would place the signage on the south, east and/or west sides of the building. He recommended placing the signage on the west side where it could be clearly seen by vehicles travelling eastbound on Highway 245. A single location would cost \$1,800.00 while two locations would be \$3,300.00. The preferred signage has the lettering "Bardstown Fire Department" above the department's crest.

**UPON MOTION BY COUNCILMAN DONES, DULY SECONDED BY COUNCILMAN WILLIAMS, THE NEW FIRE DEPARTMENT SIGNAGE WITH LETTERING ON TOP AND CREST BELOW TO BE PLACED ON THE WEST SIDE OF THE NEW FIRE STATION ON JOHN ROWAN BOULEVARD FOR ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) WAS APPROVED BY A VOTE OF 6-0.**

**FIREWORKS PERMITS FOR BLOOMFIELD CHURCH OF GOD AND LEWIS ENTERPRISES**

**COUNCILMAN BUCKMAN MADE A MOTION TO APPROVE THE FIREWORKS PERMIT REQUESTS SUBMITTED BY BLOOMFIELD CHURCH OF GOD AND LEWIS ENTERPRISES FOR LOCATIONS AT BURGER KING AND WALMART. THE MOTION WAS DULY SECONDED BY COUNCILMAN HIBBS AND CARRIED WITH A VOTE OF 6-0.**

**FIREWORKS PERMIT FOR ST. CATHERINE ACADEMY AND DEVIN O'BRYAN**

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE FIREWORKS PERMIT REQUEST SUBMITTED BY ST. CATHERINE ACADEMY AND DEVIN O'BRYAN TO BE LOCATED AT O'BRYAN'S FARM EQUIPMENT ON NEW HAVEN ROAD. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED WITH A VOTE OF 6-0.**

**REVIEW OF MINUTES**

**THE MINUTES FOR THE 6/2/2020 CITY COUNCIL SPECIAL SESSION WERE APPROVED BY UNANIMOUS CONSENT.**

**CEMETERY DEEDS**

**THE MOTION TO APPROVE THE CEMETERY DEED FOR RON AND CAROL ELLIOTT WAS APPROVED BY UNANIMOUS CONSENT.**

**PROPOSAL FOR CONSTRUCTION INSPECTION SERVICES**

City Civil Engineer Jessica Filiatreau discussed the need for QK4, Inc. to provide construction inspection services in the amount of \$33,800.00 for the John Rowan Boulevard Sidewalk Project. She has multiple projects starting this summer and doesn't have the staffing available to perform the inspections. She also noted that the project is primarily funded by a Federal TAP Grant.

**UPON MOTION BY COUNCILMAN HIBBS, DULY SECONDED BY COUNCILWOMAN HART, THE PROPOSAL SUBMITTED BY QK4, INC. FOR CONSTRUCTION INSPECTION SERVICES IN THE AMOUNT OF THIRTY-THREE THOUSAND EIGHT HUNDRED DOLLARS (\$33,800.00) FOR THE JOHN ROWAN BOULEVARD SIDEWALK PROJECT WAS APPROVED BY A VOTE OF 6 TO 0.**

**MAY 2020 REVIEW**

Chief Financial Officer Aaron Boles reviewed the monthly financial report for May 2020.

**FIRST READING OF ORDINANCE B2020-08 ANNUAL BUDGET FY2020-2021**

Councilman Dones introduced Ordinance B2020-08 Annual Budget FY2020-2021 and asked that it be read in summary by City Attorney Audrey Haydon. Mayor Heaton discussed how the budget had been greatly impacted by the Covid-19 pandemic and that they should revisit it after the first of the year to see if any adjustments need to be made.

**CARES ACT - SMALL BUSINESS RELIEF FUND PHASE II**

Mayor Heaton recommended that the City appropriate an additional \$150,000.00 in relief funds for Phase II of the Small Business Relief Program for businesses that were forced to close or were greatly impacted by the Covid-19 health emergency. This amount would include a \$10,000.00 contribution from another local business. He said that Nelson County Fiscal Court is considering appropriating \$150,000.00 also, for a total of \$300,000.00 toward a countywide relief program. This program would be similar to Phase I of the Small Business Relief Program through which eligible city businesses received grants of up to \$2,000.00 each.

**COUNCILMAN WILLIAMS MADE A MOTION TO APPROVE THE COMMITMENT OF UP TO \$150,000.00 FOR THE PURPOSE OF SMALL BUSINESS RELIEF GRANTS, WITH \$140,000.00 FROM THE CARES ACT FUNDS AND \$10,000.00 FROM A PRIVATE CONTRIBUTION RECEIVED BY THE CITY. THIS WILL BE DONE IN PARTNERSHIP WITH MATCHING FUNDS FROM NELSON COUNTY FISCAL COURT FOR A COUNTYWIDE GRANT PROGRAM, OR IN THE EVENT THAT THE COUNTY DECIDES NOT TO PARTICIPATE, THE CITY WILL CONTINUE THE SAME SMALL BUSINESS GRANT PROGRAM THAT WAS PREVIOUSLY IMPLEMENTED. THE MOTION WAS DULY SECONDED BY COUNCILMAN DONES AND CARRIED WITH A VOTE OF 6 TO 0.**

**MAYOR'S UPDATE**

Mayor Heaton reported two new cases of Covid-19 in Nelson County for a total of 47 cases. He also said that the basketball rims would soon be re-installed at the City Parks. He stated that the Blessings Boxes have been well received, although the box located near Guthrie Drive has been vandalized multiple times and will be relocated. Mayor Heaton thanked the Council members and others that participated in a recent meeting with the organizers of protests that were planned for last weekend. He said that the meeting went very well, as did the peaceful and organized protests that took place, and added that he and the Council members each attended one or both of the events. Mayor Heaton credited the efforts of the meeting participants and the City and County police officers for the success of the events.

**ADJOURNMENT**

**COUNCILMAN BUCKMAN MOVED TO ADJOURN THE MEETING AT 7:14 PM. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0.**

**CITY OF BARDSTOWN**

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J. Richard Heaton, Mayor

**ATTEST:**

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Gary Little, City Clerk