

**CITY OF BARDSTOWN
REGULAR COUNCIL MEETING MINUTES
05-14-2013
7:00 – 8:55 P.M.**

With Mayor Bill Sheckles presiding, the City Council met in a regular session in the Council Chambers with the following Councilmen:

- Councilman Joe Buckman
- Councilman Francis Lydian
- Councilman Tommy Reed
- Councilman John Royalty
- Councilman Bobby Simpson
- Councilman Roland Williams

Others present: Assistant City Administrator Larry Green, Chief Financial Officer Mike Abell, City Electrical Engineer Jeff Mills, City Attorney Tom Donan, City Clerk Barbie Bryant, Fire Chief Marlin Howard, Police Major Ray Lewis, WSBY Radio reporter Tom Redmon, The Kentucky Standard reporter Randy Patrick, WBRT co-owner Roth Stratton, WBRT video cameraman Jaime Murphy, Robin Mills with Horizon Engineering, and citizen Nelda Moore.

Mayor Sheckles began the meeting and thanked Councilmen Royalty and Simpson, as well as City Clerk Bryant, for their participation with a Leadership Nelson County Government Day session.

He also announced that First Lady Jane Beshear awarded the City of Bardstowm its certification as an Official Kentucky Cultural District.

ELECTRIC DISTRIBUTION AND 4KV CONVERSION BID

Bids for the construction of an overhead voltage conversion project from 4-kV to 12-kV to feeders at the Barton and Poole Substations were presented. City Electrical Engineer Mills explained the corrected formulas that were discovered by SAIC Project Manager Larry Hendershot. Mills presented Cheyene Construction as the low bidder.

5/10/2013		CITY OF BARDSTOWN LEVEL 1 AND 2 BIDS SUBMITTED BID TOTALS		
	<u>CHEYENE</u>	<u>SPE</u>	<u>FISHEL</u>	
INSTALL	\$ 203,119.30	\$ 312,062.70	\$ 328,895.11	
REMOVALS	\$ 54,122.90	\$ 95,200.91	\$ 120,999.37	
TRANSFERS	\$ 6,695.00	\$ 8,223.93	\$ 5,843.11	
TOTALS:	\$ 263,937.20	\$ 415,487.54	\$ 455,737.59	
CORRECTED				
	<u>CHEYENE</u>			
INSTALL	\$ 216,031.80	NOTE: A FORMULA WAS DISCOVERED IN ERROR ON SEVERAL UNITS THAT REVISED BID QUANTITY TOTALS. THE CORRECTED BID TOTALS REFLECT THE INCREASE OF THOSE BID UNIT QUANTITIES.		
REMOVALS	\$ 55,148.65			
TRANSFERS	\$ 5,843.11			
CORRECTED TOTALS:	\$ 277,023.56			

UPON MOTION OF COUNCILMAN BUCKMAN, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0, THE RECOMMENDATION TO ACCEPT CHEYENE CONSTRUCTION'S BID IN THE AMOUNT OF \$277,023.56 WAS APPROVED.

TOWN CREEK SEWER TREATMENT PLANT CHANGE ORDER NO. 1

CFO Abell presented Cleary Construction's request for a change order in the amount of \$5,956.00 for the installation of a 36" 11 ¼ degree P401 lined MJ fitting to correct the alignment of the project to miss an existing 10" force main. Horizon Engineer Mills described the condition of the fitting and explained that the work has been completed. **UPON MOTION OF COUNCILMAN ROYALTY, DULY SECONDED BY COUNCILMAN REED AND CARRIED BY A VOTE OF 6 TO 0, CHANGE ORDER NO.1 BY CLEARY CONSTRUCTION IN THE AMOUNT OF \$5,956.00 WAS APPROVED.**

BARDSTOWN-NELSON COUNTY VOLUNTEER FIRE DEPARTMENT CONTRACT

A two-year contract, to begin on July 1, 2013, was presented whereby the City of Bardstowm and the Bardstowm Nelson County Volunteer Fire Department Corporation will share costs on the Fire Chief's salary and benefits. It also states that the Corporation will assume all costs and responsibilities related to part-time employee staffing. **UPON MOTION OF COUNCILMAN SIMPSON, DULY SECONDED BY COUNCILMAN ROYALTY AND CARRIED BY A VOTE OF 6 TO 0, THE TWO-YEAR CONTRACT WAS APPROVED.**

FIRST READING – PROPOSED ORDINANCE B2013- REZONE #2389 HERITAGE PROPERTIES LLC.

Councilman Williams introduced proposed Ordinance B2013-Rezone #2389 Heritage Properties, LLC, and asked for its first reading. City Clerk Bryant read the proposed ordinance in summary to rezone 5.58 acres in the Reserve at Woodlawn from R-1T (Single Family Townhouse District) to R-4 (Multi-Family Residential District). No motion was made, no vote was taken.

MINUTES

The minutes from the 04-23-2013 Regular Council meeting were presented. **UPON MOTION OF COUNCILMAN LYDIAN, DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0, THE MINUTES WERE APPROVED.**

2013-2014 FINANCIAL BUDGET.

Mayor Sheckles presented the FY 2013-2014 budget with the following statement:

This is a presentation with highlights of the City of Bardstown’s 2013 – 2014 Fiscal Year Budget. There are no major earth shattering changes in this year’s budget, but there are some things that need to be highlighted for better understandings. Earlier this spring CFO Mike Abell expressed concerns that the OLF Revenue might be less than budgeted. After April’s receipts, he now assures me that the budgeted amounts will be received. April was a much better month than he earlier thought it would be.

- 1) As can be seen both the General Fund and Combined Utilities Ending Balances are in the Black. The General Fund Balance as stated has a 2% increase in salaries and wages. A combined dividend of \$200,000 has been added to the General Fund, divided proportionally from each Utility Account of the City. In the past, this amount has been taken solely from the Electric Department.
- 2) The Garbage Dept will no longer be listed in the Combined Utility Section of the Budget and will stand alone as a separate Dept. The Garbage Dept as we have defined it is not a Utility.
- 3) In Contract Services for Administration, \$30,000 has been budgeted instead of the \$19,500 we budgeted last year. This is to make up for personnel costs in the HRB office that will be required to make up the difference of having someone work more than one day a week. This person will also help write grants for Community Projects for the City’s neighborhoods.
- 4) Travel and Conference Expenses have gone up a little for Training expense since our Risk Mgt Dept is now part of Administration.
- 5) Any major requests for Capital Improvements (if approved) will come out of the Land Acquisition Fund or if for Major Equipment purchases, will come out of the Equipment Fund and will be paid back to the Equipment Fund on a scheduled basis.
- 6) Phillip Grubbs salary will now be divided amongst the COBEC Building, Cemetery Dept, and Administration Dept.
- 7) All other expenses in each Department are basically routine expenses and general maintenance projects.
- 8) Grants and Contribution line item 6020 will show an annual contribution of \$1,500 to the Human Rights Commission.

A pat on the back should be given to all Dept Heads and their staff for being very diligent with our tax payers’ monies and helping me present to you a well balanced budget that takes care of the needs of the City and still be able to help replenish our unrestricted reserves so that we will be in good shape to tackle any unforeseen mishaps in the future. Thank you.

CFO Abell answered questions on Line Item Requests. The Council will discuss the budget in detail at the June 4th Working Session.

CEMETERY DEED

One Bardstown Cemetery deed was presented; purchase of one grave site for William Mullins. **UPON MOTION OF COUNCILMAN SIMPSON, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0, THE DEED WAS APPROVED.**

COMMITTEE REPORTS

Councilman Williams asked City Electrical Engineer Mills to highlight the actions taken at the Electric and Cable Meeting that was held on May 06, 2013.

- Because of the increase in Wholesale programming rates, a rate increase of \$2 per month for Lifeline service and \$3 per month for Expanded Basic service was proposed.
- A \$1,300 per passing cost per household proposal was suggested for future cable builds.
- The Electric and Cable Committee will meet quarterly during the months of January, April, July and October. Meeting time is 4:00pm prior to the Working Session.

Councilman Simpson gave an outline of actions taken at the Cemetery Committee meeting held on May 8, 2013.

- Keith Monuments gave a presentation for a columbarium to be built near the Memorial Gazebo.
- New flyers that outline the new Rules and Regulations are available at all entrances to the Bardstown Cemetery. Brochures similar to the flyers will be inserted with all new deed purchases.

- Additional parking spaces are being considered inside the Bardstown Cemetery.
- A professional survey will be necessary for the area that will house the new baby grave and cremation sections.

Councilman Buckman announced that the Street and Solid Waste Meeting on the 28th of May would be cancelled.

CITY STAFF ANNIVERSARIES

Mayor Sheckles announced the 5-year anniversaries for Michael Medley, Police Department and Jason Oliver in the Electric Department. Josh Cammack with the Engineering Department will celebrate 10 years with the City.

CABLE ISSUES IN THE EDGEWOOD SUBDIVISION

Nelda Moore, who lives at 210 Hollywood Drive, has experienced low to no volume, tiling, and frozen framing with her cable for over two years. Although the City Cable Department has tried many different options to correct the situation, there has been no resolve. Councilman Lydian, who lives at 203 Hollywood Drive, has also experienced similar situations. Mayor Sheckles encouraged Ms. Moore to get the addresses of homes that she is aware of, who have this same issue to help us pin-point the problem.

STAFF REPORTS

Fire Chief Howard reported that the build for the Training Tower was going forward despite the heavy rainfall of the past two weeks.

CFO Abell and Assistant City Administrator Green are working on a federally funded grant for COPS (Community Oriented Policing Services) that will help bring the presence of a police officer into the Bardstown School System for three years. The funding will be 75% of federal monies with the City to provide 25% (to be divided between the City and the Bardstown Schools). For the fourth year, the City must agree to provide 100% of the funding. Councilman Williams asked to be recused. **UPON MOTION OF COUNCILMAN REED, DULY SECONDED BY COUNCILMAN SIMPSON AND CARRIED BY A VOTE OF 6 TO 0, THE COUNCIL’S RECOMMENDATION TO AUTHORIZE THE MAYOR TO COMPLETE AND SUBMIT THE COPS GRANT APPLICATION WAS APPROVED.**

ADJOURNMENT

There being no further business to discuss and **UPON MOTION OF COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN LYDIAN AND CARRIED BY A VOTE OF 6 TO 0, THE MEETING WAS ADJOURNED.**

CITY OF BARDSTOWN

ATTEST:

William S. Sheckles, Mayor

Barbara Bryant, City Clerk