

THE CITY OF
BARDSTOWN
OFFICE OF THE MAYOR



**DECLARATION WAIVING CERTAIN REQUIREMENTS RELATING TO
THE SIGN ORDINANCE**

EXECUTIVE ORDER E2020-02

**City of Bardstown
220 N. Fifth Street
Bardstown, KY 40004
March 18, 2020**

WHEREAS: on March 16, 2020, the Governor of the Commonwealth of Kentucky ordered that all restaurants close their seating areas by 5pm on March 17, 2020 and serve the public only by take-out or delivery orders; and

WHEREAS: on March 17, 2020, the Governor of the Commonwealth of Kentucky ordered the closure of public facing businesses that encourage public congregation, or by the nature of their services cannot comply with the CDC guidelines regarding social distancing, including but not limited to entertainment and recreational facilities, community and recreation centers, gyms and exercise facilities, hair salons, nail salons, spas, concert venues, theaters and sport event facilities, effective 5pm on March 18, 2020; and

WHEREAS: the City of Bardstown's sign ordinance would require approval of any signage to be placed at businesses within the city limits, including any temporary signage; and

WHEREAS: many local businesses are in need of temporary directional and informational signage advising the public of whether they remain open, where take-out orders may be picked up, or other pertinent information relating to changes in their business operations as a result of the COVID-19 pandemic; and

WHEREAS: during these challenging times, the City of Bardstown seeks to support and encourage small businesses to continue operations within the confines of the law and in compliance with the Orders issued by the Governor of the Commonwealth of Kentucky.


NOW, THEREFORE, I, J. Richard Heaton, Mayor of Bardstown, Kentucky, by the authority vested in me by K.R.S. Chapter 39A do hereby declare that certain requirements of the Sign Ordinance relating to temporary signage are waived in the City of Bardstown for the period beginning March 16, 2020, and continuing, and direct that:

1. Each business may have two additional temporary signs. This includes building signs, banners, and sandwich boards.
2. Fees for temporary signage due to the COVID-19 outbreak are waived until further notice.
3. The signs must not be in the public right-of-way.
4. The signs must not exceed 7 feet in height. No flag signs are permitted.
5. The maximum sign size is 18 square feet for all temporary signs. This is 18 square feet per sign face if it is a two-sided sign.
6. For sandwich boards, the maximum sign is 4 feet in height and 16 square feet per the face of the board.
7. In the Historic District, all sandwich boards must be located next to the entrance of the business that it is advertising, not in the middle of the sidewalk or located at the corner of any sidewalk. The signs must be located adjacent to the building as to not impede any pedestrian traffic or to interfere with the right-of-way on public sidewalks. Outside the Historic District, all signs must not be in the right-of-way or on public sidewalks.


8. Businesses in the Historic District are allowed to keep their previously approved sandwich boards after protocol is lifted if they have been approved by the HRB Board of Directors. All other businesses outside the Historic District will have to remove their temporary signage once normal protocol is reinstated. Businesses outside the Historic District must have an approved permit for temporary signs, banners, and/or temporary sandwich boards that is in compliance with the City of Bardstown sign regulations once this waiver is lifted.
9. All signs must be removed within 1 week after normal protocol is reinstated.

WHEREFORE, this Declaration waiving certain requirements relating to the local sign ordinance in the City of Bardstown shall remain in effect until terminated by issuance of another Executive Order when determined that a state of emergency no longer exists, and the waiver of said requirements is no longer necessary to support and assist local businesses during this pandemic.

Signed this, 18th day of March, 2020


J. Richard Heaton, Mayor

ATTEST:



Gary Little, City Clerk