

**CITY OF BARDSTOWN  
REGULAR COUNCIL MEETING MINUTES**

**09-11-12**

**7:00 P.M.**

The City Council met in a regular session in the Council Chambers with Mayor William S. Sheckles and the following Councilmen:

Councilman Joe Buckman  
Councilman Fred Hagan  
Councilman Francis Lydian  
Councilman Tommy Reed  
Councilman Bobby Simpson  
Councilman Roland Williams

Others present: Police Chief Rick McCubbin, Asst. City Administrator Larry Green, City Civil Engineer Jessica Filiatreau, Director of Public Works and Engineering Larry Hamilton, City Attorney Tom Donan, City Clerk Barbie Bryant, Nelson County Gazette reporter Jim Brooks, The Kentucky Standard reporter Randy Patrick, BRTV video cameraman Jamie Murphy, WYSB reporter Tom Redmon, Cathy Reed with the Bardstown/Nelson County Human Rights Commission, Mark Hicks, Richard Nest, and William Busch.

**BARDSTOWN/NELSON COUNTY HUMAN RIGHTS COMMISSION**

Mayor Sheckles called the meeting to order and introduced Cathy Reed. She asked the Council to consider annual funding, in the amount of \$1,500. Councilman Reed asked for a copy of the budget. Ms. Reed will e-mail the Council one for their review.

**ANNIVERSARY OF THE 9-11 ATTACK**

Upon the request of Councilman Williams, a moment of silence was observed in honor of the brave men and women who perished in 2001 on September 11<sup>th</sup>.

**BID TAB – PAINTING THE FAIRGROUNDS-HWY 31E WATER TANK**

City Electrical Engineer Filiatreau presented the bid tab as follows:

Fairgrounds- 31E Tank Painting and Repairs  
500,000 Gallon Elevated Tank  
8/30/2012 10:00:00 AM, Mayor's Conference Room

<b>Bidder</b>	<b>Base Bid Total</b>	<b>Alternate Bid Total</b>	<b>Bid Bond</b>	<b>Acknowledge Addenda</b>	<b>Signed</b>
Caldwell Tanks	\$ 285,800.00	\$ 306,300.00	X	X	X
Preferred Sandblasting & Painting	\$ 191,590.00	\$ 210,040.00	X	X	X

\*RECOMMEND AWARD TO APPARENT LOW BIDDER -PREFERRED SANDBLASTING & PAINTING

**UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN LYDIAN AND CARRIED BY A VOTE OF 6 TO 0, THE RECOMMENDATION TO ACCEPT THE BID FROM PREFERRED SANDBLASTING & PAINTING IN THE AMOUNT OF \$191,590.00, WAS APPROVED.**

**FIRST READING – REZONING ORDINANCE B2012-#2370-BARDSTOWN MILLS, INC.**

Councilman Williams introduced Ordinance B2012-#2370 and City Clerk Bryant presented the first reading on application #2370 Bardstown Mills, Inc to rezone 2.02 acres at 1393 Withrow Court from I-2 (Heavy Industrial District) to B-4 (General Business District). **UPON MOTION OF COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN SIMPSON AND CARRIED BY A VOTE OF 6 TO 0, THE RECOMMENDATION FROM THE PLANNING COMMISSION AND FIRST READING WERE APPROVED.**

**CORRESPONDENCE**

Mayor Sheckles presented the letter from Town and Country Bank & Trust Company, requesting the close of city streets during their annual Christmas Parade scheduled for Thursday, December 6, 2012, with an alternate weather date of December 7, 2012. **UPON MOTION OF COUNCILMAN HAGAN DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0, THE REQUEST WAS APPROVED.**

**MINUTES**

The minutes from the 08-28-2012 regular Council meeting were presented and **UPON MOTION OF COUNCILMAN BUCKMAN, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0, THEY WERE APPROVED.**

City Attorney Donan presented the corrected minutes from the March 6, 2012 Special Council Meeting. They will reflect the absence of Councilman Buckman and City Attorney Tom Donan, and the correction of time for the adjournment of the meeting from 5:10pm to 5:04pm. **UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0, THE CORRECTED MINUTES WERE APPROVED.**

**FIRST READING – PROPOSED ORDINANCE B2012-COMP TAX RATE**

Councilman Hagan presented proposed Ordinance B2012-COMP and read the ordinance in full for first reading. **UPON MOTION OF COUNCILMAN LYDIAN, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0, THE FIRST READING OF ORDINANCE NO. B2012-COMP WAS APPROVED.**

**SECOND READING – PROPOSED ORDINANCE B2012-17 CLASSIFICATION PLAN/COMPENSATION PLAN AMENDMENT**

Councilman Hagan presented a second reading of the ordinance in summary as follows:

**ORDINANCE NO B2012-17**

**AN ORDINANCE AMENDING AND ADOPTING AS AMENDED AN ORDINANCE STYLED: “AN ORDINANCE CREATING CLASSIFICATION PLAN AND COMPENSATION PLAN.”**

**SUMMARY OF ORDINANCE B2012-17**

This Ordinance amends Ordinance B2011-03 and CHAPTER 35, EMPLOYMENT POLICIES, THE CLASSIFICATION PLAN AND COMPENSATION PLAN of the municipal code by: amending the number of Authorized Positions and to Add to the Job Classifications and to amend Job Classification titles, number and exempt status of various authorized positions within the Classification and Compensation System and sets the ranges for pay grades for City employees for Fiscal year 2011-2012 and subsequent years. The amendments and additions reflecting number of positions, title, and pay grade respectively are: 1 City Clerk/Sexton 33; ~~1 Administrative Assistant 25~~; 1 Risk Manager/EMALiaison (Part-Time) 30; ~~1 Prevention Program Coordinator 20~~; 1 Code Ordinance Enforcement Officer (part-time) 12; **1 Janitor (Part-Time) 10**; 2 Customer Service Representative, (~~Full-Time~~) 17; ~~1 Mail Clerk 10~~; 1 Administrative Assistant ~~27~~ **20**; 1 Police Lieutenant Special Investigations & Internal Affairs 30; 2 Sergeant (~~patrol~~) 30; ~~1 Sergeant (Administration) 30~~; 2 ~~Police Officer/~~ Investigator 25; **1 Property Room Technician (Part-time) 17**; **1 Crime Scene Technician (Part-time) 23**; 1 Recreation Assistant (PT)-~~24~~ **11** ; 2 **5** Firefighter 21; 3 Firefighter 24/48 21; 1 Asst. Superintendent of Public Works ~~27~~ **39**; 3 Heavy Equip Operator/Foreman ~~20~~ **29**; **1 SSES Maintenance Manager (Part-Time) 22**; **1 Maintenance II SSES 15**; 4 **5** WWTP Operator IV 28; WWTP Operator III 23 WWTP Operator II 20; WWTP Operator I 12; WWTP Trainee 12; ~~1 WWTP Laboratory Technician 16~~; ~~2 WTP Operator, Trainee 12~~; ~~1 Electric Controls Tech (Part-Time) 43~~; **1 Utilities Stock Clerk 19**; 1 Chief Cable Technician 37; 1 Cable Construction Foreman 36; ~~2-1 Internet Technical~~ **IT Support Specialist II 28 26**; **1 IT Support Specialist I 13**; **3 IT Support Specialist I (Part-Time) 13**; ~~1 Co-op Student Part Time N/A~~; ~~1 Co-op Student N/A~~.

Change the Grade Scale as Follows: all minimum wages are raised by 3%, and all maximums shall be 1.7 times the minimum.

ADD OR REVISE THE FOLLOWING JOB DESCRIPTIONS: Janitor – Under general supervision, performs a variety of janitorial, custodial tasks to maintain clean and safe buildings. Administrative Assistant (police) Under general direction, is first contact for any walk-ins, answers phone, performs clerical/secretarial duties for department; maintains accurate records and files; performs related duties as required. Property Room Technician (part time) - Under general direction, maintains an inventory and storage of all police evidence and found property; performs related duties as required. Crime Scene Technician - Under general direction collects preserves and processes physical evidence at crime scenes; places evidence in property room; testifies in court. Recreation Assistant (part time) - Under general direction, assists recreation staff in the operation of the Recreation Department, as office and gym help. SSES Maintenance Manager - Under general direction, plans coordinates and supervise the location and repair of sewer line problems where there is increased flow, repeated blockages, and overflows of the sanitary sewer system. Maintenance II SSES - Under general direction, locates and fixes problems where there is increased flow, repeated blockages, and overflows of the sanitary sewer system. Utilities Stock Clerk - Under general direction, maintains inventory of materials, spare parts, tools and supplies for the Public Works, Electric and Cable TV Departments; performs related duties as required. IT Support Specialist II - Under general direction, is responsible for offering technical support to City of Bardstown Cable Internet customers and city staff by performing a variety of duties that require a high degree of technical knowledge and experience. IT Support Specialist I - Under general direction, is responsible for offering technical support to City of Bardstown Cable Internet customers and city staff by performing a variety of duties that require a moderate degree of technical knowledge and experience. The complete text of the ordinance is available from the City Clerk at 220 North Fifth Street, Bardstown, KY.

**UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN BUCKMAN, THE MAYOR CALLED THE ROLL AND THE FOLLOWING VOTED:**

<b>COUNCILMAN BUCKMAN</b>	<b>-</b>	<b>AYE</b>
<b>COUNCILMAN HAGAN</b>	<b>-</b>	<b>AYE</b>
<b>COUNCILMAN LYDIAN</b>	<b>-</b>	<b>AYE</b>
<b>COUNCILMAN WILLIAMS</b>	<b>-</b>	<b>AYE</b>
<b>COUNCILMAN REED</b>	<b>-</b>	<b>NAY</b>
<b>COUNCILMAN SIMPSON</b>	<b>-</b>	<b>NAY</b>

**MAYOR SHECKLES THEN DECLARED ORDINANCE NO. B2012-17 ADOPTED AND BE RECORDED IN ORDINANCE BOOK NO. 10, PAGE NO. \_\_\_\_\_.**

**SAFETY COMMITTEE**

Councilman Simpson reported that a meeting was held on September 10, 2012. Topics discussed included the Police Crime Stats Quarterly Report, the Deployment personnel vacancy and parking issues on 5<sup>th</sup> and Brashear.

**FINANCE COMMITTEE**

Councilman Hagan reported that their meeting was also held on September 10, 2012. The 2012 tax rate, proposed annexations and local agreements with Fiscal Court were the topics discussed.

**MISCELLANEOUS**

Mayor Sheckles reported that the WAVE-TV3 weather camera had been mounted on the Old Library building. Several indicated that they have seen the broadcast showing beautiful downtown Bardstown.

**CEMETERY DEEDS**

Two (2) Bardstown Cemetery deeds were presented; One grave site for Terry and Laurine Adams; Two grave sites for Chirlean and Fred Maddox, Jr. **UPON MOTION OF COUNCILMAN SIMPSON, DULY SECONDED BY COUNCILMAN HAGAN AND CARRIED BY A VOTE OF 6 TO 0, THE DEEDS WERE APPROVED.**

**STAFF REPORTS**

Civil Engineer Filiatreau reported that the bridges at the Washington County and Nelson County line are scheduled for replacement and therefore we must re-locate the affected water lines. The State has approved the design by HDR Engineering and will reimburse the City for all monies used. **UPON MOTION OF COUNCILMAN REED, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0, THE RECOMMENDATION TO AUTHORIZE THE MAYOR TO EXECUTE THE CONTRACT WITH HDR ENGINEERING, IN THE AMOUNT OF \$53,308.00, WAS APPROVED.**

City Clerk Bryant informed the media that the front parking lot of City Hall would be closed on Thursday and Friday for the Bourbon Festival, however, the back lot would be open to the public until 5pm on Friday. She also mentioned a Special Council Meeting has been scheduled for September 18, 2012 at 5:00pm in the Council Chambers.

Police Chief McCubbin reported that several arrests were made in his neighborhood for break-ins.

Councilman Buckman commented that he recently had the privilege of driving through the “Coolest Town in America” – Lewisburg, West Virginia. He noted that they have signs attached to Interstate signage announcing that claim.

**ADJOURNMENT**

Being no further business to discuss and **UPON MOTION OF COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN REED AND CARRIED BY A VOTE OF 6 TO 0, THE MEETING WAS ADJOURNED.**

**ATTEST:**

**CITY OF BARDSTOWN**

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Barbara Bryant, City Clerk

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William S. Sheckles, Mayor